

# FALL 2025 ELECTION ASSEMBLY AGENDA

Area 28 Panel 74

October 17-19, 2025

Ellsworth Middle School, 20 Forrest Ave., Ellsworth, ME

Zoom ID: 851 1305 4753 PW: 411347

## FRIDAY

4:00–8:30 Registration 5:00–6:00 Potluck, hosted by D8 & D21 – Please bring a dish to share if you can 6:00–7:00 AA Meeting hosted by the Moriahville Friday Night Potluck Group 7:15–7:45 Skit: "The Committee in Bob's Head", Love & Service Committees D8, D21, and Area 28 8:00–9:00 Service Roles Workshop presented by Diller, D21

## SATURDAY

7:30 Registration Resumes 8:30 Zoom opens for chatting Please include: First Name & Last Initial, Voting (V) or Not Voting (NV), District, and Service Role in name spot Example: Drew S V D16 A Chair

8:00–9:00 Breakfast

9:00–12:00 Assembly Business Convenes with the Serenity Prayer

Welcome and Readings:

Preamble

Daily Reflection

12 Steps

12 Traditions

12 Concepts

Area 28 Preamble

Declaration of Unity: This we owe to A.A.'s future: to place our common welfare first; to keep our fellowship united. For on A.A. unity depend our lives and the lives of those to come.

Introductions:

Peter B., Area 28 Parliamentarian

Ken Taylor, NE Regional Trustee

Housekeeping:

Area Chair and Hosting Districts' Assembly Chairs: Melissa & Barb

Voting Overview:

Who Votes at Assemblies

Area Motion Voting Procedures

Robert's Rules of Order, Basic A.A. Edition (Peter B., Parliamentarian)

Roll Call / Area 28 Attendance (Room & Zoom) and Quorum Establishment:

Bobbi S., Secretary

GiGi G., Alternate Secretary

Identify Vote Counters:

Nikki O. (Delegate, P70)  
Gene W. (Delegate, P66)  
MaryLou Q. T. (Delegate, P64)  
Linda T. (Delegate, P62)

## Approve Spring 2025 Assembly Minutes

### Vote on Area Business Motions

#### Motion 1 Corrections Committee

The Corrections Committee moves that Area 28 send one case of the Plain Language Big Book (20 books per case) to every correctional facility within the state of Maine. Currently, there are twenty-six correctional facilities in operation. As of today's date, the total cost for the books would be \$5356 plus tax. GSO Member Services has advised that orders over \$500 receive free shipping.

##### Background

*In 2018, Area 28 sent a case of softcover Big Books to every correctional facility in Maine.  
In 2020, Area 28 sent two subscriptions of the Grapevine to each correctional facility.  
In 2023, Area 28 sent two Grapevine and one La Viña subscriptions to all correctional facilities; these subscriptions are active through 2027. The cost of this order was \$2,710.40.  
Sending the Plain Language Big Book (PLBB) to every correctional facility will provide access to the AA message for any incarcerated alcoholic in need.*

#### Motion 2 Young Peoples Liaison

On behalf of the young people's groups, I moved Area 28 to establish a young person's Young Peoples Liaison as part of the Area 28 service structure.

##### Background

*The purpose of the committee is to encourage participation, outreach services, and support for the Area's Young People's groups including those who are young at heart, young minded, and young hearted. In addition to its core mission, the committee may also assist with activities at Area Assemblies and Area Committee Meetings, helping to strengthen engagement and representation of young people throughout the Area service structure.*

#### Motion 3 Guidelines Handbook Amendments

by Willy K., Guidelines Chair, to adopt the latest presented updates to the Guidelines Handbook, Fall 2025.

##### Background:

##### *Fall 2025 Guidelines Handbook Amendments*

*(Proposed Guidelines changes in bold, italics, and yellow highlight, virtual version)*

*Area Delegate / Alt. Delegate / Area Chair: This suggested level of sobriety, 7 years, for Delegate and Alt. Delegate reflects the following: a year of sobriety with the addition of 2 years' experience in service at the group level, 2 years at the district level, and 2 years at the Area level.*

*Other edits to Area Officer positions represent current Area 28 practices.*

*Area Standing Committees overview, composition, scope, and procedure updated for clarity and purpose.*

#### Motion 4 Approve Area 28 2026 Budget Proposal, Jason M., Alternate Treasurer & Finance Committee Chair

12:00–1:00 Lunch

1:00–5:00 Assembly Reconvenes with the Serenity Prayer

World Service Manual Reading: "Why Do We Need a Conference", pg. 40 – Robin G., Past Delegate

Voting Procedures & Assembly Voting Members – Ken T., NE Regional Trustee

Officer Elections – Chaired by Ken T., NE Regional Trustee

5:00–6:00 Dinner

Call for New Districts

Bid for Spring 2026 Assembly

N (Districts 3, 4, 7 & 10)

S (Districts 1, 6, 13, 20, 23, 24 & 26)

E (Districts 8, 9, 11, 15, 16, 18, 21 & 25)

W (Districts 2, 5, 12, 14 & 17)

Bid for Host Post Conference Forum 2026

N (Districts 3, 4, 7 & 10)

S (Districts 1, 6, 13, 20, 23, 24 & 26)

E (Districts 8, 9, 11, 15, 16, 18, 21 & 25)

W (Districts 2, 5, 12, 14 & 17)

Treasurer's Report – Ron S., Area Treasurer

SUNDAY

7:30 Registration Resumes 8:45 Zoom opens for chatting with same naming format as Saturday

8:00–9:00 Breakfast

8:00–9:00 Spiritual Speaker – Doug C.

9:00–12:00 Assembly Business Convenes with the Serenity Prayer

Panel 74 Standing Committees Meet

*D1 Accessibility, D2 and D7 Archives, D3 & D16 Boomerang, D4 and D17 BTG, D5 PI/CPC, D6 Corrections, D8 Finance, D9 and D23 Grapevine, D10 Guidelines, D11 and D20 Literature, D12 and D24 Love & Service, Round Up, See Josh, D13 Treatment, D14 Website, D15 Al-Anon, D18 CSO/DEIG, D21 Hybrid*

Reports:

Districts

Committees

Officers

New Business

AA-Related Announcements

Motion to Adjourn

**April 11-13, 2025, Area 28 Panel 74 Spring Assembly**

*Hosted by District 5 held at the Auburn Senior Community Center 48 Pettengill Park Rd., Auburn, ME 04210*



Saturday April 12, 2024

157 Registered members of Alcoholic Anonymous attended

**9:00 am.** - Open Assembly with a Moment of Silence and the Declaration of Unity

This we owe to A.A.'s future: To place our common welfare first; to keep our fellowship united. For on A.A. unity depends on our lives and the lives of those to come.

- Welcome and Housekeeping
- Recognizing Past Delegates
- Readings:
  - Preamble Shannon T. D25
  - Daily Reflection Kody W. D14
  - Step Four John H. D17
  - Traditions four Bill D13
  - Concepts Four Justin D12

**9:45am** Establish Quorum

Quorum: *A Quorum shall be the voting members of an Assembly present at the time of the vote.* (Area 28 Service Workbook, 2020 p.2)

9 Area Officers

10 Area standing committee members

18 District Chair/DCM

88 Voting GSR and Alternative Voting GSR

**155 Voting**

32 non-voting

Ted MOTION to approve 2024 Fall assembly Minutes

Greg 2<sup>nd</sup> The MOTION to approve 2024 Fall assembly

Simple Majority rules

**Vote:** Yes: 118, No: 0, Abstain 1. PASSED

- Call for new districts, no new districts
- Linda T. Why do we need a conference?

*Delegate's Presentation of G.S.C. Agenda Items*

**12:00pm - 1:00pm. Lunch**

*Delegate's Presentation of G.S.C. Agenda Items*

## Area 28 Panel 74 Area Spring Assembly Minutes April 11, 2025 – April 13, 2025

Business

### **Chair Appointments**

The chair asked the body to accept Lucilla as Literature Chair and Stan as CSO Liaison.

Lucilla as Literature Chair

Yes: 125 No: 0 Abstained: 0

PASSED

Stan as CSO Liaison

Yes: 124 No: 0 Abstained: 1

PASSED

### **Area 28 Panel 74 Delegate**

MOTION: Bob C made a motion, Dana seconded the motion to send Area 28 Panel 74 Delegate, Alan S., to the NY conference informed and not instructed.

Vote: Yes: 124 No: 0 Abstained: 1

PASSED

**1:30 pm.**

### **Financial Report**

Refer to Panel 74 Ron Report Treasurer's Report

MOTION: Greg moved to approve the treasurer's report. John seconded the motion.

Vote: Yes: 121 No: 0 Abstained: 4

PASSED

Fall Assembly Hosting D12 Report

**1:45 pm.**

## **Area Business Motions**

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### **MOTION 1: Guidelines Committee moves to accept the proposed changes to the Area 28 Workbook.**

Background: Willy K., guidelines chair, presented the body with background information. The secretary sent out the Guidelines to the area on 1/5/2025. John asked if the years of sobriety requirement applied to all positions or just the area chair. Willy clarified the change was for the area chair position only.

Motion to recommit: Made by GiGi, seconded by John.

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Vote: Yes: 19, No: 98,

FAILED.

Motion to call the question: Jason and Barbra moved to call the question.

Vote: Yes: 100, No: 11, Abstained 1

PASSED.

Vote on main motion (2/3 majority required):

Vote: Yes: 104 No: 5 Abstained: 5

PASSED.

Minority opinion to reconsider:

Vote: Yes: 11, No: 95

Majority rules to not reconsider motion.

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MOTION 2: Finance Committee moves to disburse \$3,000 to New York.

Background: This is a yearly contribution to GSO within the Area's financial means.

Vote (simple majority required): Yes: 107 No: 1 Total: 108 Abstained: 2 PASSED

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MOTION 3: Finance Committee moves to raise the prudent reserve up \$1,000 to keep up with inflation.

Background: The prudent reserve has been increased periodically since 2002. The treasurer explained that the prudent reserve is for unexpected costs, possibly events costing approximately five to six thousand dollars, for day-to-day expenses, and insurance, as the cost of living rises.

Vote (simple majority required): Yes: 104 No: 15 Abstained: 0

PASSED

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MOTION 4: Proposed that Area 28 contribute \$1,510.50 in May 2025 to the Grapevine Carry the Message Project to purchase 50 gift subscriptions to the Grapevine magazine.

Background: These subscriptions would be directed by AA Grapevine, Inc. to fulfill requests from inmates, hospitals, doctors' offices, treatment centers, and homebound AAs.

Vote (simple majority required): Yes: 95 No: 1 Abstained: 0

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PASSED

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MOTION 5: Peter B. makes a Motion to allocate \$3,000 to the NERAASA Committee for the hospitality room held at 2026 NEAASA in Portland.

Ann G. 2nd The MOTION

Vote: (simple majority required): Yes: 114 No: 1 Abstained: 1

PASSED

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| Motion                                    | Yes | No | Abstained | Required to Pass | Result |
|-------------------------------------------|-----|----|-----------|------------------|--------|
| Approve Fall 2024 Assembly Minutes        | 118 | 0  | 1         | 60               | PASSED |
| Approve Lucilla as Literature Chair       | 125 | 0  | 0         | 63.5             | PASSED |
| Approve Stan as CSO Liaison               | 124 | 0  | 1         | 63               | PASSED |
| Send Delegate Informed and Not Instructed | 124 | 0  | 1         | 63               | PASSED |
| Approved Treasurer's Report               | 121 | 0  | 4         | 61.5             | PASSED |
| 1. Accept Area 28 Workbook changes (2/3)  | 104 | 5  | 5         | 72.67            | PASSED |
| 1a. Recommit                              | 19  | 98 | 0         | 78               | FAILED |
| 1b. Call the question                     | 100 | 11 | 9         | 74               | PASSED |
| 1c. Reconsider                            | 11  | 95 | 0         | 54               | FAILED |
| 2. Disburse \$3,000 to NY                 | 107 | 1  | 2         | 55               | PASSED |
| 3. Raise prudent reserve \$1,000          | 104 | 15 | 0         | 60.5             | PASSED |
| 4. \$1,510.50 to Grapevine                | 95  | 1  | 0         | 49               | PASSED |

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| Motion | Yes | No | Abstained | Required to Pass | Result |
|--------|-----|----|-----------|------------------|--------|
|--------|-----|----|-----------|------------------|--------|

|                                          |     |   |   |      |        |
|------------------------------------------|-----|---|---|------|--------|
| 5. Allocate \$3,000 to NERAASA Committee | 114 | 1 | 1 | 58.5 | PASSED |
|------------------------------------------|-----|---|---|------|--------|

### Old Business

Area approves to allocate \$3,000 to the NERAASA Committee for the hospitality room held at 2026 NEAASA in Portland.

### New Business

D21 D8 Made themselves available to hold the 2025 fall assembly

A United group of A.A. members put together a bid for the fall Assembly, “We strong in service”, Venue, Ellsworth middle school, hotels, air bb’s, reliable Wi-Fi, parking, and handicap accessible.

D6 Made themselves available to hold the 2025 fall assembly and is willing to fulfill the commitment if D21 D8 have trouble.

According to the guidelines D8 is the next district eligible to hold a fall assembly. (Guideline workbook p.12)

### *Standing Committee Chairpersons Meetings & District Assignments*

#### *DCM and Standing Committee Chair Assignment*

D1 Accessibility, D2 and D7 Archives, D3 & D16 Boomerang, D4 and D17 BTG, D5 PI/CPC, D6 Corrections, D8 Finance, D9 and D23 Grapevine, D10 Guidelines, D11 and D20 Literature, D12 and D24 Love & Service, Round Up, See Josh, D13 Treatment, D14 Website, D15 Al-Anon, D18 CSO/DEIG, D21 Hybrid  
adjourn

Close with the Responsibility Statement

### Sunday April 13, 2024

**9:00 am.** - Open Assembly with a Moment of Silence and the Declaration of Unity

This we owe to A.A.’s future: To place our common welfare first; to keep our fellowship united. For on A.A. unity depends on our lives and the lives of those to come.

- Welcome and Housekeeping
- Readings:
  - Preamble Randy D5
  - Daily Reflection Phil D3
  - Step Four Daniel D14
  - Traditions four Ghost D2

- Concepts Four Anthony D5

Standing Committee Chairpersons Meetings & District Assignments

DCM and Standing Committee Chair Assignment

**Area Committee Chairperson Reports**

**Area District Reports**

**Area Officer Reports**

**A.A. Announcements**

adjourn

Close with the Responsibility Statement

### **A28 P74 STANDING COMMITTEE REPORTS**

#### **A28 P74 Accessibility/Remote Communities Committee**

[accessibility@maineaa.org](mailto:accessibility@maineaa.org)

Before Robin G.'s untimely passing, we were struggling with engagement from districts and groups. We had solicited feedback about needs throughout our Area and how we may be of service; unfortunately, we received no response.

We plan to continue sending out requests for information, and ask that DCMs and GSRs have discussions with their districts and groups about possible accessibility needs (such as child care for single parents, Deaf or hard of hearing folks who may need American Sign Language interpretation, and so forth). We also have a PowerPoint presentation that we are willing to share with groups and districts upon request.

Yours in Love and Service,

Bethany M

#### **A28 P74 Archivist, Mike [archivist@maineaa.org](mailto:archivist@maineaa.org)**

Area 28 Archives Committee Report – 2025 Spring Assembly – 4/11/25.

The Archives Committee meets virtually on the 3rd Wednesday of each month.

We have a very active committee, including Patricia-D14, Jacob-D3, Teresa-D12, Catherine-D14 and Robin, past delegate, as well as assistance from others who help from time to time.

Robin and Patricia have facilitated Long-Timer Recording sessions in Belgrade-D14, and Norway-D5.

Jacob is continuing his work of digitizing recordings including past Maine Roundups and is numbering and inventorying the media. There will be CDs to pass on to those that would like them.

Robin G. has gifted many Grapevines to the A28 archives collection including several from the 1950's and 1960's.

The Mobile Archives Display is here for you to enjoy. The display has appeared at the Annual D5 Auburn Gratitude Night in November, D16 Belfast Off the Wall Group Gratitude Night in December, D12 Steps, Traditions and Concepts Workshop Series and the NERD Reunion in Freeport where we had an audio-visual display put together by Robin G. and a great speaker Bill G. from Yarmouth who gave a great talk about Capt. Jack

I have announced to the archives committee that we are looking for an alternate archivist to jump in and get up to speed with the hope of becoming the new archivist in 2026. This will be my last panel as my place of employment has given me an opportunity that is too good to pass

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up and I will be moving at some point this year to Dover, NH to be closer to my office in Burlington, Mass.

Please support the Area when your group or district is considering financial contributions. The Area budget supports your Archives Displays at the Central Service Office, the Repository at the Sahara Club, and the Mobile Display.

Mike S.

*Area 28 Archivist*

[2025 Archives Annual Expense Report 1](#)

[2025 Archives Calendar 1](#)

[2025.04.11 Archives Assembly Report](#)

Archive Committee mtg report April 16, 2025

March 9th attended the “AA 101 Workshop” hosted by D23; talked about our Long timers recording project acquired numbers from Roz in D13 & Wanda in D23 have reached out to Roz ... waiting on a response spoke with Wanda of D23 - she’s going to work on a list along with a date, time, and location. She’ll be in touch. Late March - early April started communication with Theresa regarding a second Long timers recording for D12 Theresa reserved Cox Memorial United Methodist Church for June 22, 2025 from 1-6pmish Currently have 15 potential Long timers for D12. Have been in touch with 8: 5 have replied with a “yes”, 1 “waiting on health to improve & 2 still waiting on a reply. I generally give three attempts at communication before moving on to another name. Contacted D12 Chair Bob C. regarding attending the D12 meeting. Agreed May would be better than April due to the upcoming Assembly. Will attend the May D12 business meeting: typed out the D12 Motion regarding the 7th tradition basket match & the meeting Format. Haven’t touched the book but did have a nice conversation with Moxie about getting back to it. Plan to reach out to Susan from D10 as well. ‘In my defense’ side note – my grateful plate has been a little full. (wink) Speaker for the March 15th Belfast St Patty’s Day Alcathon, I attended a D12 workshop on March 8th and gave a presentation on Concept 7 & 8 Attending a D17 workshop and speaking on Anonymity & Safety at the Clyde Bailey Center on April 26th & working on a Power Point Presentation for a workshop at the Round up on June 22nd, “90 years of Hope in Alcoholics Anonymous “ Planning a field trip down to Archives office at the Sahara club (hopefully) next Tuesday, April 22nd to obtain photos from our grapevine collection to be used in my ‘Roundup presentation’ .... Need the file cabinet keys from Mike.

Thank you for letting me be of service!

Robin Gasparino, Past Delegate, Panel 68, Archives

**A28 P74 Boomerang Editor, Sean** [boomerang@maineaa.org](mailto:boomerang@maineaa.org)

# BOOMERANG



**Winter 2025**

**A28 P74 Bridging the Gap, Ted D.,** [btg@maineaa.org](mailto:btg@maineaa.org)

Good morning. I am a grateful recovering alcoholic, and my name is Ted. We had six participants at our group. Updated districts vested in last quarter Districts 5 and 16. Data base currently consists of 58 volunteers. The women seem to have a slight edge over the male volunteers. Use of CSO as a clearing house works same as hotline. Explained what we do and don't do on a 12-step call. Possibility of connecting with St. Mary's in Lewiston which would be huge. Maine General Augusta, Milestone and Somerset Couty Jail in Skowhegan. Also looking into connecting with sober houses, IOPs, detoxes as well as hospitals, jails and Maine State Prison. Our BTG meeting is held the 2nd Tuesday of the month at 8 pm. See flyer.

**A28 P74 Corrections, Andy G.,** [corrections@maineaa.org](mailto:corrections@maineaa.org)

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Good morning, All,

I am sitting in for Andy G this weekend. So I'm winging it! We had 6 folks at the Corrections Committee on Saturday night and 2 additional on Sunday morning. Districts represented were 6, 17, 5, 24, 9 & 25. We had some discussion around what facilities around the state do with AA's presence. Which are all different. We had some talk about how to get involved in corrections service. There are many opportunities around the Area to get involved but right now one of the biggest needs seem to be around Cumberland County Jail, Long Creek Youth Center and the Windham Women's facility. If anyone is interested in helping at either of those places let me know, I can get you in touch with the Corrections Chair in that District.

Best Regards, Todd Stilphen Interim Corrections Rep

**A28 P74 Finance, Jason M., [alt.treasurer@maineaa.org](mailto:alt.treasurer@maineaa.org)**

Hello, my name is Jason and I'm an alcoholic.

We meet at the Finance committee every 3rd Monday on Zoom, and all are invited. The Id for the Zoom meeting is on the area website, or I can tell you also.

We continue to go over finances looking at budget / Actual numbers. We also look and brainstorm for opportunities to make us better for the whole. We recently were able to obtain card readers some of the committees. Some bugs need to be worked out, but I am confident they will be resolved. During our Assembly committee meeting there were 6 people in attendance. It was fun to introduce them to some of the responsibilities of the committee as well as some fun facts. It's my hope to see more attendance at our next Finance committee meeting. Thank you for letting me be of service, Jason M

**A28 P74 Grapevine Cathy M., [grapevine@maineaa.org](mailto:grapevine@maineaa.org) or [cmccarron@jagermccarron.com](mailto:cmccarron@jagermccarron.com)**

April 12, 2025 To the Area, I am grateful to be the Area's Grapevine Chair for Panel 74.

Grapevine stories and resources are our most contemporary AA literature, written and delivered in real time, to carry the message of recovery and connect one alcoholic to another.

My goal is to inform the Fellowship of all the available Grapevine resources for their districts and groups, for individuals, as well as to encourage participation for writing or recording Grapevine submissions. I was asked to host a Grapevine table at the AA 101 Workshop in Wells and friends were happy to be able to purchase some of the books they had discussed at their various roundtables. I attended the virtual NERAASA and connected with Grapevine Chairs from across the Northeast. I was asked to participate in Area 18's virtual Grapevine Writing Workshop in May. I was also able to provide literature for a display at the Portland Recovery Community Center and to set up our Area's first Spanish Language group with La Vina magazines and all resource information in Spanish. There is a monthly Area Grapevine Chair online meeting hosted by GSO which is a great source of inspiration and I've also been included in the Grapevine Editorial Advisory Board for the next four years; please let me know any and all Grapevine feedback so I can get it to the folks who run and edit the Grapevine in New York. I have an excellent inventory of books and will continue to maintain it. I've ordered all the available Grapevine resources including flyers, pamphlets, and postcards. There's a lot of information available for your District and Group GV Reps including a Grapevine Representative Handbook and a Workbook. I will be presenting a Grapevine Workshop at the Round Up that Saturday morning; please attend to learn more about the Grapevine magazine, the new Grapevine App, print books, eBooks, the weekly Grapevine podcast, and other innovations put forth by the Grapevine publishers. The "Carry the Message" project is of special interest as I truly appreciate the power of the magazine and the app to help keep an alcoholic sober one day at a time. I also will find ways to support other committees with

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Grapevine resources including Literature, CPC (Cooperation with the Professional Community), Accessibility, and Corrections Committees. Grapevine Committee is absolutely committed to facilitating Grapevine resources so that literature, in all its contemporary forms, may continue to carry the message. Yours in Love and Service, Cathy M. Grapevine Committee Chair A28

**A28 P74 Guidelines, Willy K.,** [alternatedelegate@maineaa.org](mailto:alternatedelegate@maineaa.org)

Guidelines Report

Area 28 is lucky to have an active and informed Guidelines Committee!

We have a consistent group of 5 to 7 participants. We have considered the latest updates to our guidelines carefully and have heard from some of our Area Officers and Standing Committee Chairs, which have contributed to the handbook's updates.

You can find the Guidelines Handbook online at <https://maineaa.org/documents/>.

We had a great Guidelines meeting at the Assembly and began moving forward with updates and printing. The committee is pleased with the acceptance of this printing of the Area 28 Guidelines Handbook. We are off to a great start!

Our next Guidelines meeting will be on April 16th at 4:00 pm.

Zoom ID: 881 4478 2552 Passcode: 969570

Thank you, Willy K..

Guidelines Committee Chair

### **A28 P74 Literature**

Literature Chair Report – Thank you Drew and Area 28 for asking me to sell literature. Since becoming Panel 74 Area 28 Literature Chair, a total of \$398.75 has been sold and returned to the Area here at the Spring Assembly. I want to thank Carol G. for her service. I met with Carol this week and picked up the inventory she had, also a pamphlet rack. Thank you, Carol G., I will add this to the inventory and have it on display this weekend. We are getting a card reader this weekend. Please bear with me. Will be able to take credit/debit cards. Cash is always good. Please stop over. Thank you. Lucille G

**A28 P74 Love & Service, Harriett W.,** [loveandservice@maineaa.org](mailto:loveandservice@maineaa.org)

A28 Love and Service Committee Report for Spring Assembly - Revised

We meet the first Thursday each month at 6 PM. Our next zoom meeting is Thursday, May 1 at 6:00 PM. The ID and password are:

Zoom ID is 851 7713 1093

Passcode is 496716

Love and Service have been very busy. At the Assembly we had Districts 2, 8, 24, 1 & 5 participation. Thank you.

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We hosted a skit for the Friday night program of this Assembly. Lots of fun with the intention of also being informative about the various roles in the area. Did you have fun?

We are hosting a Plain Language Big Book Study ongoing on Zoom on Thursdays from 7-8 pm. It has been an exceptional spiritual experience for me. We have had between 24-30 attendees each week. Participation included people from Maine, Florida, Arkansas, and California! Next week we will be reading "We Agnostics." New members welcome anytime. This is a Book Club not an ongoing meeting. Originally anticipated May 8th would be the last session, but it is trending to taking an extra week or two.

Zoom ID is 857 2890 8478

Passcode is 217066

We hosted a skit at the Northeast Regional Delegate (NERD) meeting in Freeport on March 15. It was very well received by the NERD and so much fun for those who participated.

We supported D23's Love and Service event. I was able to attend and provide support. It was a great day to be in beautiful Wells!

We supported the D2 Love and Service event by providing a speaker. Thank you, Gene W., for traveling to Rumford. Lots of good energy coming from that event.

We are supporting D17 by providing speakers for their event. I am also planning to attend the event in Raymond on April 26. Thanks in advance to Spencer, Robin, and Gene for speaking there. The event will be at the Clyde Bailly Drop In Center in Raymond on April 26.

Love and Service will be performing a skit at the Round Up on Sunday am.

We are planning an AA Camping Adventure with D2 for the entire area. June 27-30 at Beautiful Rangeley Lake State Park. You will not want to miss it. Day passes are available for non-campers. We need a member who is attending and is willing to bring their ATV or golf cart to help transport attendees with physical limitations to make the event accessible. If you can help, please text me on 215-285-1394.

A28 Love & Service is planning a "Service Celebration" August 16 at the Eastpoint Community Center on 345 Clarks Pond Parkway in South Portland. Love and Service has reached out individually to officers and committee chairs and is planning outreach individually to DCMs.

The purpose is to share details about the positions, generate excitement for service, and to encourage qualified members to stand for positions at the Fall Assembly. Panel Members are asked to support this event. We will have stations for Panel Members to share about their service position.

Information sessions are planned for Current DCMs and those potentially interested in standing for DCM in their District and an additional one dedicated to GSRs and those potentially interested in standing for GSR at their home group.



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Love and Service will be cohosting an event with D2 in Mexico on the riverfront this summer on July 19. We are planning a skit. More will be revealed.

A28 Love & Service Committee has opportunities for everyone in 2025! Join the Committee or help with an event. We will be cohosting or helping with events throughout the year across the State.

For more information: Text or call Harriett W. (A28 Love & Service Chair) at 215-285-1394 for more information or join us at an Area Committee Meeting or one of our monthly Zoom meetings. You can also send an email to [LoveandService@MaineAA.org](mailto:LoveandService@MaineAA.org)

In love and service,

Harriett W.

A28D9

[harriettdistrict9DCM@gmail.com](mailto:harriettdistrict9DCM@gmail.com)

215-285-1394

[Love and Service report for Spring Assembly.docx](#)

### **A28 P74 PI/CPC Jay M.,**

[3marshjay@gmail.com](mailto:3marshjay@gmail.com) or [picpc@maineaa.org](mailto:picpc@maineaa.org)

We had a good attendance at both meetings, Saturday and Sunday morning. On the PI side much is happening. District 17 is doing what they call a bulletin board blitz we're they get AA literature and meeting list on as many bulletin boards they can find. District 12 placed five big books in libraries. District 5 found four libraries without big books and replaced a second edition in another library. On the CPC side the sponsor your doctor's packets are still in the works. I ordered the pamphlets, and last Monday realized they hadn't arrived. I called GSO and they were returned because they had the wrong address. They should get here next Monday. I will have them at the next committee meeting ready to be assembled. Jay M. PICPC Chair

### **A28 P74 Treatment, Adreth**

[treatment@maineaa.org](mailto:treatment@maineaa.org)

### **A28 P74 Web Chair, Marissa May**

[webchair@maineaa.org](mailto:webchair@maineaa.org)

Good morning,

I'm Marissa May, alcoholic, and I am privileged to serve as your web committee chair.

Since our last ACM in February, our website had 2,319 visits. 1354 of those were directly by typing in our website address and 850 from search engines. 107 came from other websites, this time from CSO and there was about 30 who clicked through during NERAASA.

Our Website Committee had our Area registrar and then members from District 14. We spent some time finalizing the website survey that is posted on [maineaa.org](http://maineaa.org) and on flyers by the bathrooms – you may have seen them! The flyer will be sent out to the body through email as well – it is for individual members to give us feedback on [maineaa.org](http://maineaa.org)! Please share widely.

We also spent some time looking at the New Hampshire website redesign as of April 7 and got some great ideas. We also chatted about how the committee can be more helpful to district webmasters moving forward.

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If you would like me to join your website committee meetings in your district or come to your district meeting, I am happy to travel and join you!  
Thank you for letting me be of service!

### Minutes from Committee Meeting on 4/13/25 Website Meeting

In Attendance: Jamie, Jan, Marissa May, Lynn, Dan

Reviewed the survey and made one major question change, otherwise finalized to be sent out to the Area for individual feedback and determining how people access the website.

Looked at the New Hampshire Area 43 website redesign and looked at their changes, how they shared information to get more ideas about how our website can be helpful to members of Area 28.

Talked through how committee might in the future be better positioned to support district webmasters – those who are managing websites at the district level and even intergroups. Marissa May will get together a contact list of webmasters and investigate the best time to hold a monthly committee meeting.



## A28 P74 NON-VOTING COMMITTEE CHAIR & LIAISON REPORTS

### A28 P74 Al-Anon; Trudy S., [trudystanley1208@gmail.com](mailto:trudystanley1208@gmail.com)

Quarterly Report for Jan-March 2005. The AA to Al-Anon Area Liaison person supports this annual Al-Anon State Conference every year. This summer for it's typical function it is in Saco at The Ferry Beach Conference Center August 9,10 and 11, 2025. It is located at 5 Broadway Street, Saco Me. The Theme is Conference Approved Literature nicknamed CAL. The active committee of us and myself ...welcome anyone to join: Susan of Lincoln, Anne and Alita of Farmington and me yours; truly Trudy S from Poland. If you can, plan to go to the Saco Ferry Beach Convention

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August 9,10 and 11. I am still open for any names from AA folks to help us. This Area 28 job's Liaison comes up with support to Al Anon Area, by finding 3 potential AA speaker names and keeping AA meetings going ..happening, during their festive week End of workshops and fun gatherings. WE COULD USE MORE AA VOLUNTEERS, So far. 1 out 3 Speakers has been recommended. 1 or 2 out of 4, AA meetings are spoken for with a Chairs. Need two more potential Speakers and Chairs for two AA meetings. To go online to the Conference site, go onto the google search bar, (not the website bar)- enter ferrybeach.org and register \$35, lodging cost varies for rooms or campground for RV or tent or just go for the day, and great meals \$100, for all weekend. The AA Al-Anon committee for this event still meets 3rd Tuesday of each month 6-6:30 Zoom number no PW 885 8547 7450. Come on in and help us in AA (or Al- Anon), to be of support for Al-Anon's Oceanside, Great little conference of 150- 200 people! It is beautiful by the seaside to enjoy a sober life! Respectfully Submitted, Trudy S Liaison Area 28, 23-25 years. PS The committee is also looking at other possible helpful means to support Al-Anon, after Covid's devastating effect of closing meetings. So rural Maine Al-Anon members MAY BE in need or not. We are possibly "Researching to Discover" and be of support " or possibly leave it alone. AA needs to have good boundaries but till September our committee is also willing to technically assist in any way we can if, Al-Anon agrees.

### **A28 P74 CSO/DEIG Intergroup, Stan L.**

DEIG/CSO Liaison Report – The DEIG distributed meeting lists and put together newcomer packets. Committees are working well. CSO has created a hiring committee for hiring a new director. They are selling chips new to 5 months. I am also taking part in the Area Guidelines Committee. Yours in Service.

### **A28 P74 Hybrid Chair, Moxie [hybridchair@maineaa.org](mailto:hybridchair@maineaa.org) pring Assembly Report**

#### **I am Moxie, your Area Hybrid Committee Chairperson**

Attendance at committee meetings has been increasing. This weekend we had 4 last night including me, and 3 today, we discussed how to set up the equipment and programs to run this whole thing, which means there are 3 new people with that information somewhere in their brains.

Our monthly meeting is also better attended. We have someone who is typing and organizing notes from the notebook I've brought with me to ACMs, Assemblies, Workshops, and monthly meetings.

We have someone learning how to co-host the online side of things.

We have someone looking into the info from the New York Area.

We are very lucky that New York and New Jersey are also doing this stuff and putting out great documents of how they're doing it. We're not way behind and we're not the first to do it, we're right in the middle of the herd.

We're working to get breakout rooms fully functional for Area Committee Meetings.

We're working to get laminated copies of instructions for processes to help during events.

We meet the 3rd Sunday of the month at 7pm unless Area business happens the same day, which we postpone until the Sunday after.

Our next meeting will be April 20th, and the info is posted on the Area website under Standing Committees

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Thank you for the opportunity to be of service

Thank you for the opportunity to be of service!

- Moxie (they/them)

Area 28 Hybrid Committee Chair

HybridChair@MaineAA.org

**A28 P74 Webmaster Mike M.** [webchair@maineaa.org](mailto:webchair@maineaa.org)

See web chair Report

**A28 P74 DISTRICT REPORTS**

**A28 District 01, Jake K,** [jkulaw62@gmail.com](mailto:jkulaw62@gmail.com)

**DISTRICT 1 REPORT 2025 SPRING ASSEMBLY**

Hi, my name is Jake K and I'm an alcoholic. District 1 covers Portland. We meet on the second Sunday of the month from 9:30-11:00 AM at the Irish Heritage Center located at 34 Gray St in Portland.

As a District we voted to adopt an inclusive statement at the beginning of our monthly meeting.

It was adopted with permission from the Sunshine Group and reads as follows:

Tradition 3 states that the only requirement for AA membership is a desire to stop drinking.

Whatever your background, however you identify as a person, whatever you believe or don't believe, you belong here, are welcome, and AA can work for you.

District 1 recognizes that the language in AA literature does not always reflect that inclusivity.

We will work locally to encourage change at the national and international levels. In the meantime we have found it helpful to focus on the broader spiritual principles of the message.

We have also decided to update our district 1 guidelines. We met on zoom and will continue to meet with guidance from Peter B (past delegate) on updating our district guidelines. Both of These actions sprung from a district inventory which Peter B facilitated.

We have invited Stan L to facilitate a discussion on service sponsorship at our May meeting.

We see much more participation and attendance of GSRs at our meeting as well. There is a lot of excitement as we are moving forward to keep our 90+ groups informed about what is happening at the area level and passed on to the groups with active GSRs in district 1.

Kind regards, Jake K DCMC District 1

**A28 District 02, Joe K,** [yesnikauto@outlook.com](mailto:yesnikauto@outlook.com)

District 2 Report: Good morning – afternoon – evening. I'm Joe and I'm an alcoholic currently serving as the DCM for District 2. While things are changing in District 2, there is plenty of meetings more have been added to District 2 – one in Livermore Falls that meets Mondays at 6 pm at the First Baptist Church. Another Plain Language Big Book meeting that meets Tuesdays at 2 p.m. at the Franklin County Recovery Center. District 2 now has a Love & Service committee that is headed up by Anne G. It has taken off very well with several members of AA helping out with great success so far. Several events are being planned. A couple of camping events have been planned at Rangeley Maine State Park for more information see or talk with Anne G. I suppose these will also be on the Area website. We have seen an increase in support at meetings throughout our District 2 but still struggling to get

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people involved in service work where it is needed most. Lack of GSRs, secretaries, treasurers and so on. Many people seem to not like the word commitment. While others will commit but have no understanding of a two-year commitment. Dropping the ball a couple of months into a commitment. The struggle is real. Our District meeting is held the first Thursday of every month at 6 pm to 730 pm at the Franklin Memorial Hospital in the Chisolm Room in Farmington, ME. We are still hosting AA meetings in the Franklin County Detention Center for inmates when they want. Again, thank you for allowing me to serve and be of service.

**A28 District 03, Becky J., bgjlivin42day@gmail.com**

**A28 District 04/07 Dick M, Alt DCM, marstonrichard@gmail.com**

**A28 District 05, Nicole L, nicolebarker2108@gmail.com**

District 5 meets the second Wednesday of every month at 6pm here in Auburn at St Phillips church. Attendance has been rising and at our last meeting we had 25 attendees! Reports came in from all GSRs and Chairs, treatment is going well, we are exploring expanding the IOPs we are currently going into since the chair is finding many volunteers. We send speakers into the local jail. We recently filled the Bridging the Gap chair position and Ted, the area Bridging the Gap chair, came to our district meeting and gave a presentation. Thank you, Ted! Love and Service is planning a Cinco De Mayo taco workshop- let's "taco" bout it; date still to be determined since all the focus has been on assisting with the assembly but topics about step and tradition 5 has been discussed.

I would like to extend a special thanks to EVERYONE who volunteered this weekend. Our district secretary Shari, guidelines chair David, and my alternate chair Michelle alongside the Area registrar manned the registration table Friday and Saturday. My husband Mike, who has done more than I have time to give him credit for whether it was handling every committee; registration, set up, tear down, as well as recruiting and leading an AMAZING kitchen crew who have been shopping the best discounts and dealing around and preparing these 5 meals for days, and sleepless nights. A special thanks to Mike and Keith who cooked on the grills in the rain and snow yesterday, Scott whose been doing just about anything we ask, our very own PI chair Jackie who is also running around helping anywhere she can; Tony, John, Josh, George, Harold, Harriett who have all stepped up in service and the entire committee of District 5 Love and Service who hosted the potluck Friday night and assisted with today's breakfast. And of course, our higher power. NONE of this would be possible without the presence of God. I wanted to thank Heath for allowing us to rent this space at such a reasonable price and putting up with us for the entire weekend. I also wanted to add, that a lot of people rounded up to 40\$ or more for their meal tickets as a donation to Area for this event and there really is a lot that goes into this so all contributions are very much appreciated. Im sure I'm forgetting names but thank you to everyone who has volunteered their time, coolers, and sanity; It takes a community so if we could please have a massive round of applause to everyone who has pulled this together.

District 5 is alive, and well and we are grateful to be of service and continue to help the next sick and suffering alcoholic.

In love and service, Nicole L.

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**A28 District 06, Todd S., [district\\_chair@aamainedistrict6.org](mailto:district_chair@aamainedistrict6.org)**

Good morning, All,

District 6 is going well. We have had some Committee Chairs move on due to life situations, but we are having new folks' step in to fill those voids. We have a few new meetings which are growing nicely. These include a 12 & 12, a Woman's Literature study and an LGBTQ+ meeting. I love to see the growth in our district. Group contributions are up and steady. We will start planning a summer event over the next few District meetings. We'll keep you posted. Our Corrections Chair will be taking 12 copies of the PLBB into our Friday afternoon commitment at Two Bridges Regional Jail. Have a manageable day.

In Love and Service, Todd Stilphen District 6 Chair

**A28 District 08, Bruce B., [boscon57@msn.com](mailto:boscon57@msn.com)**

District 8 meets the 2nd Thursday of each month at 6 pm. We are meeting at Your Place Inc. in Ellsworth. There has been a consistent attendance between 11 and 14. We have been able to establish 2 committees currently: Corrections & Love and Service. The jail commitment is going strong w/ both the male and female populations being served each Monday night, the meeting goes from 6:30 - 7:30 pm. We also have an assembly committee that has been meeting on a regular basis to prepare for bidding on the fall assembly. We have also been conducting a regular service workshop which has had a strong attendance. In Love & Service, Bruce

**A28 District 09, Kelsey K., [kelsey.kirkpatrick49@gmail.com](mailto:kelsey.kirkpatrick49@gmail.com)**

Greetings Area 28! We meet the 2nd Wednesday of each month at St. Patrick's Catholic Church in Newcastle at 6:30pm. District 9 is doing well with steadily improving attendance at the District Level. Although I am not able to attend every meeting in the district to get the word out, I am continually inviting people during announcements and encouraging District Committee Chairs and GSRs to do the same. This seems to be paying off slowly but surely. Our business meeting attendance has gone from an average of 4 at the end of 2024 to 11 at our last business meeting in April 2025. We also recently filled our CI/CPC slot and have a handful of new GSRs and interested people.

District 9 has 17 groups with a total of 21 meetings per week. 4 groups recently disbanded this past winter due to lack of attendance and lack of trusted servants. However, we have 1 new group on Wednesday mornings that is a 12&12 study. Overall recovery is still alive and well in District 9 and the groups we have are going strong. One big win is that we have formed an ad hoc guidelines committee who are working hard the last 5 months or so to create guidelines for our district which will include job descriptions and qualifications for service positions. We hope this clarity will make people more interested and confident in standing for these service positions.

District 9 is also excited to volunteer to host the hospitality room at the Round Up for Saturday breakfast on Saturday morning June 14th!

Thanks for helping me stay sober and thank you for the opportunity to be of service to this fellowship.

Yours in love and service to the more beautiful world already on its way,



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Kelsey B.-K.

**A28 District 10, Susan L., lifer00@msn.com**

DCM Report, District 10 (Lincoln, Howland, Millinocket)

We continue monthly District meetings at the Lincoln Congregational Church in Lincoln, with some joining us with ZOOM, as desired.

There will be a Love and Service Workshop at the Community Temple in Lincoln, ME, on River Road, at the Impact Center on 5/17/2025. There will be a skit: Snow White and the Seven Defects, a speaker on Group Unity, snacks and Fellowship. It starts from 1PM on that Saturday and will last until about 4.

Our Alternate DCM had an opportunity to lead a District Meeting and the reviews were fantastic!

It has been difficult to obtain District Committee Chairs although our PI committee Chair continues to distribute literature and educate the public.

Thank you for the opportunity to serve.

Susan L., Lincoln, ME

**A28 District 12, Bob C., district12.onedayatatime@gmail.com**

Report to the Spring Assembly from District 12 We meet the second Monday of each month at St. Monica's Hall of St. Augustine Parish in Augusta. We are a hybrid meeting. The Parish has informed us we will need to begin carrying event insurance. Participation this past month was strong with more than 15 in attendance including via Zoom. We still have several vacant standing committees. Good stuff is going on in District 12! We have gotten the first round of volunteers vetted and will start orientation at Kennebec County Jail. Meetings should start soon after. We continue to take meetings into Maine General Hospital along with District 14 and are still trying to expand the volunteer list. A new meeting has been restarted at Togus VA Center and by reports is already well attended. We have just started sending a meeting into Bread of Life shelter. We are working with staff to get more volunteers cleared. Our fifth workshop on "36 Principles: Steps/Traditions/Concepts" is scheduled for May 17. We are seeking a host group for the last workshop in this series. Yours in Service, Bob Cleaveland, D12 chair.

**A28 District 13 Jason W., d13.me.aa@gmail.com**

**A28 District 14, Jamie T., jamiewood92@outlook.com**

April 2025 District 14 Report for Area Fall Assembly April 11-April 13, 2025

My name is Jamie T. and I am the District Chair for District 14. Here is my report for the Spring Assembly. This weekend we had 16 members from District 14 attend the Spring Assembly and 8 of those attendees were GSR's.

Our District meetings are held the second Sunday of each month at 5pm at the Pleasant St. United Methodist Church in Waterville. We offer the District meeting as a zoom/hybrid

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meeting. We are averaging 20-25 people attending the District meeting in person and/or on zoom. We have had several new GSR's attend our monthly District Meetings over the last quarter and have had more AA members/visitors attend the District meeting. Our District is financially solvent. We continue to receive 7th tradition contributions on a regular basis from 8-9 groups in our District. There are currently 40 AA meetings that are operating in person and/or on zoom each week in District 14. We have several open positions at the District Level but recently filled our webmaster and treatment committee chair position. I am appreciative of attending the Area Website committee meeting this weekend to help with some ideas to troubleshoot some zoom issues that we are experiencing.

Currently we are serving the Somerset County Jail and bringing in a regular men's on Mondays and Women's meetings on Tuesdays at 6:30pm Thank you to John D. for his service to this commitment which has resulted in more AA members being able to carry the message into the Somerset County Jail.

Debbie the Treatment Liaison, from District 12 and Kerri M the new Treatment Committee Chair from District 14 are part of a small group of volunteers that bring in AA Meetings to participants into the Behavioral Health Unit at Maine General. The meetings are held on Mondays from 11:30am-12:30pm. The participants have been very grateful and have picked up literature after the meetings. A bonus for volunteers is that you receive a meal at the hospital cafeteria after your service work has been completed!

Our District 14 History and Archives committee led by Patricia M. and Catherine B continues to work with local groups and longtimers. They were able to capture and record one of our local longtimer's story over the month before he passed. We appreciate their hard work and dedication to the Archives committee and capturing stories of local AA members sharing their experience, strength, and hope.

Thank You to District 5 for hosting the Area 28 Spring Assembly-The service, food, and fellowship were great!

Yours in Service,

Jamie T.

District 14 Chair

**A28 District 15 Mark V., [district.chair@midcoastad15.org](mailto:district.chair@midcoastad15.org)**

**A28 District 16, Debby M., [dhoyou55@gmail.com](mailto:dhoyou55@gmail.com)**

April 2025 DISTRICT 16 DCM Report

Our schedule for April has changed and our monthly meeting will be April 5th due to conflict with Spring Assembly. We will be welcoming Ted to our April meeting

We had a super turn out for our St. Patrick's day mini-alcathon which was held on 3/15/25. The potluck was wonderful and there was plenty of corned beef and cabbage, assorted casseroles and lots of dessert. Our Fresh Start ladies group did a superb job decorating and



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we truly enjoyed our speaker Robin G. District 14 came by the card loads and were all festively dressed. D14 was very helpful with cleaning up and I sincerely thank you and all who helped us out. We also had 3 ladies celebrate their anniversaries with us. We raffled off a Grapevine subscription. Tatiana S won the raffle!!

We are in the discussion phase of adding a Saturday evening meeting. More will be revealed later. We are all anxious to enjoy more of the outdoors now that spring has arrived. District 16 is eager to attend the Spring Assembly in District 5 Auburn/Lewiston area.

With gratitude,  
Debby M DCM D16

**A28 District 17, DCM 1 Michelle M., [fenwaysdogwalking@gmail.com](mailto:fenwaysdogwalking@gmail.com)**

Our district meeting is usually well attended, having around 20 people in attendance. This month, however. We only had 10 people.

We have a love and service day planned for April 26. From 11-3 at Clyde Bailey Drop In Center in Raymond. We will be having 3 past delegates speaking on 3 topics. The name of the workshop is Respecting ourselves and others. We will be providing an amazing lunch. We look forward to seeing you all there.

Thank you for allowing me to be of service.

DCM1

District 17

Michelle Marland

**A28 District 18 Remus R., [remusrovo@gmail.com](mailto:remusrovo@gmail.com)**

**A28 District 20 Bob M., [miles.bobby27@gmail.com](mailto:miles.bobby27@gmail.com)**

We are meeting on the 2nd Monday of the month at 6:30 pm  
JR Martin Community Center  
189 Alfred St.

Biddeford, ME 04005

District 20 is very active in-service work.

We have 3 service positions available.

In service, District 20 Chair Bob M.

**A28 District 21 Joseph A., [lectricjpa@aol.com](mailto:lectricjpa@aol.com)**

**A26 District 23, Robin B., [rockingrobinre@gmail.com](mailto:rockingrobinre@gmail.com)**

**A28 District 24, Scott., [ssweb@aol.com](mailto:ssweb@aol.com)**

**A25 District 25 Craig C., [craigpcarroll@gmail.com](mailto:craigpcarroll@gmail.com)**

**P74 A28 Round Up Chair Report**

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### **A28 P74 Round-Up Chair, Josh T., [roundupchair@maineaa.org](mailto:roundupchair@maineaa.org)**

Hello, my name is Josh and I'm a alcoholic! I stand as you Maine area 28 Round up chair!

Remember this year the Round up will be June 13-15 th.

Booking of room with Sugar Loaf April first went good again this year and our blocked off rooms was filled with in 3 hrs.!

The Round up committee ask please spread the word to your districts and meetings for people to pre-register on line at [aaroundup.me](http://aaroundup.me). This makes things a lot easier for the registration team and for you when you come to the event! People can also get there Round up swag T-shirts, sweatshirts and hats! On the website you are also able to make a 7th tradition!

The Round up committee is working hard as a committee to plan a great weekend with fellowship, meetings, workshops.

Please note Friday night weather permitting we will have a block party out on the beach with a D.J. The theme for the dance is going to be AA through the decades dress in your favorite decade's attire!

Keep in mind the hole weekend will be celebrating AAs 90th birthday. Saturday night we will have a live band, and the theme will be a birthday party for AA. We are not a glum lot bring the newcomers show them we do have fun sober!!

The Round up is always looking for volunteers. Please reach out to the volunteer chair Brian T. or Alt Charales's. (attached is a flyer with their info)

The hospitality chair is also looking for groups to host time slots for the hospitality room. Please reach out to Lynn the hospitality chair if your group is interested in taking a time slot.

Right now, we have 108 people pre-registered.

Our Round up account Balance is \_\_\_\_\_13130.57.

As always, I would like to thank you all for allowing me to serve as your Maine area 28 Round up chair.

### **P74 A28 OFFICER REPORTS**

#### **A28 P74 Delegate; Allen S., [delegate@maineaa.org](mailto:delegate@maineaa.org)**

Good morning, I'm Allen A28 P74 CPC.

I am going to share my preparation for the upcoming GSC. I started by reading 3hs in the morning, ate lunch and went to a meeting. I finished the meeting and read for 3 more hours. I used this schedule until the reading was completed. Since I review and highlight important points.

The group should is more difficult. I have been traveling to Districts and visiting meetings for 3 years and listening. The Preconference forum and the Spring Assembly give groups and individuals a chance to express their opinions. I will be guided by GOD and the groups of Area 28 when I vote.

I am proud to present Gene W.as our candidate for Trustee at large US. The NERDS will vote on NERAASA 2028.

[EN-Final-75-GSC-Agenda-2025](#)

I am grateful to represent Area 28 at the GSC. Allen A28 P74 Delegate

#### **A28 P74 Alternate Delegate; Willy K., [alternatedelegate@maineaa.org](mailto:alternatedelegate@maineaa.org)**

Hello all,

I have been attending the North East Regional Delegates' (NERD) meetings online as well as Alternate Delegate meetings. I am learning a lot about things going on at the Conference level

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of AA in New York. Our Delegate has been generous in his sharing of information, and it is a learning experience.

The NERD Reunion is an event that includes Delegates, Past Delegates, and Alternate Delegates from the US Northeast Region, which I attended again this year. I am getting to know Alternate Delegates from our region, and it is a great group of AAs! I was honored to give the Alternate Delegate's report on Sunday, thanks to a Maine Past Delegate who volunteered me, without warning. Everyone was very encouraging and kind in acceptance of my impromptu report. (Thank you Nicki... 😊)

I am pleased to serve as Area 28 Alternate Delegate. Thank you, Willy K.

[alternatedelegate@maineaa.org](mailto:alternatedelegate@maineaa.org)

**A28 P74 Chair, Drew S. areachair@maineaa.org**

Area 28 Spring 2025 Assembly Report

It's been a busy spring. My activities as your Panel 74 Chair have included:

Meeting with our Alternate Chair prior to Area business mtgs to develop agendas and otherwise plan for Area business events

Attending USA and Canada's Panel 74 Chairs' monthly meetings

Visiting groups and districts around the state and virtual Area Committee Mtgs

Completing a walk through here a week ago to prepare and trouble shoot for this weekend w/D5 Hosting Committee members, Jamie, Moxie, etc.

Following up with Camden National Bank about password changes and security alerts

Completing 501C3 Board of Directors' documents

Trying to fill Committee Chair vacancies...thank you Lucille and Stanley

Visiting CSO, the Sahara Club and DEIG, and getting Service Manuals for new GSRs, DCMs and Alternates for this Assembly weekend

Asking Panel Members and Committee Chairs & Liaisons and others to make a (brief) list what their job has included since our last Swap Meet including a timeline or calendar; this is to pass forward at the next Panel Swap Meet and to give to the Guidelines Committee for our Area 28 Workbook

Supporting Ted's recent visit to D16 (my district) w/ a list of volunteers for BTG

Scheduling for our Assembly Cash Flow Ad Hoc Committee sometime in the next month, the second or fourth Monday...let me know if you want to be included

Asking all to embrace the "fill your car" challenge: bring newcomers, long-timers, sponsees, your sponsor, home group members, etc.!

Thanks! Y'all not only saved my life but also showed me how to give it back.

ILoS,

Drew S., Area 28 Chair, Panel 74

PS I hear there's a MECYPAA Sober Prom 4/26...I think they may mean "senior prom"; this might be a great way to build connections with those youngsters who used to be us. I'm filling the car-let me know if you want a seat!

Tx-d

**A28 P74 Alternate Chair; Jamie R. [alternatechair@maineaa.org](mailto:alternatechair@maineaa.org)**

Good morning,

Not too much to report, except, I worked with the Spring Assembly hosting district to provide registration packets to everyone for Friday and Saturday. I had printed 200 registration cards from Staples, purchased large manilla folders, and 300 multicolored index cards for all motions to come. I will replenish all the fixings as they run low for the coffee, cups, creamer, sweetener, napkins, etc. I will do my best to keep information on the electronics, and the working orders up to date. I will finish out a commitment that I made to the Archives committee as Secretary. Please be patient with the new combination of electronics and Hybrid.

Thank you, Jamie R.

**A28 P74 Parliamentary; Peter B. [peter@nervousnellies.com](mailto:peter@nervousnellies.com)**

I have been using the Conference version of Robert's Rules because it's the best we have. But some votes we take are not covered, because they have no counterpart at the Conference — votes for disbursements of Area money, votes to put motions on the Assembly agenda. These are votes which require a simple majority. For this reason I discouraged the call for a minority opinion. However, this did not sit well with the body. So at the end I apologized and asked if the Assembly wished for a call for minority opinions on these votes, and the Assembly responded "yes" by acclamation. Thank you for your patience with me. It was a wonderful Assembly.

Peter B.

**A28 P74 Secretary; Bobbi S. [secretary@maineaa.org](mailto:secretary@maineaa.org)**

As Area Secretary for Panel 74, I am grateful for the opportunity to serve as a trusted servant. This role embodies faithfulness in executing duties with integrity and dedication to the common welfare of Alcoholics Anonymous. Being a trusted servant means supporting unity and continuity within our fellowship through accurate communication, detailed record-keeping, and confirming our fellowship remains informed and connected. At this Spring Assembly, the power of trusted service was evident in the motions passed, thoughtful committee reports, and the warm welcome extended to new servants. As secretary, I am committed to creating minutes, facilitating communication between all levels of the Area, supporting the Chair and Delegate with love, and upholding transparency. I am grateful to serve alongside so many dedicated individuals in Maine, and together, we carry the message of hope and Thank you for your trust and support!

**A28 P74 Alternate Secretary; Gigi G-T. [alternatesecretary@maineaa.org](mailto:alternatesecretary@maineaa.org)**

I'm an alcoholic, my name is Gigi. I am so grateful to be of service. Since the last Assembly I am happy to announce that the Peaks Island Don't Miss the Boat Group, which is my home group, has finally registered as a Group and we have a GSR! Progress! I unfortunately missed the last Area Committee Meeting in February because I attended the International Women's Conference in San Diego which was fantastic. About 4000 sober women in one location. Crazy, fun. Just to be clear, Area did not pay for this trip. This was something my spouse, who is also in the program, and I both wanted to attend after the conference was here in Portland a year earlier. A great time was had by all. I unfortunately had to miss the Pre-Conference Forum due to a family medical emergency. I'm back in the saddle. Our Area Chair has given me the

Area 28 Panel 74 Area Spring Assembly Minutes April 11, 2025 – April 13, 2025

assignment of reaching out to all who have not attended an Area Assembly in quite a while, and asking them to come on back to serve. I plan to tackle that list well in advance of the Fall Assembly! As my sponsor always says, "All is fundamentally well." Yours in service, Gigi

**A28 P74 Treasurer; Ron S.** [treasurer@maineaa.org](mailto:treasurer@maineaa.org)

Budget to Actuals [AREA28-2025-FINAL ACTUALSvsBUDGET-Percentage-APRIL-2025.xlsx](#)

Profit and Loss [Area28-ProfitandLoss-YTD-4-10-2025](#)

Treasurer's Report [Area28Treasurer Report-SPRING-ASSEMBLY-4-11-2025.docx](#)

**A28 P74 Alternate Treasurer; Jason M.** [alt.treasurer@maineaa.org](mailto:alt.treasurer@maineaa.org)

**A28 P74 Registrar, Lynn M.,** [registrar@maineaa.org](mailto:registrar@maineaa.org)

**Congratulations** to the many new meetings that are popping around the states! It is recommended that a new meeting be up and running for 6 months before registering as a group with General Service Office in New York. Welcome to 3 newly registered groups: Rainbow Recovery Group, Ellsworth Step Sisters Online, Wednesday Breakfast Club Group.

10 new GSRs: welcome to Lorna, Michael, Brendon, Linda, Andi, Kate, Sadie, Emory, Karen, and Alex, and I have 11 more to register from this weekend! Thank you for bringing your group's voice and vote to AA as a whole!

1 New DCM: welcome Scott

3 inactive: Orono Campus Group, Eastport Step Group, Upon Wakening Group, adding to our list of 376 inactive groups.

502 Active Groups

135 Unknown/incomplete (I'll be working with your DCMs/DCMs to see if we can identify their GSRs or Contact Persons.

For example, If anyone has information on an old group called:

"Tuesday Noontime As Bill Sees It Group" (Group ID #000431979) ; please contact me as we have no location, GSR, or even district information for that group.

On Friday of Spring Assembly I had the privilege to work with 10 of our DCMs. In this mini-workshop, we briefly explored Fellowship Connection. This is the portal that I use to to record and update our district and area service position holders with Member Services at our General Service Office in New York. DCMs and DCMCs, along with our Delegate, have read-only privileges to view GSRs and group and status' listed in their districts. They may also view group contributions made to General Service Area.

Please keep in mind that only one chair in each district may access Fellowship Connection. Any DCMs/DCMCs unable to attend Friday night, please contact me and I am glad to work with you access this portal. Also keep in mind the confidentiality principle of accessing this information. If you're not sure if you're using this information appropriately, please contact me!

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It's been my privilege to serve as your Area Registrar!

Lynn M.

**Announcements**

[CSO Director Position \(1\)](#)

[77years.docx](#)

[WK-Area 28 Guidelines-Spring AMENDMENTS 2025-ONLINE](#)

Updated contact list [2024 - 2025 A28P74 CONTACTS.xlsx](#)

*On April 23 7pm Togus Veterans Meeting in the Auditorium guest speaker John W. Retired Marine 20 plus years sober speaking. I will also be speaker seeking looking for speakers who have been through the steps send me names if there is any interest, please we will be booking out months in advance Paul Caron email caronpaul07@gmail.com*

## Spring Assembly 2025 financial report

District 5 collected a check for \$1500 seed money in February at the ACM.

Online sales total was \$1750 selling 50 meal tickets. There is a \$57 total for PayPal fees.

At the pre-conference we collected a check from the Area for 20 online registrations, plus 10 Area committee member meal tickets. This was a check for \$1050.

A total of 131 meal tickets were sold by the end of the event, which totaled \$4571, including online registrations. We received a total of 142.66 as donations. The money sitting in a district 5 savings account accumulated.62 interest. A total income received was 6214.28. District 5 spring assembly account at the end of the event after all expenses paid = \$1500. This \$1500 is being returned to Area 28 to repay the \$1500 seed money.

Total expenses for the event equaled \$3384.28. This included \$2650.86 for food related expenses. \$600 for facility rental. \$133.42 for office/registration related supplies.

After the seed money is returned, there is a remaining balance of \$1330 before PayPal fees. Less the \$57 PayPal fees, the Area will receive a profit of \$1273. This money would currently be sitting in the Area account with the remainder (30) online registrations plus 8 additional Area Committee member meal tickets. Which is a total of \$1330.

As a final note for meals and meal ticket revenue. We are extremely excited to announce that the final breakdown of cost of all meals for the weekend per person came to \$20.23!!

|                                                   |  |         |         |              |                 |                          |  |  |
|---------------------------------------------------|--|---------|---------|--------------|-----------------|--------------------------|--|--|
| EXPENSES                                          |  |         |         |              |                 |                          |  |  |
| Food expenses                                     |  | 2650.86 |         |              |                 |                          |  |  |
| Facility Rental                                   |  | 600     |         |              |                 |                          |  |  |
| Registration-office supplies                      |  | 133.42  |         |              |                 |                          |  |  |
| Total Expenses                                    |  | 3384.28 |         |              |                 |                          |  |  |
| INCOME                                            |  |         |         |              |                 |                          |  |  |
| Seed Money                                        |  |         | 1500    |              |                 |                          |  |  |
| Meal Tickets                                      |  |         | 4571    | 131 meal tix | 20.23           | cost of meals per person |  |  |
| Donations                                         |  |         | 142.66  |              |                 |                          |  |  |
| Interest                                          |  |         | 0.62    |              |                 |                          |  |  |
| Total Income (less seed money)                    |  |         | 4714.28 |              |                 |                          |  |  |
| Balance                                           |  |         |         | 1330         |                 |                          |  |  |
| Ending Balance (less paypal fees)                 |  | 57      |         | 1273         |                 |                          |  |  |
| D5 spring assembly account paying back seed money |  |         |         |              | 1500            |                          |  |  |
| For Ron's Records                                 |  |         |         |              |                 |                          |  |  |
| Total Income Received                             |  |         |         | 6214.28      |                 |                          |  |  |
| District 5 Pays back 1500 seed \$                 |  |         |         | 1500         |                 |                          |  |  |
| Income (less seed money)                          |  |         |         | 4714.28      |                 |                          |  |  |
| Total Expenses                                    |  |         |         | 3384.28      |                 |                          |  |  |
| Balance                                           |  |         |         | 1330         |                 |                          |  |  |
| Total Income Online                               |  |         | 50 tix  | 1750         | 1693 after fees |                          |  |  |
| 18 Area Meal Tickets                              |  |         |         | 630          |                 |                          |  |  |
| Balance Goes back to Area                         |  |         |         | 2380         |                 |                          |  |  |
| pre-conference check \$1050 returned              |  |         |         | 1050         |                 |                          |  |  |
| Balance                                           |  |         |         | 1330         |                 |                          |  |  |
| Ending Balance (less paypal fees)                 |  | 57      |         | 1273         |                 |                          |  |  |
|                                                   |  |         |         |              |                 |                          |  |  |
|                                                   |  |         |         |              |                 |                          |  |  |
|                                                   |  |         |         |              |                 |                          |  |  |

Area 28

Guidelines Handbook

2024 / 2025

Panel 74

April 2025



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## **I. General**

### **A. Preamble of General Service Area 28 Assembly of Alcoholics Anonymous**

The Area Assembly of Alcoholics Anonymous shall always be a service body and shall protect and respect the autonomy and the privilege of dissent of the Group Conscience of the Area. In the course of deliberations and discussions, the Assembly shall ever be mindful of the ideals expressed in the Twelve Traditions, the Twelve Concepts and the A.A. Service Manual, and shall strive to be the true voice and Group Conscience of the Area.

Unity and service shall ever be the Assembly's primary purpose, and it shall encourage all Area Groups to participate in the business of the Assembly and to support the Assembly in its efforts to cooperate with the A.A. General Service Office and A.A. World Services.

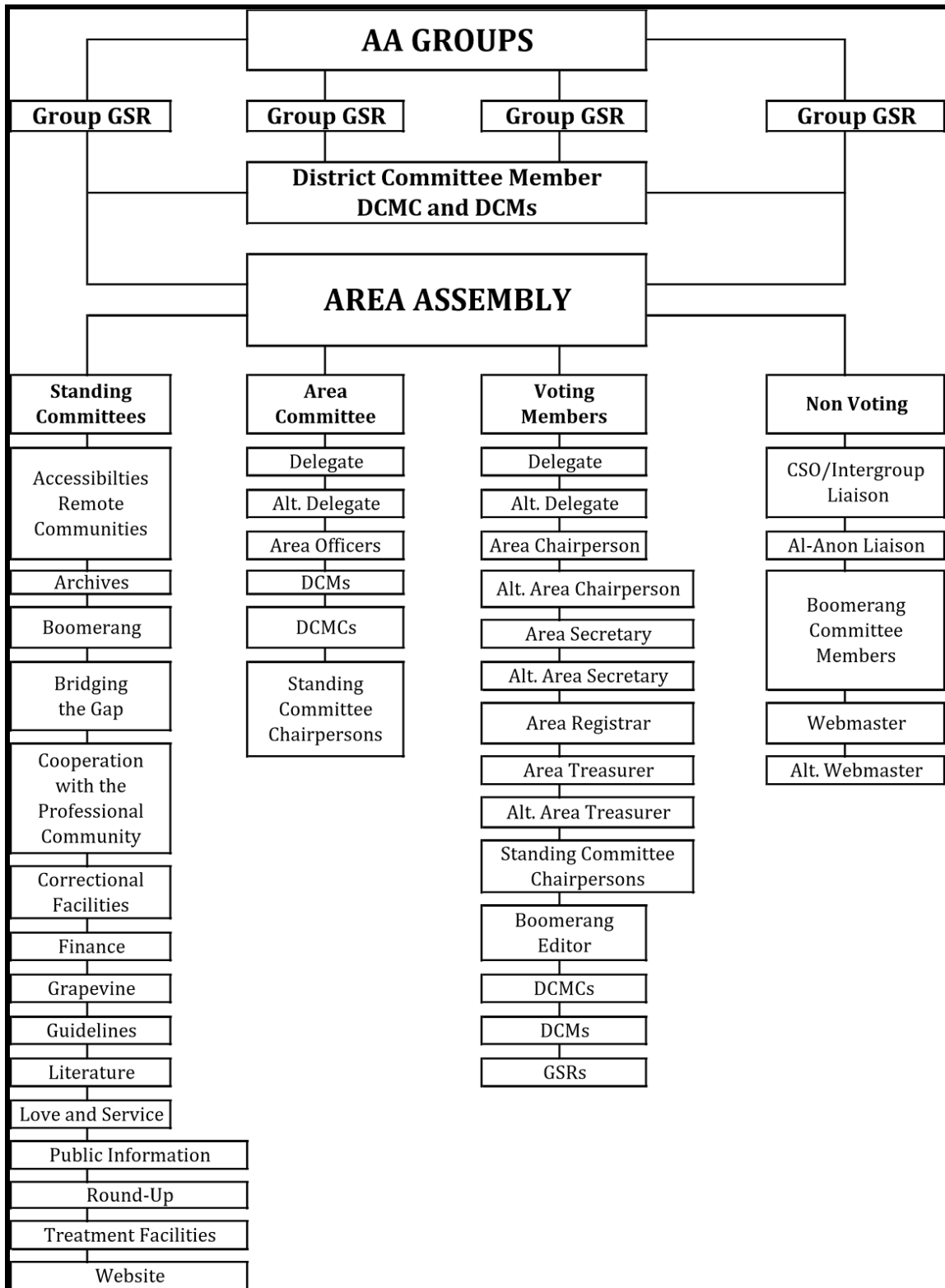
The Assembly is specifically charged with the duty of electing a delegate to the General Service Conference and to provide the delegate financial support to assist him or her in the course of performing the duties of the office. The Assembly is further charged with electing an alternate delegate to the General Service Conference and to elect such Area Officers it deems necessary.

### **B. Map of Districts and District Directory Disclaimer**

The Area 28 Map of Districts and the District Directory that include cities/towns are based on current group/district participation. The map and directory are not in any way meant to instruct groups on what districts they must participate in. This is an individual group's decision.

## II. Area 28 Structure

### A. Structure Chart of Area 28



## B. The A.A. Group - the Final voice of the Fellowship

### 1. General Group Representative (GSR)

- a. Attends group meetings regularly
- b. Sits in as a member of group steering committee
- c. Reports to group regularly at meetings on all service meetings and service activities
- d. Conducts group inventory at least once each year;
- e. Encourages group interest in Box 459
- f. Keeps informed of group affairs and encourages 7th Tradition contributions
- g. Is available to serve, cooperate and counsel with other Group Committee Chairpersons (Sponsorship, Literature, Institutions, Intergroup, Central Service Office, etc.)
- h. Returns Group Information Change Forms to GSO in a timely manner.
- i. Attends district meetings regularly
- j. Reports to district on his/her group
- k. Shares with other GSRs
- l. Attends all Assemblies and participates in preparation for assembly
- m. Keeps complete records with all procedures and Minutes available for all District meetings and Assemblies and for group meetings when reporting to group
- n. Available to serve in such district activities as may be required.
- o. Attends training sessions, workshops, etc.
- p. Studies the A.A. Service Manual and Area Service Guidelines Handbook
- q. Obtains the services of an alternate (at least during second year of term)
- r. Supervises training of an Alternate particularly with A.A. Service Manual, Area Service Guidelines Handbook, procedures, reports and general familiarization with duties
- s. Participates in workshops, sharing sessions, etc.
- t. Endeavors to become an active, knowledgeable and effective GSR.
- u. Recommended service experience: 2-3 years of sobriety recommended; Group experience, such as setting up meeting, making coffee, group officer, etc.

## C. The District Committee

### 1. Area 28 Districts

- a. A district is a right-sized geographical unit containing 6-20 Groups with which a D.C.M can maintain frequent contact.
- b. Districts larger than 6-20 groups may choose to elect a DCMC and as many GSRs as they feel necessary.

### 2. District Officers and Their Responsibilities

- a. District Committee Member Chairperson (DCMC):
  - i. Shall attend and chair monthly District meetings
  - ii. Ensures the list of groups in district is current and up to date.
  - iii. Encourages participation in Service Committees
  - iv. Available to assist GSRs and DCMs in the Districts.
  - v. Must be knowledgeable about A.A. Service Manual and adhere to suggested procedures
  - vi. Ensure District Committees are functioning and observing guidelines for their committee.
  - vii. The District Chairperson and DCMs attend and participate in all Area Committee Meetings, Pre and Post-Conference Forums and Area Assemblies
  - viii. Assigned by Area Chairperson to an Area Standing Committee
  - ix. Prepares brief factual written district report with legible or electronic copy to Area Secretary
  - x. Is knowledgeable of A.A. affairs in District
  - xi. Shares District problems and those activities which may benefit others at Assemblies
  - xii. Has a good grasp of group conscience of the District
  - xiii. Ensure GSRs are familiar and understand the A.A. Service Manual (included with the G.S.R. Service Kit from GSO) and Area 28 Service Guidelines Handbook
  - xiv. Encourages GSRs to attend training sessions, workshops, sharing sessions, etc.
  - xv. Assist G.S.R.'s in updating group registration computer print-outs
  - xvi. Provide New Group Information forms to new groups in the District.
  - xvii. Encourage groups, through G.S.R.s to reach out into the community through the P.I. and C.P.C. Committees
  - xviii. Encourage Committee Chairs of the District to participate in the corresponding Area Standing Committees.
  - xix. Recommended service experience: Prior G.S.R. - 3 to 4 years' continuous sobriety

- b. District Committee Member (DCM):
  - i. Shall encourage each of their assigned groups to have an active GSR
  - ii. Receives and discusses group reports with GSRs
  - iii. Keeps informed of group affairs and /or problems.

D. Maine Area 28

- 1. Area Officers (Trusted Servants):
  - a. Delegate
  - b. Alternate Delegate
  - c. Area Chairperson\*
  - d. Area Alternate Chairperson
  - e. Area Secretary
  - f. Area Alternate Secretary
  - g. Area Treasurer\*
  - h. Area Alternate Treasurer\*
  - i. Area Registrar

\*The Area Chairperson, Area Treasurer and Area Alternate Treasurer serve on the Board of Directors for the Area 28 501(c)(3) corporation. Being a member of the Board of Directors entails additional meetings and communications with the other Board of Directors as well as responsibilities and liabilities that come with serving on a board of Directors of a 501(c)(3) corporation in the State of Maine. Familiarity with the Area 28 Corporate Bylaws, Articles of Incorporation and other documents as well as nonprofit board experience is recommended but not required.

- 2. Area Committee:
  - a. The Area Committee shall consist of all Area Officers, Area Standing Committee Chairpersons, Al-Anon and CSO/Intergroup Liaisons, DCMCs and DCMs.
  - b. The Area Committee shall have called meetings in months prior to an assembly. Its function is to develop the Assembly Agenda and Committee make recommendations. In the spirit of rotation, an Officers' Exchange meeting will be scheduled in December of election years to allow incoming and out-going officers to have an orderly transition.
  - c. Special Area Committee Meetings: Extra meetings required for specific problems can be called for by: The Delegate or any (3) three Area officers.
  - d. Participation in Area Committee Meetings: Any members of A.A. may visit and/or participate in discussion. Only members of the Area Committee may vote in Area Committee Meetings.

- e. Responsibilities of Area Committee:
  - i. Area Committee members shall attend and participate at all Area Committee Meetings and all Area Assemblies.
  - ii. Set lively Assembly Agenda.
  - iii. Visit District Meetings.
  - iv. Set up Workshops or Assist Districts in doing so.
  - v. Run (2) two Assemblies (2 days each) per year.
  - vi. Encourage sharing of GSRs / District Problems and solutions.
  - vii. Provide and maintain "Boomerang" as the voice of the Area and ensure its distribution to as many groups as possible.
  - viii. Fund and support the Area Round-Up.
  - ix. Provide and maintain Budget.
  - x. Support Delegate monetarily and with information.
  - xi. Ensure Delegate's Post-Conference Forum.
  - xii. Make Delegate aware of Area's consensus on General Service Conference topics.
  - xiii. Provide for mailing to DCMCs and GSRs of any special interest items.
  - xiv. Welcome Redistricting and new DCMCs and GSRs.
  - xv. Maintain complete, up-to-date comprehensive mailing list.
  - xvi. Cooperate with any Central Service Office (C.S.O.) / Intergroup.
  - xvii. Cooperate with the General Service Office (G.S.O) in providing services for Regional Forums or other Regional Functions, etc.
  - xviii. Provide updates of this General Service Guidelines Handbook.
  - xix. Mail or email all minutes of Area 28 committee meetings and assemblies to whomever requests them, including all area officers, area committee members, DCMCs, GSRs, GSRs, Past Delegates and occasionally to groups.

### **III. Election and Rotation of Officers**

#### **A. Elections:**

1. At the October Assembly of each odd year the Area will elect the following: All Area Officers, Round-Up Chairperson, Alternate Round-Up Chairperson and any other elected officials required.
2. All voting members of the Assembly who are present may vote.
3. Election of all Area Officers shall be by Third Legacy Procedure as outlined in the A.A. Service Manual, Chapter One.



4. Single Second Year Term Candidates:
  - a. The office of Delegate, Alternate Delegate and Area Chairperson shall allow only one (1) two - year term.
  - b. If any officer resigns or is replaced the office will be filled by the Alternate or, if needed, an election. Filling in a term vacated by a previous officer shall not disallow the replacement from the next regular election.
5. Other Elective Positions shall be elected by majority vote.
6. Trustee Nominee Elections:
  - a. When a nominee is needed for a Trustee-at-Large or Regional Trustee, all Past Delegates shall be notified by the current Delegate, before the election.
  - b. Any Past Delegate that is willing to serve must complete the Trustee Resume and state their qualifications on the floor of the Assembly.
  - c. If only one Past Delegate is available, the election can be done by acclamation.
  - d. If more than one Past Delegate is willing to serve, the voting will be done by Third Legacy Procedure.

B. Election Procedure:

1. Area Chairperson announces procedure for election (AA Service Manual, Chapter Four) and acceptance of DCMs elected by GSRs.
2. Area Chairperson introduces the district map and asks for any redistricting. If a DCM has not been elected, GSRs from the new district(s) will caucus and elect one.
3. Area Chairperson turns the election procedure over to an area past delegate as the Election Chair. It has been customary to have a past delegate from another area to chair the biennial election process with Area 28 past delegates assisting at the blackboard and as tellers. Nonvoting AA members will distribute and collect ballots.
4. A past delegate will read “Why We Need A Conference?” on page S20 from the A.A. Service Manual.
5. The Election Chair will read “The Third Legacy Procedure” on pages S21 through S23 in the A.A. Service Manual and ask for any questions.
6. The Election Chair will read Section 1 “Assembly Voting Members” of the Area 28 Guidelines Handbook.
7. The Area 28 Secretary calls the roll of assembly voting members.
8. Election Process:
  - a. This process herein described is to be followed for each Area 28 election position.
  - b. Anyone who has served as a DCM is eligible to serve.

- c. The Election Chair reads each service positions responsibilities starting with Delegate from the A.A. Service Manual Chapters 5 and 6, and from the Area 28 Service Guidelines Handbook
- d. The Election Chair reads the names from the current Area 28 Contact List prepared by the Area 28 Secretary of voting Area Officers, Area Standing Committee Chairs, DCMCs, GSRs within a district, Round-up Chair and Alternate Round-Up Chair. As names are called, the person answers “yes” or “no” if they are willing to serve in that position.
- e. Self-nominations are sought from the floor.
- f. Names that said “yes” are listed on the black/white board and numbered.
- g. All candidates who make themselves available for a position will stand and give their sobriety date and qualifications.
- h. Balloting begins using different colored ballots. Members are reminded to circle the ballot letter and place the candidate’s number in the square. Marked ballots are collected and given to the tellers.
- i. Any mismarked or unclear ballots are not counted.
- j. The members should be reminded of the importance of a fifth ballot in accepting balloting results.

9. Third Legacy Ballet / Tally Examples:

a. Third Legacy Ballot

Circle the Round  
Of Balloting

---

A B C D E

Candidate Number:

Please write  
candidate number  
in above box

(Ballot Shown)

b. Blackboard/Whiteboard: (As shown)

TOTAL REGISTERED VOTES \_\_\_\_\_

\_\_\_\_\_

| Candidate Name | Ballot | Ballot | Ballot | Ballot | Ballot |             |
|----------------|--------|--------|--------|--------|--------|-------------|
|                | Round  | Round  | Round  | Round  | Round  |             |
|                | (A)    | (B)    | (C)    | (D)    | (E)    | Hat Elected |

|   |  |
|---|--|
| 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |
| 6 |  |
| 7 |  |
| 8 |  |

Votes Cast \_\_\_\_\_

2/3 \_\_\_\_\_

1/5 \_\_\_\_\_

## **IV. Voting/Non-Voting Members**

### **A. Assembly Voting Members:**

1. Delegate
2. Alternate Delegate
3. Area Chairperson
4. Area Alternate Chairperson
5. Area Secretary
6. Area Alternate Secretary
7. Area Treasurer
8. Area Alternate Treasurer
9. Area Registrar
10. All District Committee Member Chairs and District Committee Members
11. All General Service Representatives
12. All Area Standing Committee Chairpersons
13. Boomerang Editor
14. Note: In the absence of any of the above, the alternate may vote. Refer to the A.A. Service Manual Chapter Four. The Alternate Delegate, who is also Chairperson for a Standing Committee, carries one vote.

### **B. Assembly Non-Voting Members:**

The non-voting positions and committees of the Area are in alphabetical order:

1. Al-Anon Liaison
2. CSO/Intergroup Liaison
3. Boomerang Committee Members
4. Webmaster
5. Alternate Webmaster

## **V. Business Meetings**

### **A. Area Assembly Meetings:**

1. The Spring Assembly shall meet the first weekend of April or the last weekend of March (not to conflict with religious holidays). (2-day Assembly)
2. The Fall Assembly shall meet the third weekend of October (2-day Assembly)
3. Assemblies to rotate geographically, from North (Districts 3, 4, 7, 10), South (Districts 1, 6, 13, 20, 23, 24, 26), East (Districts 8, 9, 11, 15, 16, 18, 21, 25) and West (2, 5, 12, 14, 17,) when possible.
4. The fall election assembly bidding shall be first given to those portions of Districts 3, 8, 10, 14, 16 that encompass a central location before opening the bidding as noted above.

5. The dates of each Area Assembly shall be determined by the Area Chairperson one (1) year prior to each Area Assembly.
6. The time and the place will be determined by the Assembly at a prior Assembly.
7. A quorum shall be the voting members of an Assembly present at the time of the vote.
8. Unforeseen circumstances may require the Delegate or any three Area Officers to call for a Special Assembly, an Area Committee meeting, an Area Officers meeting or an ad hoc committee meeting, to deal with urgent business. They may take action as needed in their capacity as trusted servants elected by the Assembly. Any such undertaking is to be reported at the next Area Committee Meeting & Area Assembly for discussion and a possible vote.”
9. In order to enhance flow of information, it is suggested that the following schedule be followed:
  - a. First Weekend: January, February, August and the first Sunday in September (after Labor Day), and December (in Election year): Area Committee Meetings, Standing Committees and Swap-Out Meeting. March: Pre-conference Forum. April: Spring Assembly (not to conflict with religious holidays).
  - b. Second Weekend: District Meetings. These can also be on a week-day prior to the third weekend.
  - c. Third Weekend: May: Post-Conference Forum. October: Fall Assembly
  - d. Fourth Weekend: District functions, picnics and Round-Ups, etc.

B. Attendance:

Area Officers and Committee Chairpersons may be considered for replacement if they miss three (3) consecutive meetings conducted in person, on digital, or other platforms.

C. Amendment Process:

1. Any Amendment of the Area General Service Guidelines Handbook shall be submitted in writing by:
  - a. Any Group and its GSR
  - b. Any District and its DCM
  - c. Any Area Officer
  - d. Any Area Standing Committee Chairperson
2. It shall be submitted to the Area Committee for inclusion on an upcoming Assembly Agenda.
  - a. The presenter should be in attendance to represent and discuss the proposed Amendment.
  - b. Discussion and majority vote will allow the Amendment on the Assembly Agenda.
  - c. A negative vote will demand further review and a second and final proposal by the presenter at the next Area Committee Meeting.

3. A two-thirds {2/3} Affirmative vote by an Assembly quorum is necessary for a change to be adopted. The assembly quorum shall be established immediately prior to a vote.

## **Area Officers and their Responsibilities**

### **A. Area Delegate:**

1. Conference Preparation:
  - a. Shall cooperate with Area Committee in preparing agenda for the Pre-Conference Forum (Spring) Assembly – (BOX 459 useful)
  - b. Attend district meetings where possible and listen
  - c. Become thoroughly familiar with Conference topics
  - d. Get to know your Area people
  - e. Attend pre-conference Assembly and get a good grasp of Area Group Conscience
  - f. Try to arrange opportunities in advance for Conference report.
2. Conference:
  - a. Shall attend all sessions and keep notes.
  - b. Share your experience when appropriate
  - c. Gather available material -
3. Post Conference:
  - a. Prepare Report - try to make it interesting and informative (a view of A.A. in action)
  - b. Deliver Conference Report at planned meetings.
  - c. Visit district meetings
  - d. Arrange general meetings to deliver the Conference Report.
  - e. Listen to group conscience of which you are the Voice.
4. General Duties:
  - a. Provide leadership especially in training
  - b. Participate in training activities whenever possible.
  - c. Prepare a good service talk - not just a factual report
  - d. Find opportunities to deliver service talks
  - e. Work through Area and District committees
  - f. Be co-operative and available
  - g. Plan definite objectives and work towards them.
  - h. Go to as many functions as is possible as specified in the A.A. service manual.
5. Recommended service experience: 1. GSR, DCM, Prior Area Officer, minimum of 5 years of sobriety.

B. Area Alternate Delegate:

1. Assist Delegate and Area Committee in preparing agenda for pre-conference (spring) Assembly
2. Chairperson of the Guidelines Committee.
3. Attend all area meetings.
4. Become familiar with Conference topics
5. Learn the thinking of the Area
6. Be prepared to replace the Delegate at any time.
7. Meet with Delegate for report of General Service Conference
8. Travel with Delegate on his/her visits I. Visit District Meetings
9. General Duties:
  - a. Provide leadership and assist Delegate
  - b. Participate in training activities
  - c. Work with Area and District Committees
  - d. Stand available at all times.
10. Recommended service experience: GSR, DCM, Prior Area Officer, Minimum 5 years of sobriety.

C. Area Chairperson:

1. Chair Area Committee Meetings and Area Assemblies, ensuring that DCMs receive Assembly agenda items and background in a timely manner.
2. Ensure that a budget is available with Agenda topics
3. Schedule time for the Delegate to incorporate Conference items in Spring Assembly Agenda
4. Stay in communication with other Area Officers.
5. Shall appoint Area Committee Chairpersons except where otherwise specified in the Guidelines.
6. Chair can suggest Standing Committee assignments for District Chairs when needed.
7. Assembly Preparation
  - a. Shall prepare the agenda with the Area Committee and Delegate
  - b. Distribute agenda to Committee and all DCMs.
  - c. Set time schedule for each meeting (Make sure timing of Assembly coincides with important calendar events, e.g. pre-Conference, Post-Conference, elections, etc.)
8. Assembly:
  - a. Shall lead the Assembly through organization and conduct including the choice and setup of venue.
    - i. make sure the local District Host Committee where Assembly is being held has arranged proper accommodations and setup for meetings and needs of people attending;

- ii. Get Assembly agenda to Area Secretary for distribution immediately after February/September Area Committee meetings.
- iii. Start all Area meetings on time, keep them moving, adhere to the agenda, and manage the meeting efficiently.

9. General Duties:

- a. Select Area Standing Committee Chairpersons after election of Area Officers.
- b. Be available to the Area Committee.
- c. Be supportive planning of Area Activities.
- d. Attend District Meetings where possible.
- e. Be a cooperative leader; communicate, and listen.

10. Recommended service experience: Prior GSR, DCM, Standing Committee Chair, and Area Officer(s) with a minimum of 7 years of sobriety and service.

D. Alternate Area Chairperson:

- 1. Will serve as the Technology Committee Chairperson (TCC).
- 2. Maintain an inventory of all equipment owned by Area 28.
- 3. Be prepared to replace the Area Chairperson at any time and fulfill duties.
- 4. Recommended service experience: Prior GSR and DCM, DCMC. Minimum of 5 years of sobriety.

E. Area Secretary:

- 1. Shall attend all Assemblies and Area Committee meetings.
- 2. Keep accurate minutes
- 3. Organize filing system for minutes, records, group data, etc.
- 4. Be prepared to research and find past procedures when asked.
- 5. Make sure minutes and other pertinent information is sent out promptly.
- 6. Mail or email all minutes of Area 28 committee meetings and assemblies to whoever requests them, including all area officers, committee members, GSRs, GSRs, and Past Delegates and groups.
- 7. Recommended service experience: Prior GSR and DCM experience, minimum of 3 years' sobriety, and knowledge of secretarial skills useful.

F. Alternate Area Secretary:

- 1. Will serve as the PI Committee Chairperson as well as the CPC Chair due to current Area practice of a combined PI and CPC committee.
- 2. Shall keep accurate mailing list of all groups, GSRs, DCMs, Area Officers, and Standing Committee Chairpersons.
- 3. Be prepared to take the place of the Area Secretary at any time.
- 4. Recommended service experience: Prior DCM and GSR experience: minimum of 5 years' sobriety; knowledge of secretarial skills useful.



G. Area Treasurer:

1. Shall attend all Area Committee meetings
2. Be available to work with Area Committee in setting Assemblies, reports, etc.
3. Be prepared to give full treasury report at all times
4. Responsible for raising the money needed for area support, (which calls for firmness and diplomacy).
5. Keep an eye on foolish and/or extravagant outlay of monies by committees or delegates being a guardian of Area Funds.
6. Area Duties:
  - a. Keep accurate records of Area Treasury
  - b. Set up accounting system for his/her duties
  - c. Work with and give advice to GSRs and District Treasurers regarding contribution requests to the Area
  - d. Keep a firm grasp on Area spending
  - e. Be prepared and able to travel to districts, groups, etc., if requested
  - f. Serve on, not chair, Area Finance Committee.
  - g. Is responsible for bringing forms/signature cards to the Area Swap-out meeting for turning over the Area bank accounts to the newly elected Treasurer, Alternate Treasurer, and Area Chairperson.
7. General Duties:
  - a. Be available to Area Committee
  - b. Encourage planning of Area activities
  - c. Encourage, counsel and guide Area Delegate
  - d. Encourage training sessions of all kinds
  - e. Be a leader.
8. Recommended service experience: Prior GSR and DCM, experience in bookkeeping useful and computer accounting programs is strongly suggested. Minimum of 3 years' sobriety.

H. Alternate Treasurer:

1. Shall attend all area committee meetings
2. Be available to work with area committee in setting assemblies, reports, etc.
3. Be prepared to give full treasury reports in a timely manner
4. Assist in raising the money needed for area support, which calls for firmness and diplomacy
5. Assist the area finance committee and Area Treasurer.
6. Be prepared to take the place of the Area treasurer at any time.

7. Area duties:
  - a. Chair the Finance Committee
  - b. Prepare the annual area budget for presentation at the fall assembly
  - c. Provide recommendation of contribution sent to GSO at the spring assembly.
8. General Duties:
  - a. Be available to the Area committee
  - b. Encourage planning of area activities
  - c. Attend district meetings where possible.
9. Recommended service experience: Prior GSR and DCM, experience in bookkeeping and computer accounting programs is strongly suggested. A minimum of 3 years' sobriety.

I. Area Registrar:

Registrar is often a crucial first point of contact for A.A. groups and trusted servants' data. The need for accurate information and clear communication is the foundation of this role. Member Services at the General Service Office (GSO) in New York provides an online portal to maintain information about AA groups, districts, and areas. Currently (2025) this portal is called Fellowship Connection.

1. Duties
  - a. With available training, use the AA online portal to maintain and update records of groups, group contacts, GSRs, and DCMs/ DCMCs in Area 28
  - b. Work with GSRs, DCMs, Area 28 Officers, and the General Service Office to maintain and verify accurate names, addresses, email addresses, and phone numbers of the group contacts, GSRs, and DCMs/DCMCs
  - c. Provide training to a DCM or a DCMC to utilize the online portal (Only one DCM or DCMC from each district can access the online portal)
  - d. Provide information to Area 28 regarding the Area 28 Service Structure when asked
  - e. Train and assist incoming Registrar as needed
2. Qualifications:

Familiarity with computer systems and spreadsheet tools, as well as an understanding of data stewardship, is helpful. Area Registrar will be entering data, updating information, using search filters, and downloading custom and standard reports. (Refer to the AA Service Manual for more)

Other qualities needed may include:

- a. Ability to organize, communicate, and manage detailed information
- b. Ability to communicate in a timely manner with GSO. and throughout Area 28
- c. Ability to responsibly handle and protect personal information
- d. Familiarity with the group, district, and area committee of Area 28 as well as the GSO.
- e. Prior GSR and DCM experience
- f. Five (5) years of continuous sobriety

## **VI. Area Committees**

### **A. Area Standing Committee Chairperson:**

1. Area Standing Committee Chairpersons, Area Alternate Archivist, Webmaster and Alt. Webmaster are appointed by the Area Chairperson with the exception of Guidelines (Alt. Delegate), Finance (Alt. Treasurer) and Round Up (Elected position)
2. Shall meet the same qualifications of other Area Officers as well as any other specific guidelines deemed to be required.
3. Appointment of the Area Standing Committee Chairpersons shall be approved at the January Area Committee Meeting with final approval at the Spring Assembly.
4. Are expected to attend all meetings of their respective committees. In the event that a Chairperson cannot attend a committee meeting, it is the responsibility of that Chairperson to find a substitute for that meeting
5. Duties shall include, but are not limited to:
  - a. A committee Statement of Purpose
  - b. Chair committee meetings
  - c. Report committee activity at Area Assemblies and Area Committee Meetings
  - d. Maintain the committee budget
6. At the time of rotation, outgoing Area Standing Committee Chairpersons will meet with the newly appointed Chairperson (or Archivist, Boomerang editor, Alternate Treasurer, or Alternate Delegate who serve as committee chairpersons) at the Area swap-out meeting in December following elections, to transfer all committee materials (including electronic materials) and update the new Chairperson on the activities of the committee.
7. Should any Area Standing Committee Chair be unable to fulfill the responsibilities of their position, they should notify the Area Chairperson of their intent to step down.

B. Area Standing Committees:

1. A. Shall function within their individual guidelines and report directly to the Area Assembly.
2. They do not set policy but make recommendations with final approval by an Area Assembly.
3. One or more DCMCs will be assigned to each Area Standing Committee by the Area Chairperson
4. Shall include the Chairperson of any District Committee if the District has a similar committee.
5. Shall meet at the Assemblies, prior to Area Committee meetings and/or at the call of its Chairperson.
6. All members of a committee, including the Chairpersons, shall be members of Alcoholics Anonymous.
7. All members of a committee have a vote within the committee and all committee votes will be by a simple majority of the committee members present unless otherwise stated.
8. Any member of Alcoholics Anonymous may attend and have a voice at any committee meeting but only committee members may vote.

C. Archives Committee:

1. The purpose of the Archives Committee is to oversee the operation of and procedures for handling of the Area 28 Archives, to make proposals for creating Area Archives policy, and to aid the Area Archivists in their effort to preserve and protect the Area 28 Archives collection.
2. Shall be responsible for reviewing all aspects of Area Archives policy and, based upon such reviews, will submit reports, recommendations, and agenda items to the Area Committee and the Area Assembly.
3. Shall be composed of the Area Archivist as Archives Chairperson, Alternate Archivist, Archives Secretary, Chairperson of any District Archives committee, and Chairperson of any AA Group Archives Committee.
4. By a majority vote of the committee, persons who are not members of Alcoholics Anonymous may be allowed to speak at Archives Committee meetings.
5. A full set of keys to all locked Area Archives shall be entrusted to the Area Archivist and the Area Chairperson.
6. The Area Archivist and Area Alternate Archivist shall serve a term of two years with the option to stand for reappointment for an unrestricted number of terms.
7. The expenses of the Area Archivist will be reimbursed to attend the Area 28 Round-Up in order to display Area 28 Archives.

D. Boomerang Committee:

1. The appointed Boomerang Editor shall serve as the Chairperson.

2. The Boomerang Editor shall function as the final say in the content of the “Boomerang”, the official newsletter of Area 28.
  3. The Boomerang will be guided by the G.S.O. Newsletter Guidelines as well as its own guidelines set up by vote of the Boomerang Committee.
  4. Four committee members shall be appointed by the Boomerang Editor. Other interested AA members may also serve on the Boomerang Committee.
- E. Bridging the Gap Committee (BTG):
1. The purpose of the BTG Committee is to be a means of connecting those alcoholics leaving correctional or treatment facilities with Alcoholics Anonymous on the outside when they are released.
  2. May include District and Group BTG Chairpersons and District and Group BTG Committee members.
  3. The Area BTG Chairperson and District BTG Chairpersons shall be responsible for compiling lists of those willing to be contacts for persons being released. The lists from each District will be maintained by the Area BTG Chairperson.
  4. All AA member attendees at BTG meetings shall have a voice and a vote within the BTG Committee.
- F. Cooperation with the Professional Community Committee (CPC):

Currently the CPC and PI committees meet together, work on service projects together, and have one chairperson for these combined committees.

1. The purpose of the CPC Committee is to provide information about AA to those who have contact with alcoholics through their profession. (These professions may include health care professionals, educators, members of the clergy, lawyers, social workers, union leaders, and industrial managers, as well as those working in the field of alcoholism.)
  2. The Area CPC Committee Chairperson shall be available to visit and/or communicate with the Districts about working with professionals. This shall include helping establish and support District CPC Committees.
  3. The Area CPC Committee Chairperson shall communicate with and support the Area Public Information (PI), Area Corrections, Area Treatment, and Area Bridging the Gap (BTG) Committees.
  4. Currently the CPC Committee will consist of the Alternate Secretary (PI Chair) as Chairperson, all District CPC Chairpersons, and interested GSRs.
- G. Correctional Facilities Committee:

1. The purpose of the Corrections Committee is to coordinate the work of individual AA members and groups who are interested in carrying our message of recovery to alcoholics behind the walls of correctional facilities.
2. May include all District or Group Corrections Committee members.

#### H. Finance Committee:

1. The purpose of the Finance Committee is to formulate an annual Area 28 budget to be presented to the Area 28 Assembly and to be a resource for Group and District Treasurers as well as the Area Treasurer.
2. The Area 28 Alternate Treasurer is the designated chairperson.
3. May include District Treasurers as well as the Area Treasurer.
4. All AA members may attend and have a voice at Finance Committee meetings but only committee members may vote.
5. Duties include providing a proposed annual Area 28 budget, supporting the Area 28 Delegate financially and with information, be familiar with AA guidelines on finance including the principles of the 7<sup>th</sup> tradition, and sharing their experience with Groups and Districts.

#### I. Grapevine/La Viña Committee:

1. The Grapevine/La Viña committee is composed of an appointed Grapevine Chair along with Grapevine/La Viña representatives and interested Area 28 AA members.
2. The Area Grapevine Chair assists in establishing an Area Grapevine Committee, keeps an ongoing list of District Grapevine and La Viña Representatives, and meets with District and Group Grapevine/La Viña representatives.
3. The Committee helps create enthusiasm for Grapevine/La Viña products and resources by sharing news with the Area about Grapevine/La Viña including the magazines, the AA Grapevine Website, the Grapevine App, the Podcast, the Instagram Page and the YouTube Channel.
4. The Committee organizes displays of Grapevine books and other resources at Assemblies, the Roundup, and at District and Group events as requested; assists in literature and subscription sales while maintaining a supply of Grapevine items on hand for distribution.
5. The Committee encourages workshops and editorial contributions to the Grapevine magazine and other resources.

#### J. Guidelines Committee:

1. The purpose of the Guidelines Committee is to assist in the writing and maintenance of guidelines for Area 28 officers, committees, and functions as well as to update and maintain the Area 28 Service Guidelines Handbook.
2. Will provide 10 printed copies of the updated White Book at each assembly.
3. Will consist of the Alternate Delegate as Chairperson, all District Guidelines Chairpersons, and a GSR selected by the Guidelines Committee Chairperson from each of the four Area 28 regions, North, South, East, and West.

K. Literature Committee:

1. The purpose of the Literature Committee is to be a resource to help any individual, district, or committee with their literature needs.
2. Maintain a small inventory of service literature, available at cost from GSO.
3. Shall be ready to set up a display as well as sell at cost, service literature, (including newly revised conference approved materials) at Area Assemblies and other events.
4. The Chairperson should have a working knowledge of all conference approved literature and have one copy of each to help anyone with their requests to see what they need before they order it and should be ready to assist in ordering literature with copies of the various necessary forms.
5. May include any District or Group Literature Chairperson or Committee member.

L. Love and Service Committee:

1. The purpose of the Love and Service Committee is to help us love ourselves and others through service.
2. Promote service and provide information about service to ensure the health of the AA community, the continuance of the fellowship, and the effective fulfillment of our primary purpose.
3. Encourage, sponsor, and present workshops and other activities.
4. All AA members who attend the committee meeting are considered committee members with a voice and a vote.
5. Two thirds (2/3) vote of the committee is required for committee action.

M. Public Information Committee (PI):

Currently the PI and CPC committees meet together, work on service projects together, and have one chairperson for these combined committees.

1. The purpose of the Public Information Committee is to create a greater understanding of, and prevent misunderstanding of, the AA program through the public media, electronic media, PI meetings, and speaking to community groups.
2. May include all District and Group PI committee chairpersons and members.
3. The policy of the PI Committee shall be that AA members will be asked to perform speaking commitments in communities other than the one in which they reside, recognizing the importance of anonymity.
4. The PI Committee will consist of the Alternate Secretary as Chairperson, all District PI Chairpersons, and interested GSRs.
5. The Area PI Committee Chairperson and District Chairpersons may be responsible for compiling lists of those willing to speak to community groups. The lists from each district may be provided to the Area 28 PI Chairperson who can maintain and update the overall list which will be used to contact AA members.

N. Round-Up Committee:

1. The elected Round-Up Committee Chairperson:
  - a. Is empowered immediately after elected
  - b. Shall appoint the members of the committee
  - c. Is responsible for timely reports to the Area Committee on suggestions of the Round-Up Committee
  - d. A written financial report shall be available at all Fall Assemblies.
  - e. Has full authority to contract with the chosen facility, as an agent of Area 28, in order to plan and effectuate the Round-Up. Ultimate financial responsibility lies with Area 28.
2. The Alternate Round-Up Chairperson is elected at the Fall Election Assembly, following the election of the Round-Up Chairperson. The alternate will vote in the Chairperson's absence.
3. Area 28 will reimburse the Round-Up Chairperson and Alternate Round-Up chairperson for expenses to attend Area Committee meetings and Area Assemblies.
4. The Round-Up Committee shall be responsible for:
  - a. Round-Up seed money
  - b. Literature and flyers
  - c. Suggested host facility and facility services
  - d. Al-Anon and Ala-teen representation at meetings
  5. Round-Up agenda, speakers, workshops, registration
  - e. Booths, Grapevine, CSO, meeting list, etc.
  - f. Audit of expenses and income
  - g. Return of proceeds to the Area Treasurer
  - h. American Sign Language interpreters will be provided at the Round-Up with 30-day advance notice. If not requested prior to 30 days before the Round-Up, there will be no sign language interpreters available. A line for explanation of this policy and instructions for requesting interpreters shall be included in the Round-Up flyer.

O. Technology Committee:

1. Composition of the Technology Committee:
  - a. Alternate Area Chairperson serves as the Technology Committee (Tech Comm.) Chairperson with the Alternate Technology Chairperson elected by the Technology committee.
  - b. Tech Comm. should include the Committee Chair, Alt. Tech Committee Chair, Tech Committee Secretary, Online meeting operators/hosts, Public Address (PA) system operator(s), Online Poll/Voting operator/host, District technology committee members, and AA Group technology committee members.



2. Technology Committee Scope
    - a. Provide sound reinforcement and online/hybrid setup and hosting for Area Committee meetings, Assemblies, Pre-Conference Forums, Post-Conference Forums, and Area Inventories.
    - b. Tech Comm. also provides an online venue for special Area Panel meetings.
    - c. Tech Comm. provides an online venue for Standing Committee meetings.
  3. Technology Committee Procedure
    - a. Area Committee Meeting (ACM) Online Procedure
      - i. All online participants must be labeled by Area or District and Service Position
      - ii. All online participants should be visible and able to see participants at the live venue
      - iii. All online/hybrid meeting participants are expected to follow AA principles and traditions
    - b. Area Assembly
      - i. All online participants must be labeled by Area, District, or GSR Service Position
      - ii. All online participants should be visible and able to see participants at the live venue
      - iii. All online/hybrid meeting participants are expected to follow AA principles and traditions
      - iv. The Third Legacy Procedure will be done by polling online and ballot live
    - c. Pre-Conference Forum, Post-Conference Forum, and Area Inventory
      - i. All online participants must be labeled by Area, District, or Home Group
      - ii. All online participants should be visible and able to see participants at the live venue
      - iii. All online/hybrid meeting participants are expected to follow AA principles and traditions
      - iv. Sharing of opinions may be done with a show of hands
    - d. Standing Committee Meetings
      - i. The Tech Committee will support Standing Committee meetings, that meet online, with appropriate technology
- P. Treatment Facilities Committee:
1. The purpose of the Treatment Committee is to coordinate the work of individual AA members and groups that are interested in carrying the message of recovery to alcoholics in treatment facilities.
  2. Shall cooperate with other committees in every way to assist in the development of their purpose.

3. Any interested AA member can be on the Treatment Facilities Committee.

Q. Website Committee:

1. The purpose of the Website Committee is to oversee the operation of the Area 28 web site, the activities of the Area 28 Webmaster, and to review and establish website policies. The committee will follow GSO guidelines on the internet.
2. Shall provide information to GSRs, Area Committee Members, and other interested AA members within Area 28.
3. Shall include the Chairperson, Webmaster, and Alternate Webmaster and may include any interested AA member.
4. Webmaster:
  - a. Serves a term of two years with the option to stand for re-appointment for an unspecified number of panels.
  - b. Attends meetings of the Website Committee, reports and makes recommendations to that Committee.
  - c. Shall be responsible for maintaining the domain, website email forwarding, responding to inquiries, updating information (e.g. names of committee chairpersons, officers and changes in contact information), posting information and changes as requested by the Website Committee.
  - d. Train people to assist the Webmaster and whom may in the future be appointed as Webmaster.
  - e. Ensure that the Website Committee Chairperson and Area Secretary have all access information, codes and passwords.
5. Alternate Webmaster:
  - a. Serves a term of two years with the option to stand for re-appointment for an unspecified number of panels.

## **VII. Area Liaisons**

A. Al-Anon Liaison:

1. Area 28 adopts the current Al-Anon guidelines from GSO along with any changes or revisions they may make in the future.
2. The Area 28 Al-Anon Liaison will have copies of GSO Al-Anon Guidelines available upon request, or on line at [www.aa.org](http://www.aa.org).
3. It is the responsibility of the Al-Anon Liaison to pass on and exchange all materials relevant to this position to the next/incoming Al-Anon Liaison.

B. CSO/Intergroup Liaison:

1. Appointed by the Area Chair as an independent non-voting, communication link between Central Service Offices, Intergroups, and Area 28.

2. Become familiar with GSO Guidelines, Service Manual and other pamphlets. Attend Area 28 Committee Meetings and Assemblies and give a report to the Area on the activities of these entities. Communicate by phone, email or by personal visits. Distribute Hotline lists provided by these entities to District Chairs and return them when completed.
3. Become familiar with GSO Guidelines, Service Manual and other pamphlets. Attend Area 28 Committee Meetings and Assemblies and give a report to the Area on the activities of these entities. Communicate by phone, email or by personal visits. Distribute Hotline lists provided by these entities to District Chairs and return them when completed.

## **VIII. Expenses**

### **A. Funding:**

1. Prime importance is to be self-supporting through Group contributions.
2. Needed funds must be available for Delegate's responsibilities per A.A. Service Manual.
3. Additional funds shall be available for budget items deemed necessary by approval of the Assembly.

## IX. Appendices:

### A. Guidelines for Hosting an Assembly:

Area 28 Assembly experience has shown that the following guidelines can aid a District in hosting a successful Assembly and making it a positive service experience for all of those involved.

1. The bid to host an Area Assembly shall be presented to the Area Assembly by the proposing host District.
2. The Host District will provide lodging information with e-mail, website, phone numbers, and pricing information, where possible.
3. Assembly locations should include the following:
  - a. An established site large enough to seat 150 - 200 persons
  - b. An internet connection with enough bandwidth to support online participation for the Assembly.
  - c. Adequate breakout rooms or areas for Committees to meet. These areas should allow for clear communication without outside distractions.
  - d. Assemblies hosting a Third Legacy Election will require a whiteboard, and dry-erase markers. The Area will provide ballots, registration forms, and voting cards.
  - e. **The assembly site is to be fully handicap accessible.**
4. The Assembly Agenda shall be determined by the Area Chair with the assistance of the Area Committee. The Area Chair and host district should be in regular communication.
5. Information flyers should be available at the first Area Committee meeting following the acceptance of the bid for the next Assembly.
6. A reasonable price for meal tickets will help the Assembly maintain our tradition of self-support.
7. The Assembly suggests districts encourage service within their districts versus hiring caterers.
8. The Assembly Host Committee is encouraged to provide a report at the first Area Committee meeting following the Assembly and is expected to provide a full report at the next Area Assembly.
9. The final financial responsibility of the Area Assembly rests with Area 28. A financial report should be submitted to the Area Treasurer and the Finance Committee as soon as possible after the Assembly.
10. Maine Area 28 Treasurer sends seed money for the next Assembly to the Host District in the amount of \$1500, as soon as possible, after the the winning bid is accepted. (MOTION from Spring 2023, PASSED for increased seed money from \$500 to \$1500.)

B. Guidelines for Hosting an Area Post-Conference Forum (PCF):

The following guidelines can aid a District in hosting a successful PCF.

1. The bid to host an Area PCF is made by Districts at the Area Fall Assembly.
2. PCF locations should include the following:
  - a. An established site large enough to seat 100 -125 attendees and have adequate parking for those attendees.
  - b. The PCF site is fully handicapped accessible.
3. Information flyers should be available at the first Area Committee meeting following the bid assembly.
4. Area 28 has seed money (currently \$250.00) for the PCF. If possible, the Area should be reimbursed the seed money.
5. Any additional expenses that are prudent but not covered by the event will be considered for reimbursement by the Area Treasurer to the hosting district.
6. The host District may wish to provide a Continental breakfast (coffee, pastries, and fruit) and / or a light lunch. The host District may ask for contributions to offset the cost of the site, food, & coffee.
7. The host District of the PCF will provide a report at the first Area Committee meeting following the event and a final report at the next Assembly.

C. Guidelines for reserve fund to assist financially struggling districts.

1. Definition of a Struggling District: A struggling district is any Area 28 district that has not participated in a two-day Area Assembly due to being a dark district, its remoteness, newness, or having insufficient funds to send a DCM or District Chairperson, or alternates to participate in assembly activities and bring its district's voice to the Area.
2. Process for applying for funds:
  - a. All requests for assistance funds should be mailed or emailed on a completed form to the Area Chairperson. The form should be received by the Area Chair by the 1st of the month in which the assembly is to be held. The Chairperson will respond to the request by phone or Email by the 7th of the month.
  - b. The Area Chairperson will consult with the Delegate, Alternate Delegate, Treasurer, Secretary, and Finance Committee Chairperson before making a decision to grant financial assistance.
  - c. The "subsidy" form for financial assistance will be forwarded to the Treasurer. The following criteria is to be used in determining whether to grant the request or not:
    - i. Districts must show a demonstrated need for the assistance and show that the district and / or groups are attempting to contribute. If little or no contribution is being made by the district, explain the circumstances.
    - ii. Districts that have not used the funds before will be given first priority.
    - iii. Districts that have been under-represented in the past will be given priority.
    - iv. If the district is dark, then a request can be made by a GSR or interested group member.
    - v. Every effort will be made to assist all applicants in whatever way possible even if direct funding is not available.
  - d. The amount of funds available for each assembly is \$500. If the amount is not used fully for the Spring Assembly, then the remainder may be used in May for the Post Conference Forum (Delegate's Report). If any remains it may be carried forward to the Fall Assembly. Any remainder for the year lapses. Total: \$1000 per year.
  - e. Receipts for gas, meal ticket, and lodging shall be presented to the treasurer on a completed expense report by the end of the assembly for reimbursement by check. All forms and receipts shall be retained with the assistance application form.

- f. The Finance Committee Chairperson and committee shall review and give a full report on the use of the Struggling District Fund at the Fall Assembly and any anticipated activity to date. At that time they may make recommendations for increases or decreases in the amount of the fund.
3. Struggling Districts Fund Application Form Following:

## AREA 28 STRUGGLING DISTRICT APPLICATION FOR FUNDS

**Date:** \_\_\_\_\_ **District #** \_\_\_\_\_ **Location** \_\_\_\_\_

**GSR / DCM Name:** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**Assembly you are applying for:** \_\_\_\_\_

**What was the last Assembly a GSR / DCM for the District attended:**  
\_\_\_\_\_?

**Date of the Assembly (if known):** \_\_\_\_\_

**Is this the first time this district has applied for assistance?** \_\_\_\_ Yes \_\_\_\_ No

**If “No”, when did your district apply?** \_\_\_\_\_

Please provide the following budget details. (Fill in only those items that apply to your specific situation). Please note that even though we have asked for all these items on the budget, it is expected that every GSR / DCM will research and make use of the most cost-effective way to use the funds that may be given.

**Gasoline** \$ \_\_\_\_\_

**Food (meal tickets)** \$ \_\_\_\_\_

**Accommodations** \$ \_\_\_\_\_

**Other Costs** \$ \_\_\_\_\_

**TOTAL COST** \$ \_\_\_\_\_

**Subtract District Contribution:** \$ \_\_\_\_\_

**Assistance Requested** \$ \_\_\_\_\_

*Please send completed form to Area 28 Chairperson by required date*



## D. Glossary

AA Service Manual: First written in 1951 by Bill W. to outline basic service principles and procedures combined with the Twelve Concepts.

A.A. World Service (AAWS): One of the operating corporations of the General Service Board; oversees the operations of the General Service Office and serves as the publishing company for Conference approved and service literature.

AREA: A geographical division within a state or province. Normally there is one area to a state or province except in heavily A.A. populated places, where there may be more areas. Some areas include portions of more than one state or province.

Area 28 Service Guidelines Handbook: A workbook of Guidelines created by and for Area 28 members.

Assembly: A meeting of G.S.R.'s and Area committee members to discuss area affairs and, every other year, to elect a delegate and committee officers.

Bridging the Gap (BTG): A.A. members volunteer to be temporary contacts and introduce those coming out of treatment and correctional facilities to Alcoholics Anonymous.

Class A Trustee (non-alcoholic): There are 7 Class A trustees who are members of the General Service Board, men and women who are recognized professionals in their own fields.

Class B Trustee (alcoholic): There are 14 Class B trustees who are members of the General Service Board. They are men and women A.A.s who are strong in one or more of the following areas: length of sobriety, business or professional background, leadership, and grasp of A.A. structure.

Cooperation with the Professional Community (CPC): builds relationships with professionals who come into contact with active alcoholics and may be able to refer them to A.A.

Central Service Office/Intergroup (CSO/Intergroup): Handle local services only for a specific geographical area and are not connected with A.A.'s worldwide affairs.

District Committee Member (DCM) An experienced G.S.R. elected by other G.S.R.'s to represent the groups of their district in area committee meetings and to coordinate service activities in the district.

District Committee Member Chairperson (DCMC): (often referred to as District Chair in Area 28)

Delegate: The person elected every two years by the Area Assembly to serve the U.S. and Canada as a whole at the annual General Service Conference.

District: A division within an area represented by committee member(s).

General Service Area 28: Area made up of Maine

General Service Board (GSB): The legal entity that oversees the operation of A.A.'s service corporations, A.A.W.S., Inc. and the A.A. Grapevine, Inc., as well as the General Service and Grapevine Offices.

General Service Conference: The 93 delegates from the U.S. and Canada convene for a week each year for a closed business meeting to conduct the business of the U.S. and Canada. Members of the G.S.B., G.S.O. staff members, and non-trustee directors of A.A.W.S., Inc. and the A.A. Grapevine, Inc. are also voting members of the Conference.

Grapevine: The international journal of A.A. and "our meeting in print" published monthly.

General Service Office (GSO): provides services to groups in the U.S. and Canada and publishes A.A. Literature.

General Service Representative (GSR): The group contact with the GSO; voting member of the area assembly.

NECYPAA: New England Conference of Young People in Alcoholics Anonymous (NECYPAA).

NERAASA: Northeast Regional Alcoholics Anonymous Service Assembly (NERAASA).

NERD: Northeast Regional Delegates Reunion (NERD).

NERF: Northeast Regional Forum (NERF).

Public Information (PI): P.I. Committees help carry the message by working with the media and the general public.

Quorum: A quorum shall be the voting members of an Assembly present at the time of the vote.

Region: A grouping of areas from which a Regional Trustee is elected to serve on the board of trustees.

Round Up (RU): Area 28 annual convention.

#### E. Area 28 White Pages:

The White Pages are a record of motions made by Area 28 since 1955. The full record of motions can be found in the Area 28 White Book; Online at the Area 28 website and in print copies provided at Area Assemblies. (*Records presented are as recorded by the Area Secretary at the time.*)

Included here are motions for 3 Area Panels (6 to 7 years) prior to publication of this handbook.

#### **Spring Assembly 2020 (Virtual/Online)**

A website created for the assembly, [www.28springassembly.org](http://www.28springassembly.org), was the tool used, along with email and U.S. mail, for all information to be available to the Area.

1. Bids for the Area 28 Fall Assembly location selection were also on the website. Voting instructions were given to vote for one district only. Districts bidding to host the assembly were: 3, 6, 12, 20 and 25. The results of the vote took a couple of days to tally and are now in. Congratulations go to District 25; they had the winning bid. PASSED Unanimous.
2. Dan then gave an update regarding the Post Conference Forum to be hosted by District 14. The district has made a deposit with the Fairfield Community Center. D14s plan is to keep the deposit in place and check for available dates once things get back to “normal”.
3. Motion to send our Delegate informed not instructed to the General Service Conference was made by Gene W. and seconded by Drew S. PASSED Unanimous.

#### **2020 Post Conf./ACM Assembly Business Meeting Virtual/Online**

1. Due to the current covid-19 pandemic a Virtual Post Conference Forum/ACM/Area Assembly Business Meeting was conducted via Zoom Meeting.
2. Motion #1: presented by Mark L. D17, seconded by Ted D. D14. Area 28 purchase three (3) two-year Grapevine subscriptions for every correctional facility in the state of Maine. Y18, N3, A0 PASSED (Motion to reconsider Y5, N15, A0 FAILED.)
3. Motion #2: presented by Peter B. D21, seconded by Drew D16. To include in the Delegate’s budget up to \$400 to purchase small gifts (mementos) for distribution at the General Service Conference. Y8, N 12, A0 FAILED

4. Motion #3: presented by Spencer R., D6, seconded by Drew D16. An Assembly Advisor position be created that will automatically be filled by the outgoing/rotating delegate for a term of two years. A budget of \$500 will be added to the annual budget for this position to cover gas for planning meetings, assembly meals and hotel accommodations for the assemblies. Y5, N16, A0 FAILED
5. Motion #4: presented by Peter B. D21, seconded by Doug D20, To request that our Delegate explore with the Conference structure the best way to come to terms with the status of our relationship with New Brunswick. WITHDRAWN
6. Motion to contribute \$10,000 to the General Service Board. Motion to amend the motion to \$5000.00 and seconded. Y14, N1, A0. PASSED
7. Motion to contribute \$5,000 to the General Service Board. Y14, N2, A0 PASSED

### **Fall Assembly 2020 Virtual/Online**

Area 28s Fall Assembly was conducted on the Zoom Platform.

1. A motion to accept the Spring Assembly Minutes, motion was made by Kim, D13 and 2nd by Jon G., D1. 55 votes were cast. PASSED Unanimous
2. Bids for the 2021 Spring Assembly April 2-4, 2021. In light of the current Covid 19 situation the likely hood of an in-person Spring Assembly is greatly diminished.
3. Floor Motion 1: Made by Paul G., D1 and 2nd by Doug E., D20, 2021 Area 28 Spring Assembly to be held in a Virtual Format with a host district being involved. PASSED Y55, N5, A1
4. Floor Motion 2: Made by Drew S., D16 and 2nd by Willy D21, 2021 Area 28 Post Conference Forum to be held in a Virtual Format and include participation at a greater degree from a district following our normal format. PASSED Y57, N1, A3
5. Agenda Motion 1: Made by Nikki O. Area 28 bid for the 2021 Virtual NERAASA. WITHDRAWN
6. Agenda Motion 2: The Area 28 Finance Committee recommends that: "The Area approves of establishing a PayPal account and setting it up on the maineaa.org website for the purpose of an alternative method of collecting 7th Tradition Contributions." PASSED Y53, N1, A3
7. Agenda Motion 3: Made by The Guidelines Committee: On p 16, sec 17, letter I Assembly Preparation, Number 2 . . . Second sentence currently reads, "This should be out six weeks before Assembly date." Change wording to "This should be out three weeks before the Spring or Fall Assembly." (A motion to amend the motion to 4 weeks received no 2nd.) FAILED Y15, N37, A4

8. Agenda Motion 4: Made by The Guidelines Committee: Suggested addition to pg. 6, section 3. It now reads, "Attendance: Area Officers and Committee. Chairpersons may be considered for replacement if they miss three (3) consecutive meetings." Add "Meetings may be conducted in person or on a digital or other platform." PASSED Y47, N7, A3
9. Agenda Motion 5: Made by The Guidelines Committee: Suggested addition of a (new) section 27 to pg. 20, as follows: "Unforeseen circumstances may require the Delegate or any three Area Officers to call for a special Assembly, an Area Committee meeting, an Area Officers meeting or an ad hoc committee meeting, to deal with urgent business. They may take action as needed in their capacity as trusted servants elected by the Assembly. Any such undertaking is to be reported at the next Assembly for discussion and a possible vote." Motion for a Friendly Amendment to include "Area Committee Meeting & Area" between the words "next and Assembly" in the last sentence made by Willy K., 2nd by Tim C. (Accepted by the Guidelines Committee) Vote to accept the Amended Motion. Yes 43, No 7, Abstention. 3 PASSED
10. Amended Motion 5. "Unforeseen circumstances may require the Delegate or any three Area Officers to call for a special Assembly, an Area Committee meeting, an Area Officers meeting or an ad hoc committee meeting, to deal with urgent business. They may take action as needed in their capacity as trusted servants elected by the Assembly. Any such undertaking is to be reported at the next Area Committee Meeting & Area Assembly for discussion and a possible vote." Amended Motion 5, Yes 39, No 15, Abstention 2 FAILED (¾ VOTE). RECONSIDER Yes 41, No 15, Abstention. 2 PASSED. Re-vote Motion 5, Yes 41, No 15, Abstention. 2 FAILED.
11. Agenda Motion 6: Made by The Finance Committee: Motion to include an agenda item to the 2020 Fall Assembly: "Area 28 to contribute \$5,000 to the General Service Board." PASSED Y52, N1, A2
12. Agenda Motion 7: made by Nikki O.; "Area 28 complete an inventory on the first Sunday of December 2020 on the Area Zoom platform." PASSED Y53, N2, A2
13. 3rd Legacy Procedure for Trustee At Large US. Gene W., D12 made himself available and shared his resume, he was elected unanimously. PASSED
14. 3rd Legacy Procedure for Area 28 Round Up Alt. Chairperson, Kim K. and Willy K made themselves available. Willy K elected in 4th round PASSED
15. Agenda Motion 8: "The Round Up do an inventory, facilitated by past Round Up chairs and current committee." Yes 30, No 1, Abstention 1 PASSED
16. Floor Motion 3: made by Nikki O., 2nd by Rudy St.P.: "Area 28 use its Zoom platform to host a virtual Christmas Area 28 Alcathon with engagement from Districts within our area". Yes 34, No 1, Abstention 0 PASSED

17. The 2021 Area 28 Proposed Budget was presented by Gene W., Alt. Treasurer, Finance Committee Chair. Motion to accept the Proposed Budget made by Drew S., D16, 2nd by Jon G. D1. PASSED Y36, N0, A0
18. Sue M. made herself available as Area 28 Accessibility Chair

### **Spring Assembly 2021 Virtual/Online**

Due to the current covid-19 pandemic, Area 28s 2021 Spring Assembly was conducted on the Zoom Platform.

1. Motion to accept the Area 28 2020 Fall Assembly Minutes by Nikki O., D6 and 2nd by Paul G., D1. Y 61, N 0, A 3. Accepted
2. 3rd Legacy Procedure, Alternate Area 28 Chair. Kim K. D13,
3. Mark F. D20 and Willy K. D21 made themselves available. Mark F. was elected in the 3rd round.
4. MOTION 1: Past Area 28 Delegates have a vote at all Area 28 committee meetings and Assemblies. Past Delegates must be present to vote. Y 8, N47, A 0 FAILED
5. MOTION 2: The first Sunday in December be officially recognized as ‘The Swap’ meeting. At that meeting the collective group of new and old officers, as well as past Delegates would put forth a recommendation of members to be standing committee chairs for the next panel. No person(s) will be assigned a standing committee position until after that meeting is held. Y 8, N 40, A 7 FAILED
6. MOTION 3: “That any changes to the General Service Area 28 financial Chart of Accounts will require the approval of the Area Finance Committee and changes reported to the following assembly.” Y27, N22, A10 FAILED
7. RECONSIDER Y 35, N 24, A0, RECONSIDERED MOTION Y19, N34, A6 FAILED
8. Finance Committee Motion 2nd by John D. Area Treasurer. Area 28 contribute \$5000.00 to the General Service Board. Y 45, N 2, A 1 PASSED
9. Motion presented by the Guidelines Committee To reorganize the Area Committee, The Area officers to be changed to: Delegate - Alternate Delegate – Chairperson - Recording Secretary - Treasurer - Alternate Treasurer – Registrar - Alternate Registrar (Alternate Chair and Alternate Secretary are eliminated) The Standing Committees to be changed to: Accessibilities and Remote Communities - Archives - Cooperation with the Professional Community/Public Information
10. Corrections (subcommittee Prerelease contacts) - Finance - Grapevine/Literature/Boomerang – Guidelines - Love and Service - Round Up - Technology (website, virtual platform) - Treatment (subcommittee Bridging the

Gap). Job descriptions are the same, except Alt Delegate steps in for Chair until the next Assembly, if a vacancy arises. Recording Secretary records minutes at Area Committee meetings and Assemblies, and distributes to Area Committee members. Registrar assumes Recording Secretary's duties until next Assembly, as needed. Alternate Registrar manages email list, sends emails and USPS mail to the Fellowship. These changes to be reviewed after being in effect for one full panel. Motion to Table the Motion until the Fall Assembly Y 48, N 2, A 1  
**PASSED MOTION TABLED**

11. To have this topic (Guidelines Motion) added to the August Area Committee Meeting Y 27, N 4, A 2 **PASSED**
12. Motion: To increase the Area Officers and Committee Chairs budgets to double what there were in the budget for the purpose of carrying the message around the Area during our coming out of the current Covid pandemic. **WITHDRAWN**

### **Fall Assembly 2021 Fairfield CANCELED to Virtual/Online**

Due to the current covid-19 pandemic, Area 28s 2021 Fall Assembly was conducted on the Zoom Platform.

1. Motion1: Presented by the Guidelines Committee to reorganize the Area Committee, The Area officers to be changed to: Delegate - Alternate Delegate – Chairperson - Recording secretary Treasurer - Alternate Treasurer – Registrar - Alternate Registrar (Alternate Chair and Alternate Secretary are eliminated) The Standing Committees to be changed to: Accessibilities and Remote Communities - Archives Cooperation with the Professional Community/Public Information Corrections (subcommittee Prerelease contacts) - Finance Grapevine/Literature/Boomerang – Guidelines - Love and Service Round Up - Technology (website, virtual platform) Treatment (subcommittee Bridging the Gap) Job descriptions are the same, except Alt Delegate steps in for Chair until the next Assembly, if a vacancy arises. Recording Secretary records minutes at Area Committee meetings and Assemblies, and distributes to Area Committee members. Registrar assumes Recording Secretary's duties until next Assembly, as needed. Alternate Registrar manages email list, sends emails and USPS mail to the Fellowship. These changes to be reviewed after being in effect for one full panel. Call the question Y50, N12, A8 **PASSED MOTION 1 VOTE Y39, N30, A5 FAILED (2/3 Vote)**
2. Third Legacy Procedure for Panel 72, all positions filled
3. Motion 2: Presented by Accessibilities Committee: To have all area meetings be hybrid including the assemblies... this will save money for area because there

wouldn't be a lot of traveling expenses and second, we would be able to get more newcomers to the area level positions.

- a. Call the question Y33, N24, A7 PASSED
  - b. Vote on Motion Y24, N33, A8 FAILS
  - c. Minority opinion called for and heard.
  - d. Motion to Reconsider Motion 2 by Patrick D20, 2nd by David. Motion to reconsider passes, discussion on Motion 2 continued. Friendly amendment on motion 2 by Tim C., D14, 2nd Ted D., D14. RECONSIDER Y38, N27, A1
  - e. A friendly amendment would say have all area meetings be hybrid including the assemblies starting with the spring assembly 2022 and that a steering committee can be created currently to get to that date. (To be added to the end of motion 2) MOTION AMENDMENT Y22, N38, A3 FAILED
  - f. MOTION RE-VOTE Y15, N43, A2 FAILS
4. Bids for the 2022 Area 28 Spring Assembly, April 1-3, 2022. EAST (Districts 8, 9, 11, 15, 16, 18, 21, 25) None WEST (Districts 2, 5, 12, 14, 17, 19) District 14 bid.
  5. Bids for the 2022 Post Conference Forum. No districts bid. Nikki O., Past Delegates make themselves available to host the Post Conference Forum. Location TBD. Past Delegates to be backup if no district comes forward to host.
  6. Finance Chair presented the Proposed 2022 Area 28 Budget. Y-47, N-0, A- 1 PASSED
  7. New business Floor Motion: Area 28 Chair create an Ad Hoc to explore the feasibility, more study and investigation into the Hybrid topic. No voted required

### **Spring Assembly 2022 Winslow**

1. Motion: To Send our Delegate Informed, Not Instructed Unanimous
2. Motion: To elect an Alt. Round Up Committee Chair at the Fall 2022 Assembly to the Fall of 2023 Y82, N6, A2 PASSED
3. Motion 2: By Finance Committee: To purchase a package of 5 refurbished laptops, approximate cost \$2000, for the following Area positions and needs thru Tech Soup: 1. Treas., 2. Alt. Treas., 3. Secretary, 4. Tech (Zoom) (TBD), 5. Extra (TBD) Y85, N5, A 0 PASSES
4. Motion 3: By Phil H to rent storage for Area equipment for approx. \$759 per year, \$69 per month. Unanimous PASSED
5. Motion to approve 2021 Fall Assembly minutes Y88, No, A2 PASSED
6. Bid for 2022 Fall Assembly Oct. 21-23rd: District 20 Y89, N1, A0 PASSED



7. Motion: Based on background info provided in the Financial Committee Report, we make a motion to send \$5000 to the General Service Board in NY. Show of hands PASSED

### **Fall Assembly 2022 Saco**

1. Motion 1: Elect an Alt. Roundup Chair. Mike L. in 3rd round
2. Motion 2: Elect an Alt. Secretary. No Vote, as no one stood for the position. Alt. Secretary decided to remain in position with limited schedule
3. Motion 3: Elect a Candidate for representing Area 28 for the position of Northeast Regional Trustee. Nikki O. in 4th round
4. Motion 4: To send two Grapevine subscriptions and one La Vina subscription to every correction facility in Area 28 Y80, N0, A0 PASSED
5. Motion 5: To create hybrid Area Committee Meetings at the Best Western in Waterville. Y68, N 3, A3 PASSED
6. Motion to approve 2022 Spring Assembly minutes Y88, N0, A2 PASSED
7. Bid for 2023 Spring Assembly (March 31, April 1 and 2) To D3 PASSED Unanimous
8. Bid for Post-Conference Forum (May 7, 2023): To D16 PASSED Unanimous
9. Floor motion: Allow P72 to decide the contribution amount and report back at the following ACM. Y29, N14, A4 PASSES
  - a. Motion to Reconsider Passes
  - b. Reconsider FAILS
10. Motion: to authorize Area 28 to convene an area assembly during the January 2023 Area Committee meeting to consider and potentially approve the 2023 budget and a distribution to the General Service Board. Y30, N6, A9 PASSED
11. Motion to purchase 2 speakers and cables.
12. Motion to table to January ACM Y38, N1, A2 PASSED

### **Spring Assembly 2023 Brewer**

1. Motion 1: by Drew, 2nd by Rudy: To expand the Area 28 Board of Directors
2. from its current membership of three (Area Treasurer, Alternate Area Treasurer and Area Chair) to six including Area Treasurer, Alternate Area Treasurer, Area Chair, Alternate Delegate, Alternate Area Chair and Alternate Area Secretary. Y90, N10, A1 PASSED
3. MOTION 2: by Jon, 2nd by Rudy: Asking the Accessibility committee to
4. research how a hybrid Zoom/In-Person Assembly with all the options and what we need to do the meet the needs of our members.

- a. Motion: To Postpone Motion 2, indefinitely by Jon, 2nd by Rudy  
Background: More information on this motion will be available in the fall.  
Voting: MOTION TO POSTPONE PASSED Y81, N3, A3 POSTPONED
- 5. MOTION: The Corrections Committee, makes a motion and 2nd by Aaron F. that Area 28 send two subscriptions of the “The Grape Vine” and one subscription of “La Vina” to every Correctional Facility within the State of Maine. MOTION: to Kill this motion by Allen s. Y-34 ,28, 24 (86) N -1, A-7 MOTION IS KILLED
- 6. Bid for 2023 Fall Assembly (Oct. 20-22, 2023) To D9 PASSED Unanimous
- 7. Floor Action MOTION: By Mary Lou T., 2nd by Allen, to have a non-voting Area 28 Past Delegate appointed by the Area Chair, as Parliamentarian at each Area 28 Assembly. Y88, N1, A2 PASSED
- 8. MOTION: BY Phil H., 2nd by Sandy that Maine Area 28 increase the seed money for Assemblies from \$500 to \$1500. Y 88, N3 , A3 PASSED
- 9. MOTION by Finance Committee, Drew, 2nd by Jay: The Finance Committee motions that Area 28 contribute \$250 to NERAASA 2023. Y56, N0, A1 PASSED

### **Fall Assembly 2023 Boothbay**

- 1. MOTION: By Spencer-Past Delegate, 2nd Beth D6 (This is a workbook change that needs a  $\frac{3}{4}$  affirmative vote to pass and would be added to the job description of the Finance Committee.) The Area 28 Finance Committee provide printed copies as well as digital access of the current Annual Area 28 budget with the most recent up to date actuals\*, at every Area committee meeting and Assembly. A copy to be included in their report sent out with the minutes of each meeting.  
\*Actuals can be up to one month old. Yes23, N072, A4 FAILS
- 2. MOTION: By Gene W, 2nd by Drew, Increase the Maine Area Round-Up seed monies from \$3,500 or \$4,000. Y71, N0, A0 PASSED
- 3. monies from \$3,500 or \$4,000. Y71, N0, A0 PASSED
- 4. MOTION by Jamie, 2nd by Ted: The present hybrid operators are presenting a motion to form a Hybrid Meeting Committee to operate the hybrid portions of ACMs and Assemblies, starting presently, and ongoing. Y55, N0, A7 PASSED
- 5. Bid for Spring Assembly 2024 To D24 PASSED Unanimous
- 6. Bid for Post-Conference Forum To D6 PASSED Unanimous

### **Spring Assembly 2024 Portland/Westbrook**

- 1. Look at the list of Standing Committee Chairs persons and liaisons both the voting and voting members. Chair, Drew We need to add the hybrid chair to the top of the list, the hybrid chair has a vote. We have three non-voting committee chairs/liaisons. Chair, Drew Do we have a motion to accept this list? Josh T D14 made a motion to accept list, Michael D17 second the list. N1 PASSED

2. Bid for 2024 Fall Assembly to D17 PASSED Unanimous
3. Stan made a motion to send the delegate informed not instructed. (Accepted) PASSED
4. Todd made a motion give PRCC a \$500.00 Contribution. PASSED

### **Fall Assembly 2024 Augusta**

1. Motion by Guidelines Comm Chair (Willy K.), 2nd by Todd, D6: A two-thirds ( $\frac{2}{3}$ ) affirmative vote by an Assembly quorum is necessary to adopt a change in the Area 28 Service Guidelines Handbook. The assembly quorum shall be established immediately before this vote. PASSED
2. Motion by Boc C., 2nd by Bruce: To change Area 28 Service Guidelines Handbook Section 10 Guidelines for Hosting an Assembly item 10 to add the sentence, "Host Districts should request from the Area Treasurer needed funds a minimum of one week in advance of the need." FAILED
3. Motion by Allen S., 2nd by Shannon: Amended MOTION: To make all Area 28 business Hybrid with relevant Guidelines passed prior to adoption at Fall 2025 Assembly. (WK) PASSED
4. Motion: The Finance Committee is moving to increase the prudent reserve from \$7,000 to \$10,000. Motion to TABLE by Nikki, 2nd by Josh. MOTION TABLED
5. MOTION by Todd D6, 2nd by Patrick D20: To approve the 2025 Budget Proposal PASSED
6. MOTION: The Finance Committee is moving to increase the prudent reserve from \$7,000 to \$10,000. FAILED
7. MOTION: The Area 28 Treasurer, informed by participation in the finance committee, is responsible to use a fair, reasonable and expedient reimbursement process for Area 28 expenses. FAILED
8. MOTION by Cathy, 2nd by Allen: That area 28 contributes the sum of \$1510.50 in November of 2024 to the Grapevine, Carry the message project, in order to purchase gift cards for 50 gifts descriptions to the Grape or La Vina magazine with those subscriptions to be then directed by the AA Grapevine incorporated to fulfill the subscription request currently on file from inmates, hospitals, doctor's office, treatment centers, and home bound AA. PASSED

### **Spring Assembly 2025 Auburn**

1. MOTION by Ted to approve 2024 Fall Assembly Minutes Greg 2nd Y 118, N 0, A 1. PASSED
2. The chair asked the body to accept Lucilla as Literature Chair and Stan as CSO Liaison. Lucilla as Literature Chair "Y 125 N 0 A 0 PASSED

3. Stan as CSO Liaison Y 124 N 0 A 1 PASSED
4. MOTION: Bob C made a motion, Dana seconded the motion to send Area 28 Panel 74 Delegate, Alan S., to the NY conference informed and not instructed Y 124 N 0 A 1 PASSED
5. MOTION: Greg moved to approve the treasurer's report. John seconded the motion. Y 121 N 0 A 4 PASSED
6. MOTION 1: Guidelines Committee moves to accept the proposed changes to the Area 28 Workbook. Y 104 N 5 A 5 PASSED
  - a. Motion to recommit: Made by GiGi, seconded by John. Vote: Yes: 19, No: 98, FAILED.
  - b. Motion to call the question: Jason and Barbra moved to call the question. Vote: Yes: 100, No: 11, Abstained 1 PASSED.
  - c. Vote on main motion (2/3 majority required): Vote: Yes: 104 No: 5 Abstained: 5 PASSED.
  - d. Minority opinion to reconsider: Vote: Yes: 11, No: 95 (FAILED)
7. MOTION 2: Finance Committee moves to disburse \$3,000 to New York. Y 107 N 1 A 2 PASSED
8. MOTION 3: Finance Committee moves to raise the prudent reserve up \$1,000 to keep up with inflation. Y 104 N 15 A 0 PASSED
9. MOTION 4: Proposed that Area 28 contribute \$1,510.50 in May 2025 to the Grapevine Carry the Message Project to purchase 50 gift subscriptions to the Grapevine magazine. Y 95 N 1 A 0 PASSED
10. MOTION 5: Peter B. makes a Motion to allocate \$3,000 to the NERAASA Committee for the hospitality room held at 2026 NERAASA in Portland. Ann G. 2nd Y 114 N 1 A 1 PASSED

## F. Area 28 Current District Directory

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| <b>DISTRICT 1</b><br>CAPE ELIZABETH<br>LONG ISLAND<br>PEAKS ISLAND<br>PORTLAND<br><br><b>DISTRICT 2</b><br>ANDOVER<br>BETHEL<br>CARRABASSETT<br>VALLEY<br>DIXFIELD<br>FARMINGTON<br>KINGFIELD<br>MADRID<br>MEXICO<br>NEW PORTLAND<br>NORTH JAY<br>PHILLIPS<br>RANGELEY<br>RUMFORD<br>STRATTON<br>STRONG<br>WILTON<br><br><b>DISTRICT 3</b><br>ABBOTT VILLAGE<br>BANGOR<br>BENEDICTA<br>BREWER<br>BROWNVILLE<br>JUNCTION<br>CHARLESTON<br>CORINNA<br>DEDHAM<br>DEXTER<br>DOVER-FOXCROFT<br>EAST EDDINGTON<br>EAST ORRINGTON<br>EDDINGTON<br>GREENVILLE<br>GUILFORD<br>HAMPDEN<br>HERMON<br>HOWLAND<br>INDIAN ISLAND<br>LEVANT<br>MILO<br>MONSON<br>NEWPORT<br>OLD TOWN<br>ORONO<br>ORRINGTON<br>ROCKWOOD<br>VEAZIE<br>WINTERPORT | <b>DISTRICT 4</b><br>ALLAGASH<br>EAGLE LAKE<br>FORT KENT<br>MADAWASKA<br>SINCLAIRE<br>VAN BUREN<br><br><b>DISTRICT 5</b><br>AUBURN<br>GREENE<br>LEWISTON<br>LISBON<br>LISBON FALLS<br>LIVERMORE<br>MECHANIC FALLS<br>NORWAY<br>POLAND<br>SOUTH PARIS<br>TURNER<br><br><b>DISTRICT 6</b><br>BATH<br>BOWDOINHAM<br>BRUNSWICK<br>FREEPORT<br>GEORGETOWN<br>ORRS ISLAND<br>RICHMOND<br>TOPSHAM<br><br><b>DISTRICT 7</b><br>AROOSTOOK<br>ASHLAND<br>CARIBOU<br>CONNOR<br>FORT FAIRFIELD<br>HOULTON<br>NEW SWEDEN<br>PATTEN<br>PRESQUE ISLE<br>ST. AGATHA<br>STOCKHOLM<br><br><b>DISTRICT 8</b><br>ELLSWORTH<br>GOULDSBORO<br>HANCOCK<br>MARIAVILLE<br>SULLIVAN<br>WINTER HARBOR<br><br><b>DISTRICT 9</b><br>BOOTHBAY<br>BOOTHBAY HARBOR<br>BRISTOL MILLS<br>DAMARISCOTTA | <b>DISTRICT 9 <i>continued</i></b><br>MONHEGAN ISLAND<br>NEWCASTLE<br>SOUTH BRISTOL<br>SOUTHPORT<br>WALDOBORO<br>WISCASSET<br><br><b>DISTRICT 10</b><br>CHESTER<br>EAST MILLINOCKET<br>HOWLAND<br>LINCOLN<br>MILLINOCKET<br><br><b>DISTRICT 11</b><br>ALEXANDER<br>CALAIS<br>DENNYSVILLE<br>EASTPORT<br>PRINCETON<br><br><b>DISTRICT 12</b><br>AUGUSTA<br>COOPERS MILLS<br>DRESDEN<br>FARMINGDALE<br>GARDINER<br>HALLOWELL<br>KENTS HILL<br>MANCHESTER<br>NORTH WHITEFIELD<br>PITTSSTON<br>RANDOLPH<br>READFIELD<br>SIDNEY<br>TOGUS<br>WINDSOR<br>WINTHROP<br><br><b>DISTRICT 13</b><br>ACTON<br>ALFRED<br>BERWICK<br>BUXTON<br>HOLLIS<br>KENNEBUNK<br>KENNEBUNKPORT<br>KEZAR FALLS<br>LIMERICK<br>NORTH BERWICK<br>SANFORD<br>SOUTH BERWICK<br>SPRINGVALE<br>WATERBORO<br>WELLS<br>WEST NEWFIELD | <b>DISTRICT 14</b><br>BELGRADE<br>BINGHAM<br>CANAAN<br>CHINA<br>CLINTON<br>FAIRFIELD<br>JACKMAN<br>MADISON<br>PITTSFIELD<br>SKOWHEGAN<br>UNITY<br>WATERVILLE<br>WINSLOW<br><br><b>DISTRICT 15</b><br>APPLETON<br>CAMDEN<br>HOPE<br>NORTH HAVEN ISLAND<br>OWLS HEAD<br>PORT CLYDE<br>ROCKLAND<br>ROCKPORT<br>SOUTH THOMASTON<br>TENANTS HARBOR<br>THOMASTON<br>UNION<br>VINALHAVEN<br>WARREN<br><br><b>DISTRICT 16</b><br>BELFAST<br>BROOKS<br>LINCOLNVILLE<br>SEARSPORT<br>STOCKTON SPRINGS<br><br><b>DISTRICT 17</b><br>BRIDGTON<br>CASCO<br>DENMARK<br>FRYEBURG<br>GRAY<br>HARRISON<br>LOVELL<br>NEW GLOUCESTER<br>RAYMOND<br>STANDISH<br>STEEP FALLS<br>WINDHAM | <b>DISTRICT 18</b><br>BAR HARBOR<br>NORTHEAST HARBOR<br>SALISBURY COVE<br>SOMESVILLE<br>SOUTHWEST HARBOR<br>SWANS ISLAND<br><br><b>DISTRICT 20</b><br>BIDDEFORD<br>OLD ORCHARD BEACH<br>SACO<br>SCARBOROUGH<br><br><b>DISTRICT 21</b><br>BLUE HILL<br>BROOKLIN<br>BUCKSPORT<br>CASTINE<br>DEER ISLE<br>ORLAND<br>PENOBSCOT<br>SEDGWICK<br>STONINGTON<br><br><b>DISTRICT 23</b><br>OGUNQUIT<br>YORK<br>YORK BEACH<br>YORK HARBOR<br>YORK VILLAGE<br><br><b>DISTRICT 24</b><br>CHEBEAGUE ISLAND<br>CUMBERLAND<br>FALMOUTH<br>SOUTH PORTLAND<br>WESTBROOK<br>YARMOUTH<br><br><b>DISTRICT 25</b><br>BEALS ISLAND<br>COLUMBIA<br>JONESPORT<br>LUBEC<br>MACHIAS<br>MILBRIDGE<br>WHITING |
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**DRAFT**

Area 28

Guidelines Handbook

2024 / 2025

Panel 74

FALL 2025

9/15/25

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## **I. General**

### **A. Preamble of General Service Area 28 Assembly of Alcoholics Anonymous**

The Area Assembly of Alcoholics Anonymous shall always be a service body and shall protect and respect the autonomy and the privilege of dissent of the Group Conscience of the Area. In the course of deliberations and discussions, the Assembly shall ever be mindful of the ideals expressed in the Twelve Traditions, the Twelve Concepts and the A.A. Service Manual, and shall strive to be the true voice and Group Conscience of the Area.

Unity and service shall ever be the Assembly's primary purpose, and it shall encourage all Area Groups to participate in the business of the Assembly and to support the Assembly in its efforts to cooperate with the A.A. General Service Office and A.A. World Services.

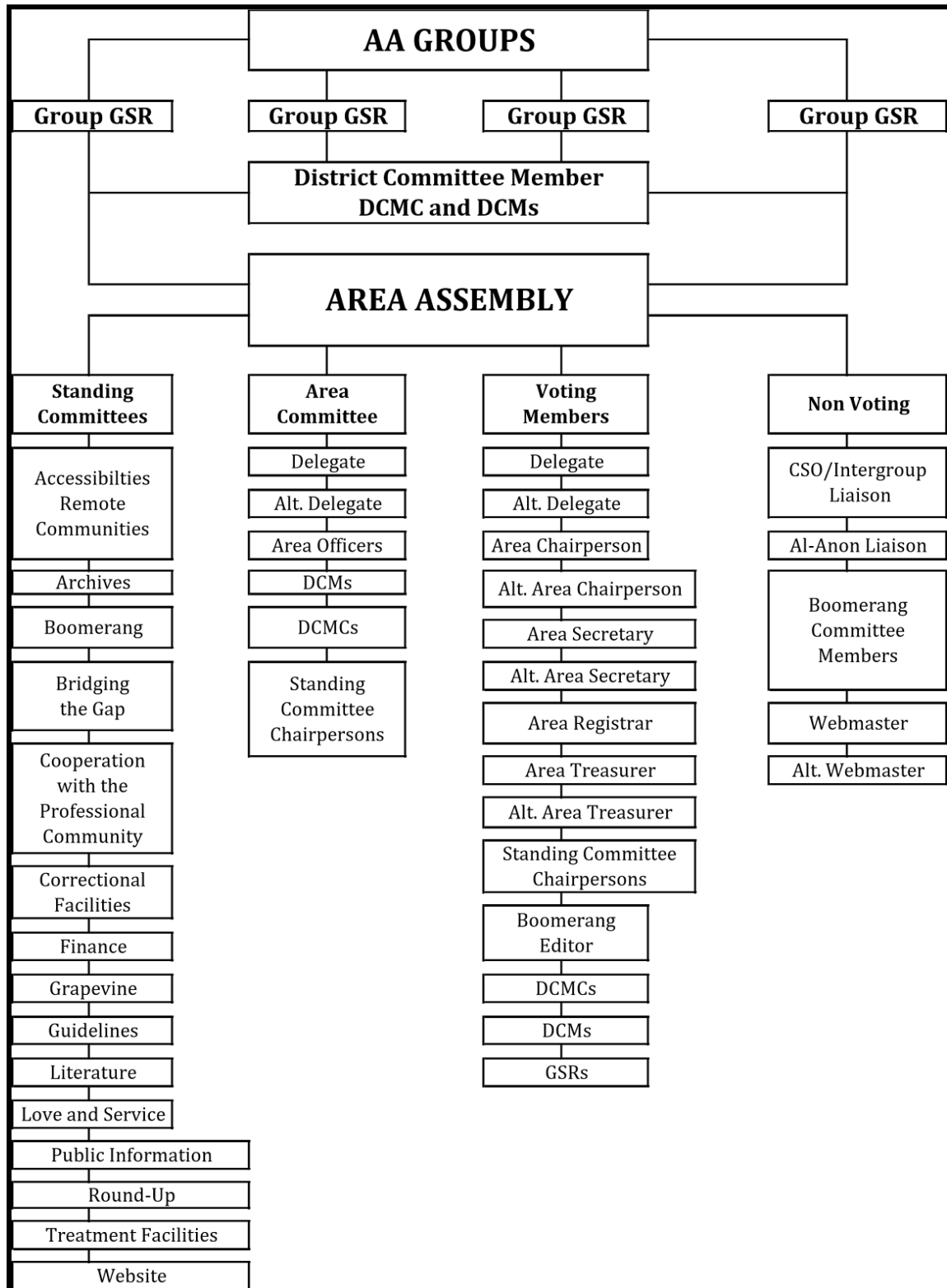
The Assembly is specifically charged with the duty of electing a delegate to the General Service Conference and to provide the delegate financial support to assist him or her in the course of performing the duties of the office. The Assembly is further charged with electing an alternate delegate to the General Service Conference and to elect such Area Officers it deems necessary.

### **B. Map of Districts and District Directory Disclaimer**

The Area 28 Map of Districts and the District Directory that include cities/towns are based on current group/district participation. The map and directory are not in any way meant to instruct groups on what districts they must participate in. This is an individual group's decision.

## II. Area 28 Structure

### A. Structure Chart of Area 28



## B. The A.A. Group - the Final voice of the Fellowship

### 1. General Group Representative (GSR)

- a. Attends group meetings regularly
- b. Sits in as a member of group steering committee
- c. Reports to group regularly at meetings on all service meetings and service activities
- d. Conducts group inventory at least once each year;
- e. Encourages group interest in Box 459
- f. Keeps informed of group affairs and encourages 7th Tradition contributions
- g. Is available to serve, cooperate and counsel with other Group Committee Chairpersons (Sponsorship, Literature, Institutions, Intergroup, Central Service Office, etc.)
- h. Returns Group Information Change Forms to GSO in a timely manner.
- i. Attends district meetings regularly
- j. Reports to district on his/her group
- k. Shares with other GSRs
- l. Attends all Assemblies and participates in preparation for assembly
- m. Keeps complete records with all procedures and Minutes available for all District meetings and Assemblies and for group meetings when reporting to group
- n. Available to serve in such district activities as may be required.
- o. Attends training sessions, workshops, etc.
- p. Studies the A.A. Service Manual and Area Service Guidelines Handbook
- q. Obtains the services of an alternate (at least during second year of term)
- r. Supervises training of an Alternate particularly with A.A. Service Manual, Area Service Guidelines Handbook, procedures, reports and general familiarization with duties
- s. Participates in workshops, sharing sessions, etc.
- t. Endeavors to become an active, knowledgeable and effective GSR.
- u. Recommended service experience: 2-3 years of sobriety recommended; Group experience, such as setting up meeting, making coffee, group officer, etc.

## C. The District Committee

### 1. Area 28 Districts

- a. A district is a right-sized geographical unit containing 6-20 Groups with which a D.C.M can maintain frequent contact.
- b. Districts larger than 6-20 groups may choose to elect a DCMC and as many GSRs as they feel necessary.

### 2. District Officers and Their Responsibilities

- a. District Committee Member Chairperson (DCMC):
  - i. Shall attend and chair monthly District meetings
  - ii. Ensures the list of groups in district is current and up to date.
  - iii. Encourages participation in Service Committees
  - iv. Available to assist GSRs and DCMs in the Districts.
  - v. Must be knowledgeable about A.A. Service Manual and adhere to suggested procedures
  - vi. Ensure District Committees are functioning and observing guidelines for their committee.
  - vii. The District Chairperson and DCMs attend and participate in all Area Committee Meetings, Pre and Post-Conference Forums and Area Assemblies
  - viii. Assigned by Area Chairperson to an Area Standing Committee
  - ix. Prepares brief factual written district report with legible or electronic copy to Area Secretary
  - x. Is knowledgeable of A.A. affairs in District
  - xi. Shares District problems and those activities which may benefit others at Assemblies
  - xii. Has a good grasp of group conscience of the District
  - xiii. Ensure GSRs are familiar and understand the A.A. Service Manual (included with the G.S.R. Service Kit from GSO) and Area 28 Service Guidelines Handbook
  - xiv. Encourages GSRs to attend training sessions, workshops, sharing sessions, etc.
  - xv. Assist G.S.R.'s in updating group registration computer print-outs
  - xvi. Provide New Group Information forms to new groups in the District.
  - xvii. Encourage groups, through G.S.R.s to reach out into the community through the P.I. and C.P.C. Committees
  - xviii. Encourage Committee Chairs of the District to participate in the corresponding Area Standing Committees.
  - xix. Recommended service experience: Prior G.S.R. - 3 to 4 years' continuous sobriety

- b. District Committee Member (DCM):
  - i. Shall encourage each of their assigned groups to have an active GSR
  - ii. Receives and discusses group reports with GSRs
  - iii. Keeps informed of group affairs and /or problems.

D. Maine Area 28

1. Area Officers (Trusted Servants):

- a. Delegate
- b. Alternate Delegate\*
- c. Area Chairperson\*
- d. Area Alternate Chairperson\*
- e. Area Secretary
- f. Area Alternate Secretary\*
- g. Area Treasurer\*
- h. Area Alternate Treasurer\*
- i. Area Registrar

\*The Area Chairperson, Area Treasurer and Area Alternate Treasurer serve on the Board of Directors for the Area 28 501(c)(3) corporation. ***The Board of Directors was expanded to include three (3) more members including the Alternate Delegate, Alternate Area Chair, and Alt. Area Secretary bringing the total board membership to six (6) in Spring 2023.*** Being a member of the Board of Directors entails additional meetings and communications with the other Board of Directors as well as responsibilities and liabilities that come with serving on a board of Directors of a 501(c)(3) corporation in the State of Maine. Familiarity with the Area 28 Corporate Bylaws, Articles of Incorporation and other documents as well as nonprofit board experience is recommended but not required.

2. Area Committee:

- a. The Area Committee shall consist of all Area Officers, Area Standing Committee Chairpersons, Al-Anon and CSO/Intergroup Liaisons, DCMCs and DCMs.
- b. The Area Committee shall have called meetings in months prior to an assembly. Its function is to develop the Assembly Agenda and Committee make recommendations. In the spirit of rotation, an Officers' Exchange meeting will be scheduled in December of election years to allow incoming and out-going officers to have an orderly transition.
- c. Special Area Committee Meetings: Extra meetings required for specific problems can be called for by: The Delegate or any (3) three Area officers.

- d. Participation in Area Committee Meetings: Any members of A.A. may visit and/or participate in discussion. Only members of the Area Committee may vote in Area Committee Meetings.
- e. Responsibilities of Area Committee:
  - i. Area Committee members shall attend and participate at all Area Committee Meetings and all Area Assemblies.
  - ii. Set lively Assembly Agenda.
  - iii. Visit District Meetings.
  - iv. Set up Workshops or Assist Districts in doing so.
  - v. Run (2) two Assemblies (2 days each) per year.
  - vi. Encourage sharing of GSRs / District Problems and solutions.
  - vii. Provide and maintain "Boomerang" as the voice of the Area and ensure its distribution to as many groups as possible.
  - viii. Fund and support the Area Round-Up.
  - ix. Provide and maintain Budget.
  - x. Support Delegate monetarily and with information.
  - xi. Ensure Delegate's Post-Conference Forum.
  - xii. Make Delegate aware of Area's consensus on General Service Conference topics.
  - xiii. Provide for mailing to DCMCs and GSRs of any special interest items.
  - xiv. Welcome Redistricting and new DCMCs and GSRs.
  - xv. Maintain complete, up-to-date comprehensive mailing list.
  - xvi. Cooperate with any Central Service Office (C.S.O.) / Intergroup.
  - xvii. Cooperate with the General Service Office (G.S.O) in providing services for Regional Forums or other Regional Functions, etc.
  - xviii. Provide updates of this General Service Guidelines Handbook.
  - xix. Mail or email all minutes of Area 28 committee meetings and assemblies to whomever requests them, including all area officers, area committee members, DCMCs, GSRs, GSRs, Past Delegates and occasionally to groups.

### **III. Election and Rotation of Officers**

#### **A. Elections:**

1. At the October Assembly of each odd year the Area will elect the following: All Area Officers, Round-Up Chairperson, Alternate Round-Up Chairperson and any other elected officials required.
2. All voting members of the Assembly who are present may vote.

3. Election of all Area Officers shall be by Third Legacy Procedure as outlined in the A.A. Service Manual, Chapter One.
4. Single Second Year Term Candidates:
  - a. The office of Delegate, Alternate Delegate and Area Chairperson shall allow only one (1) two - year term.
  - b. If any officer resigns or is replaced the office will be filled by the Alternate or, if needed, an election. Filling in a term vacated by a previous officer shall not disallow the replacement from the next regular election.
5. Other Elective Positions shall be elected by majority vote.
6. Trustee Nominee Elections:
  - a. When a nominee is needed for a Trustee-at-Large or Regional Trustee, all Past Delegates shall be notified by the current Delegate, before the election.
  - b. Any Past Delegate that is willing to serve must complete the Trustee Resume and state their qualifications on the floor of the Assembly.
  - c. If only one Past Delegate is available, the election can be done by acclamation.
  - d. If more than one Past Delegate is willing to serve, the voting will be done by Third Legacy Procedure.

B. Election Procedure:

1. Area Chairperson announces procedure for election (AA Service Manual, Chapter Four) and acceptance of DCMs elected by GSRs.
2. Area Chairperson introduces the district map and asks for any redistricting. If a DCM has not been elected, GSRs from the new district(s) will caucus and elect one.
3. Area Chairperson turns the election procedure over to an area past delegate as the Election Chair. It has been customary to have a past delegate from another area to chair the biennial election process with Area 28 past delegates assisting at the blackboard and as tellers. Nonvoting AA members will distribute and collect ballots.
4. A past delegate will read “Why We Need A Conference?” on page S20 from the A.A. Service Manual.
5. The Election Chair will read “The Third Legacy Procedure” on pages S21 through S23 in the A.A. Service Manual and ask for any questions.
6. The Election Chair will read Section 1 “Assembly Voting Members” of the Area 28 Guidelines Handbook.
7. The Area 28 Secretary calls the roll of assembly voting members.
8. Election Process:

- a. This process herein described is to be followed for each Area 28 election position.
- b. Anyone who has served as a DCM is eligible to serve.
- c. The Election Chair reads each service positions responsibilities starting with Delegate from the A.A. Service Manual Chapters 5 and 6, and from the Area 28 Service Guidelines Handbook
- d. The Election Chair reads the names from the current Area 28 Contact List prepared by the Area 28 Secretary of voting Area Officers, Area Standing Committee Chairs, DCMCs, GSRs within a district, Round-up Chair and Alternate Round-Up Chair. As names are called, the person answers “yes” or “no” if they are willing to serve in that position.
- e. Self-nominations are sought from the floor.
- f. Names that said “yes” are listed on the black/white board and numbered.
- g. All candidates who make themselves available for a position will stand and give their sobriety date and qualifications.
- h. Balloting begins using different colored ballots. Members are reminded to circle the ballot letter and place the candidate’s number in the square. Marked ballots are collected and given to the tellers.
- i. Any mismarked or unclear ballots are not counted.
- j. The members should be reminded of the importance of a fifth ballot in accepting balloting results.



9. Third Legacy Ballet / Tally Examples:

a. Third Legacy Ballot

Circle the Round  
Of Balloting

---

A B C D E

Candidate Number:

Please write  
candidate number  
in above box

(Ballot Shown)

b. Blackboard/Whiteboard: (As shown)

TOTAL REGISTERED VOTES \_\_\_\_\_

\_\_\_\_\_

| Candidate Name | Ballot | Ballot | Ballot | Ballot | Ballot |             |
|----------------|--------|--------|--------|--------|--------|-------------|
|                | Round  | Round  | Round  | Round  | Round  |             |
|                | (A)    | (B)    | (C)    | (D)    | (E)    | Hat Elected |

|   |  |
|---|--|
| 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |
| 6 |  |
| 7 |  |
| 8 |  |

Votes Cast \_\_\_\_\_

2/3 \_\_\_\_\_

1/5 \_\_\_\_\_

## **IV. Voting/Non-Voting Members**

### **A. Assembly Voting Members:**

1. Delegate
2. Alternate Delegate
3. Area Chairperson
4. Area Alternate Chairperson
5. Area Secretary
6. Area Alternate Secretary
7. Area Treasurer
8. Area Alternate Treasurer
9. Area Registrar
10. All District Committee Member Chairs and District Committee Members
11. All General Service Representatives
12. All Area Standing Committee Chairpersons
13. Boomerang Editor
14. Note: In the absence of any of the above, the alternate may vote. Refer to the A.A. Service Manual Chapter Four. The Alternate Delegate, who is also Chairperson for a Standing Committee, carries one vote.

### **B. Assembly Non-Voting Members:**

The non-voting positions and committees of the Area are in alphabetical order:

1. Al-Anon Liaison
2. CSO/Intergroup Liaison
3. Boomerang Committee Members
4. Webmaster
5. Alternate Webmaster

## **V. Business Meetings**

### **A. Area Assembly Meetings:**

1. The Spring Assembly shall meet the first weekend of April or the last weekend of March (not to conflict with religious holidays). (2-day Assembly)
2. The Fall Assembly shall meet the third weekend of October (2-day Assembly)
3. Assemblies to rotate geographically, from North (Districts 3, 4, 7, 10), South (Districts 1, 6, 13, 20, 23, 24, 26), East (Districts 8, 9, 11, 15, 16, 18, 21, 25) and West (2, 5, 12, 14, 17,) when possible.
4. The fall election assembly bidding shall be first given to those portions of Districts 3, 8, 10, 14, 16 that encompass a central location before opening the bidding as noted above.

5. The dates of each Area Assembly shall be determined by the Area Chairperson one (1) year prior to each Area Assembly.
6. The time and the place will be determined by the Assembly at a prior Assembly.
7. A quorum shall be the voting members of an Assembly present at the time of the vote.
8. Unforeseen circumstances may require the Delegate or any three Area Officers to call for a Special Assembly, an Area Committee meeting, an Area Officers meeting or an ad hoc committee meeting, to deal with urgent business. They may take action as needed in their capacity as trusted servants elected by the Assembly. Any such undertaking is to be reported at the next Area Committee Meeting & Area Assembly for discussion and a possible vote.”
9. In order to enhance flow of information, it is suggested that the following schedule be followed:
  - a. First Weekend: January, February, August and the first Sunday in September (after Labor Day), and December (in Election year): Area Committee Meetings, Standing Committees and Swap-Out Meeting. March: Pre-conference Forum. April: Spring Assembly (not to conflict with religious holidays).
  - b. Second Weekend: District Meetings. These can also be on a week-day prior to the third weekend.
  - c. Third Weekend: May: Post-Conference Forum. October: Fall Assembly
  - d. Fourth Weekend: District functions, picnics and Round-Ups, etc.

B. Attendance:

Area Officers and Committee Chairpersons may be considered for replacement if they miss three (3) consecutive meetings conducted in person, on digital, or other platforms.

C. Amendment Process:

1. Any Amendment of the Area General Service Guidelines Handbook shall be submitted in writing by:
  - a. Any Group and its GSR
  - b. Any District and its DCM
  - c. Any Area Officer
  - d. Any Area Standing Committee Chairperson
2. It shall be submitted to the Area Committee for inclusion on an upcoming Assembly Agenda.
  - a. The presenter should be in attendance to represent and discuss the proposed Amendment.
  - b. Discussion and majority vote will allow the Amendment on the Assembly Agenda.
  - c. A negative vote will demand further review and a second and final proposal by the presenter at the next Area Committee Meeting.

3. A two-thirds {2/3} Affirmative vote by an Assembly quorum is necessary for a change to be adopted. The assembly quorum shall be established immediately prior to a vote.

## **Area Officers and their Responsibilities**

### **A. Area Delegate:**

1. Conference Preparation:
  - a. Shall cooperate with Area Committee in preparing agenda for the Pre-Conference Forum (Spring) Assembly – (BOX 459 useful)
  - b. Attend district meetings where possible and listen
  - c. Become thoroughly familiar with Conference topics
  - d. Get to know your Area people
  - e. Attend pre-conference Assembly and get a good grasp of Area Group Conscience
  - f. Try to arrange opportunities in advance for Conference report.
2. Conference:
  - a. Shall attend all sessions and keep notes.
  - b. Share your experience when appropriate
  - c. Gather available material -
3. Post Conference:
  - a. Prepare Report - try to make it interesting and informative (a view of A.A. in action)
  - b. Deliver Conference Report at planned meetings.
  - c. Visit district meetings
  - d. Arrange general meetings to deliver the Conference Report.
  - e. Listen to group conscience of which you are the Voice.
4. General Duties:
  - a. Provide leadership especially in training
  - b. Participate in training activities whenever possible.
  - c. Prepare a good service talk - not just a factual report
  - d. Find opportunities to deliver service talks
  - e. Work through Area and District committees
  - f. Be co-operative and available
  - g. Plan definite objectives and work towards them.
  - h. Go to as many functions as is possible as specified in the A.A. service manual.
5. ***Recommended service experience: 1. GSR, DCM, Prior Area Officer, suggested minimum of 7 years of sobriety.***

B. Area Alternate Delegate:

1. *Shall attend all Area meetings including Area Committee meetings (ACMs), Assemblies, Inventories, and Forums whenever possible with the understanding that emergencies can happen.*
2. *Can be replaced after three consecutive absences by vote of the Area Panel and approved by the next Area Assembly.*
3. *General Duties:*
  - a. *Serves on the Board of Directors for the Area 28 501(c)(3) Corporation. (This is a legal responsibility)*
  - b. *Assist Delegate and Area Committee in preparing agenda for pre-conference (Spring) Assembly*
  - c. *Chairperson of the Guidelines Committee.*
  - d. *Become familiar with Conference topics*
  - e. *Be prepared to replace the Delegate at any time.*
  - f. *Assist the Delegate and provide leadership when asked.*
4. *Recommended service experience: GSR, DCM, Prior Area Officer, Suggested minimum 7 years of sobriety.*

C. Area Chairperson:

1. *Shall attend all Area meetings including Area Committee meetings (ACMs), Assemblies, Inventories, and Forums whenever possible with the understanding that emergencies can happen.*
2. *Can be replaced after three consecutive absences by vote of the Area Panel and approved by the next Area Assembly.*
3. *General Duties:*
  - a. *Serves on the Board of Directors for the Area 28 501(c)(3) Corporation. (This is a legal responsibility)*
  - b. *Select Area Standing Committee Chairpersons after election of Area Officers.*
  - c. *Be prepared to sign checks when necessary.*
  - d. *Chair Area Committee Meetings and Area Assemblies.*
  - e. *Strive to forward agenda items and background material to DCMs in a timely manner.*
  - f. *Shall appoint Area Committee Chairpersons except where otherwise specified in the Guidelines.*
  - g. *Chair may suggest Standing Committee assignments for District Chairs when needed.*

**4. Assembly Preparation**

- a. Shall prepare Assembly and ACM agendas.**
- b. Strive to distribute agenda to Committee and all DCMs weeks in advance of next Area meeting. (Agendas that get to districts prior to district meetings have the best chance of reaching GSRs in time.)**
- c. Set time schedule for each meeting (Make sure timing of Assembly coincides with important calendar events, e.g. pre-Conference, Post-Conference, elections, etc.)
- d. Schedule time for the Delegate to incorporate Conference items in Spring Assembly Agenda

**5. Assembly:**

- a. Shall lead the Assembly through organization and conduct including the choice and setup of venue.
  - i. make sure the local District Host Committee where Assembly is being held has arranged proper accommodations and setup for meetings and needs of people attending;
  - ii. Get Assembly agenda to Area Secretary for distribution immediately after February/September Area Committee meetings.
  - iii. Start all Area meetings on time, keep them moving, adhere to the agenda, and manage the meeting efficiently.

**6. Recommended service experience: Prior GSR, DCM, Standing Committee Chair, and Area Officer(s) with a suggested minimum of 7 years of sobriety and service.**

**D. Alternate Area Chairperson:**

- 1. Serves on the Board of Directors for the Area 28 501(c)(3) Corporation. (This is a legal responsibility)**
- 2. Shall attend all Area meetings including Area Committee meetings (ACMs), Assemblies, Inventories, and Forums whenever possible with the understanding that emergencies can happen.**
- 3. Can be replaced after three consecutive absences by vote of the Area Panel and approved by the next Area Assembly.**

4. Will serve as the Technology Committee Chairperson (TCC).
5. Maintain an inventory of all equipment owned by Area 28.
6. Be prepared to replace the Area Chairperson at any time and fulfill duties.
7. *Recommended service experience: Prior GSR and DCM, DCMC. Suggested minimum of 5 years of sobriety.*

E. Area Secretary:

1. *Shall attend all Area meetings including Area Committee meetings (ACMs), Assemblies, Inventories, and Forums whenever possible with the understanding that emergencies can happen.*
2. *In the event of an absence the Secretary will coordinate with the Alternate Secretary to ensure coverage of duties.*
3. *Can be replaced after three consecutive absences by vote of the Area Panel and approved by the next Area Assembly.*
4. *Keep accurate minutes of all Area 28 meetings.*
5. *Organize filing system for minutes, records, Group/District contacts, etc. in secure physical and digital formats .*
6. *Get Assembly agenda from Area Chair for distribution immediately after February/September Area Committee meetings, making sure minutes and other pertinent information is available promptly.*
7. *Make all minutes available to all Area 28 members that request them.*
8. *Recommended service experience: Prior GSR and DCM experience, suggested minimum of 5 years' sobriety, and knowledge of secretarial skills useful.*

F. Alternate Area Secretary:

1. *Serves on the Board of Directors for the Area 28 501(c)(3) Corporation. (This is a legal responsibility)*
2. *Shall attend all Area meetings including Area Committee meetings (ACMs), Assemblies, Inventories, and Forums whenever possible with the understanding that emergencies can happen.*
3. *Can be replaced after three consecutive absences by vote of the Area Panel and approved by the next Area Assembly.*
4. Will serve as the PI Committee Chairperson as well as the CPC Chair due to current Area practice of a combined PI and CPC committee.
5. Shall keep accurate mailing list of all groups, GSRs, DCMs, Area Officers, and Standing Committee Chairpersons.
6. Be prepared to take the place of the Area Secretary at any time.
7. *Recommended service experience: Prior DCM and GSR experience: suggested minimum of 5 years' sobriety; knowledge of secretarial skills useful.*

#### **G. Area Treasurer:**

- 1. Shall attend all Area meetings including Area Committee meetings (ACMs), Assemblies, Inventories, and Forums whenever possible with the understanding that emergencies can happen.**
- 2. Can be replaced after three consecutive absences by vote of the Area Panel and approved by the next Area Assembly.**
- 3. Area Duties:**
  - a. Serves on the Board of Directors for the Area 28 501(c)(3) Corporation. (This is a legal responsibility)**
  - b. Keep accurate records of Area Treasury income and expenses**
  - c. May set up accounting system for his/her duties**
  - d. Work with and give advice to GSRs and District Treasurers regarding contribution requests to the Area**
  - e. Be prepared and able to travel to districts, groups, etc., when requested**
  - f. Serve on, not chair, the Area Finance Committee.**
  - g. Is responsible for bringing forms/signature cards to the Area Swap-out meeting for turning over the Area bank accounts to the newly elected Treasurer, Alternate Treasurer, and Area Chairperson.**
  - h. Be prepared to sign checks.**
  - i. Be prepared to sign expense reports along with either the Alternate Treasurer or another Area 28 Panel officer.**
- 4. Recommended service experience: Prior GSR and DCM, experience in bookkeeping useful and computer accounting programs is strongly suggested. Suggested minimum of 5 years' sobriety.**

#### **H. Alternate Treasurer:**

- 1. Shall attend all Area meetings including Area Committee meetings (ACMs), Assemblies, Inventories, and Forums whenever possible with the understanding that emergencies can happen.**
- 2. Can be replaced after three consecutive absences by vote of the Area Panel and approved by the next Area Assembly.**
3. Be prepared to sign checks
4. Be prepared to assume the duties of the Area treasurer at any time.
5. Area duties:
  - a. Serves on the Board of Directors for the Area 28 501(c)(3) Corporation. (This is a legal responsibility)**



- b. Chair the Finance Committee
- c. Prepare the annual Area budget for presentation at the fall assembly
- d. Provide recommendation of contribution sent to GSO at the spring assembly.

**6. *Recommended service experience: Prior GSR and DCM, experience in bookkeeping useful and computer accounting programs is strongly suggested. Suggested minimum of 5 years' sobriety.***

#### I. Area Registrar:

Registrar is often a crucial first point of contact for A.A. groups and trusted servants' data. The need for accurate information and clear communication is the foundation of this role. Member Services at the General Service Office (GSO) in New York provides an online portal to maintain information about AA groups, districts, and areas. Currently (2025) this portal is called Fellowship Connection.

**1. *Shall attend all Area meetings including Area Committee meetings (ACMs), Assemblies, Inventories, and Forums whenever possible with the understanding that emergencies can happen.***

**2. *Can be replaced after three consecutive absences by vote of the Area Panel and approved by the next Area Assembly.***

#### 3. Duties

- a. With available training, use the AA online portal to maintain and update records of groups, group contacts, GSRs, and DCMs/ DCMCs in Area 28
- b. Work with GSRs, DCMs, Area 28 Officers, and the General Service Office to maintain and verify accurate names, addresses, email addresses, and phone numbers of the group contacts, GSRs, and DCMs/DCMCs
- c. Provide training to a DCM or a DCMC to utilize the online portal (Only one DCM or DCMC from each district can access the online portal)
- d. Provide information to Area 28 regarding the Area 28 Service Structure when asked
- e. Train and assist incoming Registrar as needed

#### 4. Qualifications:

Familiarity with computer systems and spreadsheet tools, as well as an understanding of data stewardship, is helpful. Area Registrar will be entering data, updating information, using search filters, and downloading custom and standard reports. (Refer to the AA Service Manual for more)

Other qualities needed may include:

- a. Ability to organize, communicate, and manage detailed information
- b. Ability to communicate in a timely manner with GSO. and throughout Area 28
- c. Ability to responsibly handle and protect personal information
- d. Familiarity with the group, district, and area committee of Area 28 as well as the GSO.
- e. *Recommended service experience: Prior GSR and DCM. Suggested minimum of 5 years' sobriety.*

## VI. Area Committees

### A. Area Standing Committee Chairpersons:

1. *Area Standing Committee Chairpersons for the following committees are appointed by the Area Chair for the following committees: Accessibilities, Archivist, Boomerang Editor, Bridging The Gap, Corrections, Grapevine, Literature, Love and Service, Treatment, Website, and Webmaster.*
2. *Some elected officers serve as follows: Guidelines (Alt. Delegate), Technology (Alt. Chair), Finance (Alt. Treasurer), Public Information (Alt Secretary). Note. PI and CPC are currently combined.*
3. *Round Up Chair is currently an elected position.*
4. *Will be presented by the Area Chair at the January Area Committee Meeting and the Spring Assembly.*
5. *Are expected to attend all meetings of their respective committees. In the event that a Chairperson cannot attend a committee meeting, it is the responsibility of that Chairperson to find a substitute for that meeting*
6. *At the time of rotation, outgoing Area Standing Committee Chairpersons will meet with the new Chairpersons at the Area swap-out meeting in December following elections, to transfer all committee materials (including electronic materials) and update the new Chairperson on the activities of the committee.*
7. *Should any Area Standing Committee Chair be unable to fulfill the responsibilities of their position, they should notify the Area Chairperson of their intent to step down.*

**B. Area Standing Committees:**

1. Shall function within their individual guidelines and report ~~directly~~ to the Area Committee Meetings and the Area Assembly.
2. They do not set policy but make recommendations with final approval by an Area Assembly.
- ~~3. One or more DCMCs will be assigned to each Area Standing Committee by the Area Chairperson~~
4. Shall include the Chairperson of any District Committee if the District has a similar committee.
5. Shall meet at the Assemblies, prior to Area Committee meetings and/or at the call of its Chairperson.
- ~~6. All members of a committee, including the Chairpersons, shall be members of Alcoholics Anonymous.~~
7. All members of a committee have a vote within the committee and all committee votes will be by a simple majority of the committee members ~~present unless otherwise stated.~~
8. Any member of Alcoholics Anonymous may attend and have a voice at any committee meeting but only committee members may vote.

**C. Accessibilities - Accessibilities committee addresses special needs and challenges AA members have in participating in AA meetings, 12-Step work, and AA service.**

- 1.

D. Archives Committee:

1. The purpose of the Archives Committee is to oversee the operation of and procedures for handling of the Area 28 Archives, to make proposals for creating Area Archives policy, and to aid the Area Archivists in their effort to preserve and protect the Area 28 Archives collection.
2. Shall be responsible for reviewing all aspects of Area Archives policy and, based upon such reviews, will submit reports, recommendations, and agenda items to the Area Committee and the Area Assembly.
3. Shall be composed of the Area Archivist as Archives Chairperson, Alternate Archivist, Archives Secretary, Chairperson of any District Archives committee, and Chairperson of any AA Group Archives Committee.
4. By a majority vote of the committee, persons who are not members of Alcoholics Anonymous may be allowed to speak at Archives Committee meetings.
5. A full set of keys to all locked Area Archives shall be entrusted to the Area Archivist and the Area Chairperson.
6. The Area Archivist and Area Alternate Archivist shall serve a term of two years with the option to stand for reappointment for an unrestricted number of terms.
7. The expenses of the Area Archivist will be reimbursed to attend the Area 28 Round-Up in order to display Area 28 Archives.

E. Boomerang Committee:

1. The appointed Boomerang Editor shall serve as the Chairperson.
2. The Boomerang will be guided by the G.S.O. Newsletter Guidelines as well as its own guidelines set up by vote of the Boomerang Committee.
3. The Boomerang Editor shall have the final say in the content of the “Boomerang”, the official newsletter of Area 28.
4. ***Four committee members/content contributors shall be appointed by the Boomerang Editor and when possible represent north, south, east, and west regions of Area 28. Other interested AA members may also serve on the Boomerang Committee.***

F. Bridging the Gap Committee (BTG):

1. The purpose of the BTG Committee is to be a means of connecting those alcoholics leaving correctional or treatment facilities with Alcoholics Anonymous on the outside when they are released.
2. May include District and Group BTG Chairpersons and District and Group BTG Committee members.
3. The Area BTG Chairperson and District BTG Chairpersons shall be responsible for compiling lists of those willing to be contacts for persons being released. The copies of the lists from each District will be maintained by the Area BTG Chairperson.

4. All AA member attendees at BTG meetings shall have a voice and a vote within the BTG Committee.

G. Cooperation with the Professional Community Committee (CPC):

Currently the CPC and PI committees meet together, work on service projects together, and have one chairperson for these combined committees.

1. The purpose of the CPC Committee is to provide information about AA to those who have contact with alcoholics through their profession. (These professions may include health care professionals, educators, members of the clergy, lawyers, social workers, union leaders, and industrial managers, as well as those working in the field of alcoholism.)
2. The Area CPC Committee Chairperson shall be available to visit and/or communicate with the Districts about working with professionals. This shall include helping establish and support District CPC Committees.
3. The Area CPC Committee Chairperson shall communicate with and support the Area Public Information (PI), Area Corrections, Area Treatment, and Area Bridging the Gap (BTG) Committees.
4. Currently the CPC Committee will consist of the Alternate Secretary (PI Chair) as Chairperson, all District CPC Chairpersons, and interested GSRs.

H. Correctional Facilities Committee:

1. ***The purpose of the Corrections Committee is to collaborate with and coordinate the work of Districts and Groups who are working to carry our message of recovery to alcoholics behind the walls of correctional facilities.***
2. Should include District or Group Corrections Chairs along with interested members.

I. Finance Committee:

1. The purpose of the Finance Committee is to formulate an annual Area 28 budget to be presented to the Area 28 Assembly and to be a resource for Group and District Treasurers as well as the Area Treasurer.
2. The Area 28 Alternate Treasurer is the designated chairperson.
3. Should include District Treasurers as well as the Area Treasurer.
4. All AA members may attend and have a voice at Finance Committee meetings but only committee members may vote.
5. Duties include providing a proposed annual Area 28 budget, supporting the Area 28 Delegate financially and with information, be familiar with AA guidelines on finance including the principles of the 7<sup>th</sup> tradition, and sharing their experience with Groups and Districts.

J. Grapevine/La Viña Committee:

1. The Grapevine/La Viña committee is composed of an appointed Grapevine Chair along with Grapevine/La Viña representatives and interested Area 28 AA members.
2. The Area Grapevine Chair assists in establishing an Area Grapevine Committee, keeps an ongoing list of District Grapevine and La Viña Representatives, and meets with District and Group Grapevine/La Viña representatives.
3. The Committee helps create enthusiasm for Grapevine/La Viña products and resources by sharing news with the Area about Grapevine/La Viña including the magazines, the AA Grapevine Website, the Grapevine App, the Podcast, the Instagram Page and the YouTube Channel.
4. The Committee organizes displays of Grapevine books and other resources at Assemblies, the Roundup, and at District and Group events as requested; assists in literature and subscription sales while maintaining a supply of Grapevine items on hand for distribution.
5. The Committee encourages workshops and editorial contributions to the Grapevine magazine and other resources.

K. Guidelines Committee:

1. The purpose of the Guidelines Committee is to assist in the writing and maintenance of guidelines for Area 28 officers, committees, and functions as well as to update and maintain the Area 28 Service Guidelines Handbook.
2. Will provide 10 printed copies of the updated White Book at each assembly.
3. Will consist of the Alternate Delegate as Chairperson, District Guidelines Chairpersons, and interested GSRs ~~selected by the Guidelines Committee~~  
*Chairperson from each of the four Area 28 regions, North, South, East, and West.*

L. Literature Committee:

1. The purpose of the Literature Committee acts as a resource to help any individual, district, or committee with their AA literature needs.
2. May maintain a small inventory of service literature.
3. Provides a display of current AA literature at Area Assemblies and other events which they may sell at cost.
4. *The Chairperson should have a working knowledge of all conference approved literature.*
5. May include any District or Group Literature Chairperson, Committee member and/or any interested AA member.

M. Love and Service Committee:

1. *The Love and Service Committee is available to help districts organize, sponsor, and present workshops and other activities.*
2. ~~*Promote service and provide information about service to ensure the health of the AA community, the continuance of the fellowship, and the effective fulfillment of our primary purpose.*~~
3. May include any District or Group Love and Service Chairperson, Committee member and/or any interested AA member.
4. ~~*Two thirds (2/3) vote of the committee is required for committee action.*~~

N. Public Information Committee (PI):

Currently the PI and CPC committees meet together, work on service projects together, and have one chairperson for these combined committees.

1. The purpose of the Public Information Committee is to create a greater understanding of, and prevent misunderstanding of, the AA program through the public media, electronic media, PI meetings, and speaking to community groups.
2. May include all District and Group PI committee chairpersons and members.
3. The policy of the PI Committee shall be that AA members will be asked to perform speaking commitments in communities other than the one in which they reside, recognizing the importance of anonymity.
4. The PI Committee will consist of the Alternate Secretary as Chairperson, all District PI Chairpersons, and interested GSRs.
5. The Area PI Committee Chairperson and District Chairpersons may be responsible for compiling lists of those willing to speak to community groups. The lists from each district may be provided to the Area 28 PI Chairperson who can maintain and update the overall list which will be used to contact AA members.

O. Round-Up Committee:

1. The elected Round-Up Committee Chairperson:
  - a. Is empowered immediately after elected
  - b. Shall appoint the members of the committee
  - c. Is responsible for timely reports to the Area Committee. **on suggestions of the Round-Up Committee**
  - d. A written financial report shall be available at the Fall Assembly.
  - e. Has full authority to contract with the chosen facility, as an agent of Area 28, in order to plan and effectuate the Round-Up. Ultimate financial responsibility lies with Area 28.
2. **~~The elected Alternate Round-Up Chairperson is elected at the Fall Election Assembly, following the election of the Round-Up Chairperson. The alternate will vote in the Chairperson's absence.~~**
3. Area 28 will reimburse the Round-Up Chairperson and Alternate Round-Up chairperson for expenses to attend Area Committee meetings and Area Assemblies.
4. The Round-Up Committee shall be responsible for:
  - a. **~~Round-Up seed money~~**
  - b. Round Up information and flyers
  - c. Choosing host facility and facility services
  - d. Arranging Al-Anon and Ala-teen representation at meetings
  - e. Round-Up agenda, speakers, workshops, registration, booths, and Grapevine, Intergroup/CSO participation.
  - f. Report of expenses and income
  - g. Submit proceeds after expenses to the Area Treasurer
  - h. American Sign Language interpreters will be provided at the Round-Up with 30-day advance notice. If not requested prior to 30 days before the Round-Up, there will be no sign language interpreters available. A line for explanation of this policy and instructions for requesting interpreters shall be included in the Round-Up flyer.

P. Technology Committee:

1. Composition of the Technology Committee:
  - a. Alternate Area Chairperson serves as the Technology Committee (Tech Comm.) Chairperson with the Alternate Technology Chairperson elected by the Technology committee.
  - b. Tech Comm. should include the Committee Chair, Alt. Tech Committee Chair, Tech Committee Secretary, Online meeting operators/hosts, Public Address (PA) system operator(s), Online Poll/Voting operator/host, District technology committee members, and AA Group technology committee members.



2. Technology Committee Scope
  - a. Provide sound reinforcement and online/hybrid setup and hosting for Area Committee meetings, Assemblies, Pre-Conference Forums, Post-Conference Forums, and Area Inventories.
  - b. Tech Comm. also provides an online venue for special Area Panel meetings.
  - c. Tech Comm. provides an online venue for Standing Committee meetings.
3. Technology Committee Procedure
  - a. Area Committee Meeting (ACM) Online Procedure
    - i. All online participants must be labeled by Area or District and Service Position
    - ii. All online participants should be visible and able to see participants at the live venue
    - iii. All online/hybrid meeting participants are expected to follow AA principles and traditions
  - b. Area Assembly
    - i. All online participants must be labeled by Area, District, or GSR Service Position
    - ii. All online participants should be visible and able to see participants at the live venue
    - iii. All online/hybrid meeting participants are expected to follow AA principles and traditions
    - iv. The Third Legacy Procedure will be done by polling online and ballot live
  - c. Pre-Conference Forum, Post-Conference Forum, and Area Inventory
    - i. All online participants must be labeled by Area, District, or Home Group
    - ii. All online participants should be visible and able to see participants at the live venue
    - iii. All online/hybrid meeting participants are expected to follow AA principles and traditions
    - iv. Sharing of opinions may be done with a show of hands
  - d. Standing Committee Meetings
    - i. The Tech Committee will support Standing Committee meetings, that meet online, with appropriate technology

Q. Treatment Facilities Committee:

1. The purpose of the Treatment Committee is to coordinate the work of individual AA members and groups that are interested in carrying the message of recovery to alcoholics in treatment facilities.
2. Shall cooperate with other committees in every way to assist in the development of their purpose.

3. Any interested AA member can be on the Treatment Facilities Committee.
- R. Website Committee:
1. The purpose of the Website Committee is to oversee the operation of the Area 28 web site, the activities of the Area 28 Webmaster, and to review and establish website policies. The committee will follow GSO guidelines on the internet.
  2. Shall provide information to GSRs, Area Committee Members, and other interested AA members within Area 28.
  3. Shall include the Chairperson, Webmaster, and Alternate Webmaster and may include any interested AA member.
  4. Webmaster:
    - a. Serves a term of two years with the option to stand for re-appointment for an unspecified number of panels.
    - b. Attends meetings of the Website Committee, reports and makes recommendations to that Committee.
    - c. Shall be responsible for maintaining the domain, website email forwarding, responding to inquiries, updating information (e.g. names of committee chairpersons, officers and changes in contact information), posting information and changes as requested by the Website Committee.
    - d. Train people to assist the Webmaster and whom may in the future be appointed as Webmaster.
    - e. Ensure that the Website Committee Chairperson and Area Secretary have all access information, codes and passwords.
  5. Alternate Webmaster:
    - a. Serves a term of two years with the option to stand for re-appointment for an unspecified number of panels.

## **VII. Area Liaisons**

- A. Al-Anon Liaison:
1. Area 28 adopts the current Al-Anon guidelines from GSO along with any changes or revisions they may make in the future.
  2. The Area 28 Al-Anon Liaison will have copies of GSO Al-Anon Guidelines available upon request, or on line at [www.aa.org](http://www.aa.org).
  3. It is the responsibility of the Al-Anon Liaison to pass on and exchange all materials relevant to this position to the next/incoming Al-Anon Liaison.
- B. CSO/Intergroup Liaison:
1. Appointed by the Area Chair as an independent non-voting, communication link between Central Service Offices, Intergroups, and Area 28.

2. Become familiar with GSO Guidelines, Service Manual and other pamphlets. Attend Area 28 Committee Meetings and Assemblies and give a report to the Area on the activities of these entities. Communicate by phone, email or by personal visits. Distribute Hotline lists provided by these entities to District Chairs and return them when completed.
3. Become familiar with GSO Guidelines, Service Manual and other pamphlets. Attend Area 28 Committee Meetings and Assemblies and give a report to the Area on the activities of these entities. Communicate by phone, email or by personal visits. Distribute Hotline lists provided by these entities to District Chairs and return them when completed.

## **VIII. Expenses**

### **A. Funding:**

1. Prime importance is to be self-supporting through Group contributions.
2. Needed funds must be available for Delegate's responsibilities per A.A. Service Manual.
3. Additional funds shall be available for budget items deemed necessary by approval of the Assembly.

## IX. Appendices:

### A. Guidelines for Hosting an Assembly:

Area 28 Assembly experience has shown that the following guidelines can aid a District in hosting a successful Assembly and making it a positive service experience for all of those involved.

1. The bid to host an Area Assembly shall be presented to the Area Assembly by the proposing host District.
2. The Host District will provide lodging information with e-mail, website, phone numbers, and pricing information, where possible.
3. Assembly locations should include the following:
  - a. An established site large enough to seat 150 - 200 persons
  - b. An internet connection with enough bandwidth to support online participation for the Assembly.
  - c. Adequate breakout rooms or areas for Committees to meet. These areas should allow for clear communication without outside distractions.
  - d. Assemblies hosting a Third Legacy Election will require a whiteboard, and dry-erase markers. The Area will provide ballots, registration forms, and voting cards.
  - e. **The assembly site is to be fully handicap accessible.**
4. The Assembly Agenda shall be determined by the Area Chair with the assistance of the Area Committee. The Area Chair and host district should be in regular communication.
5. Information flyers should be available at the first Area Committee meeting following the acceptance of the bid for the next Assembly.
6. A reasonable price for meal tickets will help the Assembly maintain our tradition of self-support.
7. The Assembly suggests districts encourage service within their districts versus hiring caterers.
8. The Assembly Host Committee is encouraged to provide a report at the first Area Committee meeting following the Assembly and is expected to provide a full report at the next Area Assembly.
9. The final financial responsibility of the Area Assembly rests with Area 28. A financial report should be submitted to the Area Treasurer and the Finance Committee as soon as possible after the Assembly.
10. Maine Area 28 Treasurer sends seed money for the next Assembly to the Host District in the amount of \$1500, as soon as possible, after the the winning bid is accepted. (MOTION from Spring 2023, PASSED for increased seed money from \$500 to \$1500.)

B. Guidelines for Hosting an Area Post-Conference Forum (PCF):

The following guidelines can aid a District in hosting a successful PCF.

1. The bid to host an Area PCF is made by Districts at the Area Fall Assembly.
2. PCF locations should include the following:
  - a. An established site large enough to seat 100 -125 attendees and have adequate parking for those attendees.
  - b. The PCF site is fully handicapped accessible.
3. Information flyers should be available at the first Area Committee meeting following the bid assembly.
4. Area 28 has seed money (currently \$250.00) for the PCF. If possible, the Area should be reimbursed the seed money.
5. Any additional expenses that are prudent but not covered by the event will be considered for reimbursement by the Area Treasurer to the hosting district.
6. The host District may wish to provide a Continental breakfast (coffee, pastries, and fruit) and / or a light lunch. The host District may ask for contributions to offset the cost of the site, food, & coffee.
7. The host District of the PCF will provide a report at the first Area Committee meeting following the event and a final report at the next Assembly.

C. Guidelines for reserve fund to assist financially struggling districts.

1. Definition of a Struggling District: A struggling district is any Area 28 district that has not participated in a two-day Area Assembly due to being a dark district, its remoteness, newness, or having insufficient funds to send a DCM or District Chairperson, or alternates to participate in assembly activities and bring its district's voice to the Area.
2. Process for applying for funds:
  - a. All requests for assistance funds should be mailed or emailed on a completed form to the Area Chairperson. The form should be received by the Area Chair by the 1st of the month in which the assembly is to be held. The Chairperson will respond to the request by phone or Email by the 7th of the month.
  - b. The Area Chairperson will consult with the Delegate, Alternate Delegate, Treasurer, Secretary, and Finance Committee Chairperson before making a decision to grant financial assistance.
  - c. The "subsidy" form for financial assistance will be forwarded to the Treasurer. The following criteria is to be used in determining whether to grant the request or not:
    - i. Districts must show a demonstrated need for the assistance and show that the district and / or groups are attempting to contribute. If little or no contribution is being made by the district, explain the circumstances.
    - ii. Districts that have not used the funds before will be given first priority.
    - iii. Districts that have been under-represented in the past will be given priority.
    - iv. If the district is dark, then a request can be made by a GSR or interested group member.
    - v. Every effort will be made to assist all applicants in whatever way possible even if direct funding is not available.
  - d. The amount of funds available for each assembly is \$500. If the amount is not used fully for the Spring Assembly, then the remainder may be used in May for the Post Conference Forum (Delegate's Report). If any remains it may be carried forward to the Fall Assembly. Any remainder for the year lapses. Total: \$1000 per year.
  - e. Receipts for gas, meal ticket, and lodging shall be presented to the treasurer on a completed expense report by the end of the assembly for reimbursement by check. All forms and receipts shall be retained with the assistance application form.

- f. The Finance Committee Chairperson and committee shall review and give a full report on the use of the Struggling District Fund at the Fall Assembly and any anticipated activity to date. At that time they may make recommendations for increases or decreases in the amount of the fund.
3. Struggling Districts Fund Application Form Following:

## AREA 28 STRUGGLING DISTRICT APPLICATION FOR FUNDS

**Date:** \_\_\_\_\_ **District #** \_\_\_\_\_ **Location** \_\_\_\_\_

**GSR / DCM Name:** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**Assembly you are applying for:** \_\_\_\_\_

**What was the last Assembly a GSR / DCM for the District attended:**  
\_\_\_\_\_?

**Date of the Assembly (if known):** \_\_\_\_\_

**Is this the first time this district has applied for assistance?** \_\_\_\_ Yes \_\_\_\_ No

**If “No”, when did your district apply?** \_\_\_\_\_

Please provide the following budget details. (Fill in only those items that apply to your specific situation). Please note that even though we have asked for all these items on the budget, it is expected that every GSR / DCM will research and make use of the most cost-effective way to use the funds that may be given.

**Gasoline** \$ \_\_\_\_\_

**Food (meal tickets)** \$ \_\_\_\_\_

**Accommodations** \$ \_\_\_\_\_

**Other Costs** \$ \_\_\_\_\_

**TOTAL COST** \$ \_\_\_\_\_

**Subtract District Contribution:** \$ \_\_\_\_\_

**Assistance Requested** \$ \_\_\_\_\_

*Please send completed form to Area 28 Chairperson by required date*



## D. Glossary

AA Service Manual: First written in 1951 by Bill W. to outline basic service principles and procedures combined with the Twelve Concepts.

A.A. World Service (AAWS): One of the operating corporations of the General Service Board; oversees the operations of the General Service Office and serves as the publishing company for Conference approved and service literature.

AREA: A geographical division within a state or province. Normally there is one area to a state or province except in heavily A.A. populated places, where there may be more areas. Some areas include portions of more than one state or province.

Area 28 Service Guidelines Handbook: A workbook of Guidelines created by and for Area 28 members.

Assembly: A meeting of G.S.R.'s and Area committee members to discuss area affairs and, every other year, to elect a delegate and committee officers.

Bridging the Gap (BTG): A.A. members volunteer to be temporary contacts and introduce those coming out of treatment and correctional facilities to Alcoholics Anonymous.

Class A Trustee (non-alcoholic): There are 7 Class A trustees who are members of the General Service Board, men and women who are recognized professionals in their own fields.

Class B Trustee (alcoholic): There are 14 Class B trustees who are members of the General Service Board. They are men and women A.A.s who are strong in one or more of the following areas: length of sobriety, business or professional background, leadership, and grasp of A.A. structure.

Cooperation with the Professional Community (CPC): builds relationships with professionals who come into contact with active alcoholics and may be able to refer them to A.A.

Central Service Office/Intergroup (CSO/Intergroup): Handle local services only for a specific geographical area and are not connected with A.A.'s worldwide affairs.

District Committee Member (DCM) An experienced G.S.R. elected by other G.S.R.'s to represent the groups of their district in area committee meetings and to coordinate service activities in the district.

District Committee Member Chairperson (DCMC): (often referred to as District Chair in Area 28)

Delegate: The person elected every two years by the Area Assembly to serve the U.S. and Canada as a whole at the annual General Service Conference.

District: A division within an area represented by committee member(s).

General Service Area 28: Area made up of Maine

General Service Board (GSB): The legal entity that oversees the operation of A.A.'s service corporations, A.A.W.S., Inc. and the A.A. Grapevine, Inc., as well as the General Service and Grapevine Offices.

General Service Conference: The 93 delegates from the U.S. and Canada convene for a week each year for a closed business meeting to conduct the business of the U.S. and Canada. Members of the G.S.B., G.S.O. staff members, and non-trustee directors of A.A.W.S., Inc. and the A.A. Grapevine, Inc. are also voting members of the Conference.

Grapevine: The international journal of A.A. and "our meeting in print" published monthly.

General Service Office (GSO): provides services to groups in the U.S. and Canada and publishes A.A. Literature.

General Service Representative (GSR): The group contact with the GSO; voting member of the area assembly.

NECYPAA: New England Conference of Young People in Alcoholics Anonymous (NECYPAA).

NERAASA: Northeast Regional Alcoholics Anonymous Service Assembly (NERAASA).

NERD: Northeast Regional Delegates Reunion (NERD).

NERF: Northeast Regional Forum (NERF).

Public Information (PI): P.I. Committees help carry the message by working with the media and the general public.

Quorum: A quorum shall be the voting members of an Assembly present at the time of the vote.

Region: A grouping of areas from which a Regional Trustee is elected to serve on the board of trustees.

Round Up (RU): Area 28 annual convention.

#### E. Area 28 White Pages:

The White Pages are a record of motions made by Area 28 since 1955. The full record of motions can be found in the Area 28 White Book; Online at the Area 28 website and in print copies provided at Area Assemblies. (*Records presented are as recorded by the Area Secretary at the time.*)

Included here are motions for 3 Area Panels (6 to 7 years) prior to publication of this handbook.

#### **Spring Assembly 2020 (Virtual/Online)**

A website created for the assembly, [www.28springassembly.org](http://www.28springassembly.org), was the tool used, along with email and U.S. mail, for all information to be available to the Area.

1. Bids for the Area 28 Fall Assembly location selection were also on the website. Voting instructions were given to vote for one district only. Districts bidding to host the assembly were: 3, 6, 12, 20 and 25. The results of the vote took a couple of days to tally and are now in. Congratulations go to District 25; they had the winning bid. PASSED Unanimous.
2. Dan then gave an update regarding the Post Conference Forum to be hosted by District 14. The district has made a deposit with the Fairfield Community Center. D14s plan is to keep the deposit in place and check for available dates once things get back to “normal”.
3. Motion to send our Delegate informed not instructed to the General Service Conference was made by Gene W. and seconded by Drew S. PASSED Unanimous.

#### **2020 Post Conf./ACM Assembly Business Meeting Virtual/Online**

1. Due to the current covid-19 pandemic a Virtual Post Conference Forum/ACM/Area Assembly Business Meeting was conducted via Zoom Meeting.
2. Motion #1: presented by Mark L. D17, seconded by Ted D. D14. Area 28 purchase three (3) two-year Grapevine subscriptions for every correctional facility in the state of Maine. Y18, N3, A0 PASSED (Motion to reconsider Y5, N15, A0 FAILED.)
3. Motion #2: presented by Peter B. D21, seconded by Drew D16. To include in the Delegate’s budget up to \$400 to purchase small gifts (mementos) for distribution at the General Service Conference. Y8, N 12, A0 FAILED

4. Motion #3: presented by Spencer R., D6, seconded by Drew D16. An Assembly Advisor position be created that will automatically be filled by the outgoing/rotating delegate for a term of two years. A budget of \$500 will be added to the annual budget for this position to cover gas for planning meetings, assembly meals and hotel accommodations for the assemblies. Y5, N16, A0 FAILED
5. Motion #4: presented by Peter B. D21, seconded by Doug D20, To request that our Delegate explore with the Conference structure the best way to come to terms with the status of our relationship with New Brunswick. WITHDRAWN
6. Motion to contribute \$10,000 to the General Service Board. Motion to amend the motion to \$5000.00 and seconded. Y14, N1, A0. PASSED
7. Motion to contribute \$5,000 to the General Service Board. Y14, N2, A0 PASSED

### **Fall Assembly 2020 Virtual/Online**

Area 28's Fall Assembly was conducted on the Zoom Platform.

1. A motion to accept the Spring Assembly Minutes, motion was made by Kim, D13 and 2nd by Jon G., D1. 55 votes were cast. PASSED Unanimous
2. Bids for the 2021 Spring Assembly April 2-4, 2021. In light of the current Covid 19 situation the likely hood of an in-person Spring Assembly is greatly diminished.
3. Floor Motion 1: Made by Paul G., D1 and 2nd by Doug E., D20, 2021 Area 28 Spring Assembly to be held in a Virtual Format with a host district being involved. PASSED Y55, N5, A1
4. Floor Motion 2: Made by Drew S., D16 and 2nd by Willy D21, 2021 Area 28 Post Conference Forum to be held in a Virtual Format and include participation at a greater degree from a district following our normal format. PASSED Y57, N1, A3
5. Agenda Motion 1: Made by Nikki O. Area 28 bid for the 2021 Virtual NERAASA. WITHDRAWN
6. Agenda Motion 2: The Area 28 Finance Committee recommends that: "The Area approves of establishing a PayPal account and setting it up on the maineaa.org website for the purpose of an alternative method of collecting 7th Tradition Contributions." PASSED Y53, N1, A3
7. Agenda Motion 3: Made by The Guidelines Committee: On p 16, sec 17, letter I Assembly Preparation, Number 2 . . . Second sentence currently reads, "This should be out six weeks before Assembly date." Change wording to "This should be out three weeks before the Spring or Fall Assembly." (A motion to amend the motion to 4 weeks received no 2nd.) FAILED Y15, N37, A4

8. Agenda Motion 4: Made by The Guidelines Committee: Suggested addition to pg. 6, section 3. It now reads, "Attendance: Area Officers and Committee. Chairpersons may be considered for replacement if they miss three (3) consecutive meetings." Add "Meetings may be conducted in person or on a digital or other platform." PASSED Y47, N7, A3
9. Agenda Motion 5: Made by The Guidelines Committee: Suggested addition of a (new) section 27 to pg. 20, as follows: "Unforeseen circumstances may require the Delegate or any three Area Officers to call for a special Assembly, an Area Committee meeting, an Area Officers meeting or an ad hoc committee meeting, to deal with urgent business. They may take action as needed in their capacity as trusted servants elected by the Assembly. Any such undertaking is to be reported at the next Assembly for discussion and a possible vote." Motion for a Friendly Amendment to include "Area Committee Meeting & Area" between the words "next and Assembly" in the last sentence made by Willy K., 2nd by Tim C. (Accepted by the Guidelines Committee) Vote to accept the Amended Motion. Yes 43, No 7, Abstention. 3 PASSED
10. Amended Motion 5. "Unforeseen circumstances may require the Delegate or any three Area Officers to call for a special Assembly, an Area Committee meeting, an Area Officers meeting or an ad hoc committee meeting, to deal with urgent business. They may take action as needed in their capacity as trusted servants elected by the Assembly. Any such undertaking is to be reported at the next Area Committee Meeting & Area Assembly for discussion and a possible vote." Amended Motion 5, Yes 39, No 15, Abstention 2 FAILED (¾ VOTE). RECONSIDER Yes 41, No 15, Abstention. 2 PASSED. Re-vote Motion 5, Yes 41, No 15, Abstention. 2 FAILED.
11. Agenda Motion 6: Made by The Finance Committee: Motion to include an agenda item to the 2020 Fall Assembly: "Area 28 to contribute \$5,000 to the General Service Board." PASSED Y52, N1, A2
12. Agenda Motion 7: made by Nikki O.; "Area 28 complete an inventory on the first Sunday of December 2020 on the Area Zoom platform." PASSED Y53, N2, A2
13. 3rd Legacy Procedure for Trustee At Large US. Gene W., D12 made himself available and shared his resume, he was elected unanimously. PASSED
14. 3rd Legacy Procedure for Area 28 Round Up Alt. Chairperson, Kim K. and Willy K made themselves available. Willy K elected in 4th round PASSED
15. Agenda Motion 8: "The Round Up do an inventory, facilitated by past Round Up chairs and current committee." Yes 30, No 1, Abstention 1 PASSED
16. Floor Motion 3: made by Nikki O., 2nd by Rudy St.P.: "Area 28 use its Zoom platform to host a virtual Christmas Area 28 Alcathon with engagement from Districts within our area". Yes 34, No 1, Abstention 0 PASSED

17. The 2021 Area 28 Proposed Budget was presented by Gene W., Alt. Treasurer, Finance Committee Chair. Motion to accept the Proposed Budget made by Drew S., D16, 2nd by Jon G. D1. PASSED Y36, N0, A0
18. Sue M. made herself available as Area 28 Accessibility Chair

### **Spring Assembly 2021 Virtual/Online**

Due to the current covid-19 pandemic, Area 28's 2021 Spring Assembly was conducted on the Zoom Platform.

1. Motion to accept the Area 28 2020 Fall Assembly Minutes by Nikki O., D6 and 2nd by Paul G., D1. Y 61, N 0, A 3. Accepted
2. 3rd Legacy Procedure, Alternate Area 28 Chair. Kim K. D13,
3. Mark F. D20 and Willy K. D21 made themselves available. Mark F. was elected in the 3rd round.
4. MOTION 1: Past Area 28 Delegates have a vote at all Area 28 committee meetings and Assemblies. Past Delegates must be present to vote. Y 8, N47, A 0 FAILED
5. MOTION 2: The first Sunday in December be officially recognized as 'The Swap' meeting. At that meeting the collective group of new and old officers, as well as past Delegates would put forth a recommendation of members to be standing committee chairs for the next panel. No person(s) will be assigned a standing committee position until after that meeting is held. Y 8, N 40, A 7 FAILED
6. MOTION 3: "That any changes to the General Service Area 28 financial Chart of Accounts will require the approval of the Area Finance Committee and changes reported to the following assembly." Y27, N22, A10 FAILED
7. RECONSIDER Y 35, N 24, A0, RECONSIDERED MOTION Y19, N34, A6 FAILED
8. Finance Committee Motion 2nd by John D. Area Treasurer. Area 28 contribute \$5000.00 to the General Service Board. Y 45, N 2, A 1 PASSED
9. Motion presented by the Guidelines Committee To reorganize the Area Committee, The Area officers to be changed to: Delegate - Alternate Delegate – Chairperson - Recording Secretary - Treasurer - Alternate Treasurer – Registrar - Alternate Registrar (Alternate Chair and Alternate Secretary are eliminated) The Standing Committees to be changed to: Accessibilities and Remote Communities - Archives - Cooperation with the Professional Community/Public Information
10. Corrections (subcommittee Prerelease contacts) - Finance - Grapevine/Literature/Boomerang – Guidelines - Love and Service - Round Up - Technology (website, virtual platform) - Treatment (subcommittee Bridging the

Gap). Job descriptions are the same, except Alt Delegate steps in for Chair until the next Assembly, if a vacancy arises. Recording Secretary records minutes at Area Committee meetings and Assemblies, and distributes to Area Committee members. Registrar assumes Recording Secretary's duties until next Assembly, as needed. Alternate Registrar manages email list, sends emails and USPS mail to the Fellowship. These changes to be reviewed after being in effect for one full panel. Motion to Table the Motion until the Fall Assembly Y 48, N 2, A 1  
**PASSED MOTION TABLED**

11. To have this topic (Guidelines Motion) added to the August Area Committee Meeting Y 27, N 4, A 2 **PASSED**
12. Motion: To increase the Area Officers and Committee Chairs budgets to double what there were in the budget for the purpose of carrying the message around the Area during our coming out of the current Covid pandemic. **WITHDRAWN**

### **Fall Assembly 2021 Fairfield CANCELED to Virtual/Online**

Due to the current covid-19 pandemic, Area 28s 2021 Fall Assembly was conducted on the Zoom Platform.

1. Motion1: Presented by the Guidelines Committee to reorganize the Area Committee, The Area officers to be changed to: Delegate - Alternate Delegate – Chairperson - Recording secretary Treasurer - Alternate Treasurer – Registrar - Alternate Registrar (Alternate Chair and Alternate Secretary are eliminated) The Standing Committees to be changed to: Accessibilities and Remote Communities - Archives Cooperation with the Professional Community/Public Information Corrections (subcommittee Prerelease contacts) - Finance Grapevine/Literature/Boomerang – Guidelines - Love and Service Round Up - Technology (website, virtual platform) Treatment (subcommittee Bridging the Gap) Job descriptions are the same, except Alt Delegate steps in for Chair until the next Assembly, if a vacancy arises. Recording Secretary records minutes at Area Committee meetings and Assemblies, and distributes to Area Committee members. Registrar assumes Recording Secretary's duties until next Assembly, as needed. Alternate Registrar manages email list, sends emails and USPS mail to the Fellowship. These changes to be reviewed after being in effect for one full panel. Call the question Y50, N12, A8 **PASSED MOTION 1 VOTE Y39, N30, A5 FAILED (2/3 Vote)**
2. Third Legacy Procedure for Panel 72, all positions filled
3. Motion 2: Presented by Accessibilities Committee: To have all area meetings be hybrid including the assemblies... this will save money for area because there

wouldn't be a lot of traveling expenses and second, we would be able to get more newcomers to the area level positions.

- a. Call the question Y33, N24, A7 PASSED
  - b. Vote on Motion Y24, N33, A8 FAILS
  - c. Minority opinion called for and heard.
  - d. Motion to Reconsider Motion 2 by Patrick D20, 2nd by David. Motion to reconsider passes, discussion on Motion 2 continued. Friendly amendment on motion 2 by Tim C., D14, 2nd Ted D., D14. RECONSIDER Y38, N27, A1
  - e. A friendly amendment would say have all area meetings be hybrid including the assemblies starting with the spring assembly 2022 and that a steering committee can be created currently to get to that date. (To be added to the end of motion 2) MOTION AMENDMENT Y22, N38, A3 FAILED
  - f. MOTION RE-VOTE Y15, N43, A2 FAILS
4. Bids for the 2022 Area 28 Spring Assembly, April 1-3, 2022. EAST (Districts 8, 9, 11, 15, 16, 18, 21, 25) None WEST (Districts 2, 5, 12, 14, 17, 19) District 14 bid.
  5. Bids for the 2022 Post Conference Forum. No districts bid. Nikki O., Past Delegates make themselves available to host the Post Conference Forum. Location TBD. Past Delegates to be backup if no district comes forward to host.
  6. Finance Chair presented the Proposed 2022 Area 28 Budget. Y-47, N-0, A- 1 PASSED
  7. New business Floor Motion: Area 28 Chair create an Ad Hoc to explore the feasibility, more study and investigation into the Hybrid topic. No voted required

### **Spring Assembly 2022 Winslow**

1. Motion: To Send our Delegate Informed, Not Instructed Unanimous
2. Motion: To elect an Alt. Round Up Committee Chair at the Fall 2022 Assembly to the Fall of 2023 Y82, N6, A2 PASSED
3. Motion 2: By Finance Committee: To purchase a package of 5 refurbished laptops, approximate cost \$2000, for the following Area positions and needs thru Tech Soup: 1. Treas., 2. Alt. Treas., 3. Secretary, 4. Tech (Zoom) (TBD), 5. Extra (TBD) Y85, N5, A 0 PASSES
4. Motion 3: By Phil H to rent storage for Area equipment for approx. \$759 per year, \$69 per month. Unanimous PASSED
5. Motion to approve 2021 Fall Assembly minutes Y88, No, A2 PASSED
6. Bid for 2022 Fall Assembly Oct. 21-23rd: District 20 Y89, N1, A0 PASSED



7. Motion: Based on background info provided in the Financial Committee Report, we make a motion to send \$5000 to the General Service Board in NY. Show of hands PASSED

### **Fall Assembly 2022 Saco**

1. Motion 1: Elect an Alt. Roundup Chair. Mike L. in 3rd round
2. Motion 2: Elect an Alt. Secretary. No Vote, as no one stood for the position. Alt. Secretary decided to remain in position with limited schedule
3. Motion 3: Elect a Candidate for representing Area 28 for the position of Northeast Regional Trustee. Nikki O. in 4th round
4. Motion 4: To send two Grapevine subscriptions and one La Vina subscription to every correction facility in Area 28 Y80, N0, A0 PASSED
5. Motion 5: To create hybrid Area Committee Meetings at the Best Western in Waterville. Y68, N 3, A3 PASSED
6. Motion to approve 2022 Spring Assembly minutes Y88, N0, A2 PASSED
7. Bid for 2023 Spring Assembly (March 31, April 1 and 2) To D3 PASSED Unanimous
8. Bid for Post-Conference Forum (May 7, 2023): To D16 PASSED Unanimous
9. Floor motion: Allow P72 to decide the contribution amount and report back at the following ACM. Y29, N14, A4 PASSES
  - a. Motion to Reconsider Passes
  - b. Reconsider FAILS
10. Motion: to authorize Area 28 to convene an area assembly during the January 2023 Area Committee meeting to consider and potentially approve the 2023 budget and a distribution to the General Service Board. Y30, N6, A9 PASSED
11. Motion to purchase 2 speakers and cables.
12. Motion to table to January ACM Y38, N1, A2 PASSED

### **Spring Assembly 2023 Brewer**

1. Motion 1: by Drew, 2nd by Rudy: To expand the Area 28 Board of Directors
2. from its current membership of three (Area Treasurer, Alternate Area Treasurer and Area Chair) to six including Area Treasurer, Alternate Area Treasurer, Area Chair, Alternate Delegate, Alternate Area Chair and Alternate Area Secretary. Y90, N10, A1 PASSED
3. MOTION 2: by Jon, 2nd by Rudy: Asking the Accessibility committee to
4. research how a hybrid Zoom/In-Person Assembly with all the options and what we need to do the meet the needs of our members.

- a. Motion: To Postpone Motion 2, indefinitely by Jon, 2nd by Rudy  
Background: More information on this motion will be available in the fall.  
Voting: MOTION TO POSTPONE PASSED Y81, N3, A3 POSTPONED
- 5. MOTION: The Corrections Committee, makes a motion and 2nd by Aaron F. that Area 28 send two subscriptions of the “The Grape Vine” and one subscription of “La Vina” to every Correctional Facility within the State of Maine. MOTION: to Kill this motion by Allen s. Y-34 ,28, 24 (86) N -1, A-7 MOTION IS KILLED
- 6. Bid for 2023 Fall Assembly (Oct. 20-22, 2023) To D9 PASSED Unanimous
- 7. Floor Action MOTION: By Mary Lou T., 2nd by Allen, to have a non-voting Area 28 Past Delegate appointed by the Area Chair, as Parliamentarian at each Area 28 Assembly. Y88, N1, A2 PASSED
- 8. MOTION: BY Phil H., 2nd by Sandy that Maine Area 28 increase the seed money for Assemblies from \$500 to \$1500. Y 88, N3 , A3 PASSED
- 9. MOTION by Finance Committee, Drew, 2nd by Jay: The Finance Committee motions that Area 28 contribute \$250 to NERAASA 2023. Y56, N0, A1 PASSED

### **Fall Assembly 2023 Boothbay**

- 1. MOTION: By Spencer-Past Delegate, 2nd Beth D6 (This is a workbook change that needs a  $\frac{3}{4}$  affirmative vote to pass and would be added to the job description of the Finance Committee.) The Area 28 Finance Committee provide printed copies as well as digital access of the current Annual Area 28 budget with the most recent up to date actuals\*, at every Area committee meeting and Assembly. A copy to be included in their report sent out with the minutes of each meeting.  
\*Actuals can be up to one month old. Yes23, N072, A4 FAILS
- 2. MOTION: By Gene W, 2nd by Drew, Increase the Maine Area Round-Up seed monies from \$3,500 or \$4,000. Y71, N0, A0 PASSED
- 3. monies from \$3,500 or \$4,000. Y71, N0, A0 PASSED
- 4. MOTION by Jamie, 2nd by Ted: The present hybrid operators are presenting a motion to form a Hybrid Meeting Committee to operate the hybrid portions of ACMs and Assemblies, starting presently, and ongoing. Y55, N0, A7 PASSED
- 5. Bid for Spring Assembly 2024 To D24 PASSED Unanimous
- 6. Bid for Post-Conference Forum To D6 PASSED Unanimous

### **Spring Assembly 2024 Portland/Westbrook**

- 1. Look at the list of Standing Committee Chairs persons and liaisons both the voting and voting members. Chair, Drew We need to add the hybrid chair to the top of the list, the hybrid chair has a vote. We have three non-voting committee chairs/liaisons. Chair, Drew Do we have a motion to accept this list? Josh T D14 made a motion to accept list, Michael D17 second the list. N1 PASSED

2. Bid for 2024 Fall Assembly to D17 PASSED Unanimous
3. Stan made a motion to send the delegate informed not instructed. (Accepted) PASSED
4. Todd made a motion give PRCC a \$500.00 Contribution. PASSED

### **Fall Assembly 2024 Augusta**

1. Motion by Guidelines Comm Chair (Willy K.), 2nd by Todd, D6: A two-thirds ( $\frac{2}{3}$ ) affirmative vote by an Assembly quorum is necessary to adopt a change in the Area 28 Service Guidelines Handbook. The assembly quorum shall be established immediately before this vote. PASSED
2. Motion by Boc C., 2nd by Bruce: To change Area 28 Service Guidelines Handbook Section 10 Guidelines for Hosting an Assembly item 10 to add the sentence, "Host Districts should request from the Area Treasurer needed funds a minimum of one week in advance of the need." FAILED
3. Motion by Allen S., 2nd by Shannon: Amended MOTION: To make all Area 28 business Hybrid with relevant Guidelines passed prior to adoption at Fall 2025 Assembly. (WK) PASSED
4. Motion: The Finance Committee is moving to increase the prudent reserve from \$7,000 to \$10,000. Motion to TABLE by Nikki, 2nd by Josh. MOTION TABLED
5. MOTION by Todd D6, 2nd by Patrick D20: To approve the 2025 Budget Proposal PASSED
6. MOTION: The Finance Committee is moving to increase the prudent reserve from \$7,000 to \$10,000. FAILED
7. MOTION: The Area 28 Treasurer, informed by participation in the finance committee, is responsible to use a fair, reasonable and expedient reimbursement process for Area 28 expenses. FAILED
8. MOTION by Cathy, 2nd by Allen: That area 28 contributes the sum of \$1510.50 in November of 2024 to the Grapevine, Carry the message project, in order to purchase gift cards for 50 gifts descriptions to the Grape or La Vina magazine with those subscriptions to be then directed by the AA Grapevine incorporated to fulfill the subscription request currently on file from inmates, hospitals, doctor's office, treatment centers, and home bound AA. PASSED

### **Spring Assembly 2025 Auburn**

1. MOTION by Ted to approve 2024 Fall Assembly Minutes Greg 2nd Y 118, N 0, A 1. PASSED
2. The chair asked the body to accept Lucilla as Literature Chair and Stan as CSO Liaison. Lucilla as Literature Chair "Y 125 N 0 A 0 PASSED

3. Stan as CSO Liaison Y 124 N 0 A 1 PASSED
4. MOTION: Bob C made a motion, Dana seconded the motion to send Area 28 Panel 74 Delegate, Alan S., to the NY conference informed and not instructed Y 124 N 0 A 1 PASSED
5. MOTION: Greg moved to approve the treasurer's report. John seconded the motion. Y 121 N 0 A 4 PASSED
6. MOTION 1: Guidelines Committee moves to accept the proposed changes to the Area 28 Workbook. Y 104 N 5 A 5 PASSED
  - a. Motion to recommit: Made by GiGi, seconded by John. Vote: Yes: 19, No: 98, FAILED.
  - b. Motion to call the question: Jason and Barbra moved to call the question. Vote: Yes: 100, No: 11, Abstained 1 PASSED.
  - c. Vote on main motion (2/3 majority required): Vote: Yes: 104 No: 5 Abstained: 5 PASSED.
  - d. Minority opinion to reconsider: Vote: Yes: 11, No: 95 (FAILED)
7. MOTION 2: Finance Committee moves to disburse \$3,000 to New York. Y 107 N 1 A 2 PASSED
8. MOTION 3: Finance Committee moves to raise the prudent reserve up \$1,000 to keep up with inflation. Y 104 N 15 A 0 PASSED
9. MOTION 4: Proposed that Area 28 contribute \$1,510.50 in May 2025 to the Grapevine Carry the Message Project to purchase 50 gift subscriptions to the Grapevine magazine. Y 95 N 1 A 0 PASSED
10. MOTION 5: Peter B. makes a Motion to allocate \$3,000 to the NERAASA Committee for the hospitality room held at 2026 NERAASA in Portland. Ann G. 2nd Y 114 N 1 A 1 PASSED

## F. Area 28 Current District Directory

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| <b>DISTRICT 1</b><br>CAPE ELIZABETH<br>LONG ISLAND<br>PEAKS ISLAND<br>PORTLAND<br><br><b>DISTRICT 2</b><br>ANDOVER<br>BETHEL<br>CARRABASSETT<br>VALLEY<br>DIXFIELD<br>FARMINGTON<br>KINGFIELD<br>MADRID<br>MEXICO<br>NEW PORTLAND<br>NORTH JAY<br>PHILLIPS<br>RANGELEY<br>RUMFORD<br>STRATTON<br>STRONG<br>WILTON<br><br><b>DISTRICT 3</b><br>ABBOTT VILLAGE<br>BANGOR<br>BENEDICTA<br>BREWER<br>BROWNVILLE<br>JUNCTION<br>CHARLESTON<br>CORINNA<br>DEDHAM<br>DEXTER<br>DOVER-FOXCROFT<br>EAST EDDINGTON<br>EAST ORRINGTON<br>EDDINGTON<br>GREENVILLE<br>GUILFORD<br>HAMPDEN<br>HERMON<br>HOWLAND<br>INDIAN ISLAND<br>LEVANT<br>MILO<br>MONSON<br>NEWPORT<br>OLD TOWN<br>ORONO<br>ORRINGTON<br>ROCKWOOD<br>VEAZIE<br>WINTERPORT | <b>DISTRICT 4</b><br>ALLAGASH<br>EAGLE LAKE<br>FORT KENT<br>MADAWASKA<br>SINCLAIRE<br>VAN BUREN<br><br><b>DISTRICT 5</b><br>AUBURN<br>GREENE<br>LEWISTON<br>LISBON<br>LISBON FALLS<br>LIVERMORE<br>MECHANIC FALLS<br>NORWAY<br>POLAND<br>SOUTH PARIS<br>TURNER<br><br><b>DISTRICT 6</b><br>BATH<br>BOWDOINHAM<br>BRUNSWICK<br>FREEPORT<br>GEORGETOWN<br>ORRS ISLAND<br>RICHMOND<br>TOPSHAM<br><br><b>DISTRICT 7</b><br>AROOSTOOK<br>ASHLAND<br>CARIBOU<br>CONNOR<br>FORT FAIRFIELD<br>HOULTON<br>NEW SWEDEN<br>PATTEN<br>PRESQUE ISLE<br>ST. AGATHA<br>STOCKHOLM<br><br><b>DISTRICT 8</b><br>ELLSWORTH<br>GOULDSBORO<br>HANCOCK<br>MARIAVILLE<br>SULLIVAN<br>WINTER HARBOR<br><br><b>DISTRICT 9</b><br>BOOTHBAY<br>BOOTHBAY HARBOR<br>BRISTOL MILLS<br>DAMARISCOTTA | <b>DISTRICT 9</b> <i>continued</i><br>MONHEGAN ISLAND<br>NEWCASTLE<br>SOUTH BRISTOL<br>SOUTHPORT<br>WALDOBORO<br>WISCASSET<br><br><b>DISTRICT 10</b><br>CHESTER<br>EAST MILLINOCKET<br>HOWLAND<br>LINCOLN<br>MILLINOCKET<br><br><b>DISTRICT 11</b><br>ALEXANDER<br>CALAIS<br>DENNYSVILLE<br>EASTPORT<br>PRINCETON<br><br><b>DISTRICT 12</b><br>AUGUSTA<br>COOPERS MILLS<br>DRESDEN<br>FARMINGDALE<br>GARDINER<br>HALLOWELL<br>KENTS HILL<br>MANCHESTER<br>NORTH WHITEFIELD<br>PITTSBORO<br>RANDOLPH<br>READFIELD<br>SIDNEY<br>TOGUS<br>WINDSOR<br>WINTHROP<br><br><b>DISTRICT 13</b><br>ACTON<br>ALFRED<br>BERWICK<br>BUXTON<br>HOLLIS<br>KENNEBUNK<br>KENNEBUNKPORT<br>KEZAR FALLS<br>LIMERICK<br>NORTH BERWICK<br>SANFORD<br>SOUTH BERWICK<br>SPRINGVALE<br>WATERBORO<br>WELLS<br>WEST NEWFIELD | <b>DISTRICT 14</b><br>BELGRADE<br>BINGHAM<br>CANAAH<br>CHINA<br>CLINTON<br>FAIRFIELD<br>JACKMAN<br>MADISON<br>PITTSFIELD<br>SKOWHEGAN<br>UNITY<br>WATERVILLE<br>WINSLOW<br><br><b>DISTRICT 15</b><br>APPLETON<br>CAMDEN<br>HOPE<br>NORTH HAVEN ISLAND<br>OWLS HEAD<br>PORT CLYDE<br>ROCKLAND<br>ROCKPORT<br>SOUTH THOMASTON<br>TENANTS HARBOR<br>THOMASTON<br>UNION<br>VINALHAVEN<br>WARREN<br><br><b>DISTRICT 16</b><br>BELFAST<br>BROOKS<br>LINCOLNVILLE<br>SEARSPORT<br>STOCKTON SPRINGS<br><br><b>DISTRICT 17</b><br>BRIDGTON<br>CASCO<br>DENMARK<br>FRYEBURG<br>GRAY<br>HARRISON<br>LOVELL<br>NEW GLOUCESTER<br>RAYMOND<br>STANDISH<br>STEEP FALLS<br>WINDHAM | <b>DISTRICT 18</b><br>BAR HARBOR<br>NORTHEAST HARBOR<br>SALISBURY COVE<br>SOMESVILLE<br>SOUTHWEST HARBOR<br>SWANS ISLAND<br><br><b>DISTRICT 20</b><br>BIDDEFORD<br>OLD ORCHARD BEACH<br>SACO<br>SCARBOROUGH<br><br><b>DISTRICT 21</b><br>BLUE HILL<br>BROOKLIN<br>BUCKSPORT<br>CASTINE<br>DEER ISLE<br>ORLAND<br>PENOBSCOT<br>SEDGWICK<br>STONINGTON<br><br><b>DISTRICT 23</b><br>OGUNQUIT<br>YORK<br>YORK BEACH<br>YORK HARBOR<br>YORK VILLAGE<br><br><b>DISTRICT 24</b><br>CHEBEAGUE ISLAND<br>CUMBERLAND<br>FALMOUTH<br>SOUTH PORTLAND<br>WESTBROOK<br>YARMOUTH<br><br><b>DISTRICT 25</b><br>BEALS ISLAND<br>COLUMBIA<br>JONESPORT<br>LUBEC<br>MACHIAS<br>MILBRIDGE<br>WHITING |
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# Area 28

## White Book

A record of Motions passed by Area 28  
Fall Assembly 1955 to Present

Fall 2025

| <b>White Book</b>                                   | <i>Guidelines Chair-Willy K. (October 2025)</i>                                                                                                                                                                                                      | <b>2024 / 2025 - Area 28 / Panel 74</b> |           |              |
|-----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-----------|--------------|
| Recorded results of Assembly Motions from Fall 1955 |                                                                                                                                                                                                                                                      |                                         |           |              |
| DATE                                                | AGENDA ITEM                                                                                                                                                                                                                                          | VOTE RESULTS                            | COMMENTS  | WRKBK CHANGE |
| <b>FALL 1955<br/>Augusta</b>                        | no agenda items passed                                                                                                                                                                                                                               |                                         |           |              |
| <b>SPRING 1957<br/>Waterville</b>                   | That the following colors for chips be used state-wide to remain consistent in our meetings: To join - white, 1 month - red, 2 months - dark blue, 3 months - black, 4 months - green, 6 months – yellow, 9 months - brown                           | PASSED                                  | Unanimous |              |
|                                                     | The elections would be held in the Spring, but not assume office until the Fall                                                                                                                                                                      | PASSED                                  | Unanimous |              |
|                                                     | That the Spring and Fall meetings be held in Bangor through 1959 (request from the North)                                                                                                                                                            | PASSED                                  | Unanimous |              |
| <b>FALL 1958</b>                                    | The state Treasurer be authorized to buy chips as the need requires                                                                                                                                                                                  | PASSED                                  | Unanimous |              |
|                                                     | The committeemen from the various Districts have the direct responsibility of collecting all contributions to General Service Headquarters and the State Committee or see that they are sent in.                                                     | PASSED                                  | Unanimous |              |
|                                                     | That there be 2 committeemen from each District, arranging the elections so that one committeeman shall be elected for a 2-year term each year. This way there would be at least 1 experienced committeeman representing each District at all times. | PASSED                                  | Unanimous |              |
|                                                     | The question of expenses paid for attending the State Committee meeting for Group Reps. And committeemen be decided upon by the Groups or districts involved                                                                                         | PASSED                                  | Unanimous |              |
| <b>*JULY 1960*</b>                                  | "No agenda items"                                                                                                                                                                                                                                    |                                         |           |              |

|                                     |                                                                                                                                                                                    |        |           |  |
|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-----------|--|
|                                     | To give the Boomerang an addressograph machine that is presently the Area's                                                                                                        | PASSED | Unanimous |  |
| <b>*NOV1960*</b><br><b>Gardiner</b> | That the Delegate contact General Service to ascertain how far AA should go in support of Al-anon without breaking AA traditions and report at the first quarterly meeting in 1962 | PASSED |           |  |
| <b>FALL 1960 Bangor</b>             | The Boomerang act as a clearing house for special dates for AA in Area 28, the state secretary to assist                                                                           | PASSED | Unanimous |  |
| <b>*FEB 1961*</b><br><b>Bangor</b>  | Notices of meetings and reports should be sent to the State officers, District committee members, GSRs and Past Officers                                                           | PASSED |           |  |
| <b>FALL 1962</b>                    | "No agenda items"                                                                                                                                                                  |        |           |  |
| <b>FALL 1964</b>                    | Assembly voted \$2 per member per year, Boomerang needs articles, Treas. Report - \$143.14                                                                                         |        |           |  |
| <b>SPRING 1965</b>                  | TR - \$94.83,                                                                                                                                                                      |        |           |  |
|                                     | Dick W. is compiling written history - ready by Jan '65, the 20th anniversary of AA in Maine Area with both Portland and Bangor Groups starting in 1946. Boomerang needs news      |        |           |  |
| <b>FALL 1965</b>                    | tr \$191.70,                                                                                                                                                                       |        |           |  |
|                                     | History -- 300 printed, 100 sold at \$.03                                                                                                                                          |        |           |  |
|                                     | Frank L. Elected Treasurer,                                                                                                                                                        |        |           |  |
|                                     | Secretary expenses 11/30/64 -- 10/6/65 =\$16.62                                                                                                                                    |        |           |  |
| <b>SPRING 1966</b>                  | TR - \$230.65, \$60. in donations, \$10 in chips,                                                                                                                                  |        |           |  |
|                                     | Frank L to remain as Editor of Boomerang                                                                                                                                           |        |           |  |
|                                     | Boomerang - if no contributions and not in black then                                                                                                                              |        |           |  |
|                                     | Area will go up to and including \$100. if necessary                                                                                                                               |        |           |  |
| <b>FALL 1966</b>                    | TR - 243 Groups donated, bal. \$314.51                                                                                                                                             |        |           |  |
|                                     | Boomerang - \$53.63, it cost \$0.40 per issue, thanks for donations                                                                                                                |        |           |  |
|                                     |                                                                                                                                                                                    |        |           |  |
| <b>FALL 1967</b><br><b>Bangor</b>   | TR - \$230.24                                                                                                                                                                      |        |           |  |
|                                     | Boomerang - \$80.50                                                                                                                                                                |        |           |  |
|                                     | "No agenda items"                                                                                                                                                                  |        |           |  |



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|                               | To continue having an Alt Delegate                                                                                                                  | PASSED    |  |  |
|                               | A majority vote is only necessary for electing officers instead of the 3/4 vote                                                                     | Withdrawn |  |  |
| <b>SPRING 1967</b>            | Special collection at Assembly taken for Boomerang                                                                                                  |           |  |  |
|                               | --comment that was well received but no amount given                                                                                                |           |  |  |
|                               | TR - \$289.02                                                                                                                                       |           |  |  |
| <b>SPRING 1968</b>            | TR - \$12.40,                                                                                                                                       |           |  |  |
|                               | Secretary - \$127,                                                                                                                                  |           |  |  |
|                               | Chips \$385.78,                                                                                                                                     |           |  |  |
|                               | Boomerang - Anonymity breaks were made at request of individuals                                                                                    |           |  |  |
|                               | To report at least once a year to committeemen and each group showing individual group donations to the state and a statement of state expenditures | PASSED    |  |  |
| <b>FALL 1968</b>              | no info found                                                                                                                                       |           |  |  |
| <b>SPRING 1969</b>            | "No agenda items"                                                                                                                                   |           |  |  |
| <b>FALL 1969</b>              | TR as of 10/1/69 state \$255.05, , Donations at meeting - \$55, Chips - \$15.40, Secretary - \$3.40                                                 |           |  |  |
| <b>SPRING 1970</b>            | Frank L. resigns as Chair                                                                                                                           |           |  |  |
|                               | TR - nothing on file, "No agenda items"                                                                                                             |           |  |  |
| <b>FALL 1970</b>              | TR - nothing on file                                                                                                                                |           |  |  |
|                               | published list of Groups in Area who have not donated to be printed in Boomerang                                                                    |           |  |  |
| <b>SPRING 1971</b>            | "no agenda Items evident"                                                                                                                           |           |  |  |
| <b>FALL 1971</b>              | no info found                                                                                                                                       |           |  |  |
| <b>SPRING 1972<br/>Bangor</b> | Motion made that collections taken at the semi- annual state meetings to go to the host group to take care of expenses                              | PASSED    |  |  |
|                               | State committee to be reimbursed for travel expenses in attending semi-annual and quarterly district meetings                                       | PASSED    |  |  |
|                               | The quarterly District meeting after the NY conference would be the Delegate's meeting                                                              | PASSED    |  |  |
| <b>FALL 1972</b>              | no info found                                                                                                                                       |           |  |  |

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| <b>SPRING 1973</b>            | no info found                                                                                                                                |        |  |  |
| <b>FALL 1973<br/>Bangor</b>   | Print 50 meeting lists to give to Kennebec County Jail and VA at Togas                                                                       | PASSED |  |  |
| <b>SPRING 1974</b>            | "No agenda items"                                                                                                                            |        |  |  |
| <b>FALL 1974</b>              | Boomerang to have editorials on bad language and apathy - requested by Districts #1 and #3                                                   | PASSED |  |  |
| <b>SPRING 1975<br/>Bangor</b> | Delegate's report given (in June) That the delegate's meeting be held the first Sunday in June                                               | PASSED |  |  |
| <b>FALL 1975</b>              | Editor of Boomerang given privilege of voting at Assemblies - never had before, Dick S. and Carleton M. to continue work on updating history |        |  |  |
| <b>SPRING 1976</b>            | Delegate's report given (June)                                                                                                               |        |  |  |
| <b>FALL 1976<br/>Bangor</b>   | That the delegate be reimbursed for expenses incurred for the 3 Delegate conventions                                                         | PASSED |  |  |
|                               | To inform all GSRs and committeemen of the Boomerang                                                                                         | PASSED |  |  |
|                               | To pay the delegate's expenses for Northeast Regional Conference. To also pay for telephone and postage expenses                             | PASSED |  |  |
|                               | That someone from the state level contact the Dept of Human Services about naming AA as Alcoholism Addiction Services in their directory     | PASSED |  |  |
| <b>SPRING 1977</b>            | "No agenda items"                                                                                                                            |        |  |  |
| <b>FALL 1977<br/>Bangor</b>   | Move Delegates report to second Sunday in May                                                                                                | PASSED |  |  |
|                               | Create a position of Public Information and Co-operation Co-coordinator with professional commitment on a state level                        | PASSED |  |  |
| <b>SPRING 1978</b>            | Delegates report given                                                                                                                       |        |  |  |
|                               | TR - \$1727.21, Petty \$16.65                                                                                                                |        |  |  |
| <b>FALL 1978<br/>Bangor</b>   | TR - \$1787.44                                                                                                                               |        |  |  |
|                               | To let each District do its own re-districting                                                                                               | PASSED |  |  |
|                               | To purchase a tape recorder for the state secretary                                                                                          | PASSED |  |  |
| <b>SPRING 1979</b>            | "No agenda item evident"                                                                                                                     |        |  |  |
| <b>FALL 1979<br/>Bangor</b>   | Delegate to make report to each District.                                                                                                    |        |  |  |
|                               | TR - \$2864.00, Group contributions - \$1309.00                                                                                              |        |  |  |

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|                                | Comment made that if there were no sale on chips, the Area would be in the "red"                          |        |                                    |    |
|                                | Round-Up - Boomerang - \$324.88, Area - \$649.84, GSO - \$649.80                                          |        |                                    |    |
|                                | That the Area only pay for expenses to 3 Area meetings                                                    | FAILED |                                    | NO |
|                                | Motion to pay all Area Servants expenses to any necessary meetings                                        | PASSED |                                    |    |
| <b>SPRING 1980</b>             | TR - given, no figures                                                                                    |        |                                    |    |
|                                | Boomerang - \$557.08                                                                                      |        |                                    |    |
| <b>FALL 1980</b>               | TR - given, no figures                                                                                    |        |                                    |    |
|                                | Round-Up - no amount given but excess distributed with 1/5th to Boomerang and 2/5ths to each Area and GS) |        |                                    |    |
| <b>SPRING 1981</b>             | TR - given, no figures                                                                                    |        |                                    |    |
| <b>FALL 1981 Bangor</b>        | 2000@ \$0.15 --Newsletter with AA activities                                                              |        |                                    |    |
|                                | Round-Up -- excess \$372.42                                                                               |        |                                    |    |
| <b>SPRING 1982 Bangor</b>      | TR - given none on file                                                                                   |        |                                    |    |
|                                | Boomerang - encourage use                                                                                 |        |                                    |    |
| <b>FALL 1982 Bangor CC</b>     | Round-Up, \$400 to Boomerang                                                                              |        |                                    |    |
|                                | \$800 to Area, \$800 to GSO                                                                               |        |                                    |    |
|                                | Motion to accept treasurer's report                                                                       | PASSED |                                    |    |
|                                | Motion to set up a committee to look into locating a Central Service Office somewhere in the Maine Area.  | PASSED | Splitting of MACO & State Treasury |    |
|                                | Motion was made to send our Delegate, Frank R. to the General Service Conference uninstructed.            | PASSED |                                    |    |
| <b>FALL 1983 Orono, U of M</b> | Moved to accept treasurer's report.                                                                       | PASSED |                                    |    |
|                                | Motion to accept Round Up report.                                                                         | PASSED |                                    |    |
|                                | Motion to continue the Round Up in Farmington and nominate Bob D. as Chairman for the 1984 Round Up.      | PASSED |                                    |    |
|                                | Motion to accept Boomerang report.                                                                        | PASSED |                                    |    |

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| <b>SPRING 1984<br/>Indian Island</b> | Motion to direct the treasurer to return the funds to the checking account                                                                                                                                                                                                                                                                                               | PASSED                  | Excess money had been transferred from the checking acct. into CD's & money funds                                            |  |
|                                      | Moved to delay any discussion on the topic of the Boomerang until the October Assembly.                                                                                                                                                                                                                                                                                  | PASSED                  |                                                                                                                              |  |
|                                      | Motion directing the area treasurer to make funds available for 10,000 copies of the Area meeting list.                                                                                                                                                                                                                                                                  | PASSED                  |                                                                                                                              |  |
|                                      | Proposed 1984 budget                                                                                                                                                                                                                                                                                                                                                     | REJECTED                | 39 NO votes                                                                                                                  |  |
|                                      | Motion to table the budget and pay expenses only – Area to operate on 1983 budget and restrict expenditures.                                                                                                                                                                                                                                                             | PASSED                  | 42 YES votes - Area Chair appointed com. To present a new budget to assembly in Oct 1984 - try to determine prudent reserve. |  |
|                                      | Table motion & passed amendment on what is now the Southern Maine Central Service Office, Maine Area literature & initial funds, and feasibility study                                                                                                                                                                                                                   | DEFEATED<br>Unanimously |                                                                                                                              |  |
|                                      | Moved that the Maine Area Assembly shall divest itself of all interests in the Southern Maine Central Service Office; Shall divest itself of all inventories of chips & meeting lists at cost; shall allow any independent committee to create any service office it wishes; shall not be in any business; and shall rely on group donations to conduct all its affairs. | PASSED<br>Unanimously   |                                                                                                                              |  |
|                                      | Motion to accept Maine Area 1984 Calendar.                                                                                                                                                                                                                                                                                                                               | PASSED                  |                                                                                                                              |  |
|                                      | Motion to send the Delegate, Homer W., to the 1984 General Service Conference, informed and uninstructed.                                                                                                                                                                                                                                                                | PASSED                  |                                                                                                                              |  |
| <b>FALL 1984<br/>Indian Island</b>   | Moved to defeat budget                                                                                                                                                                                                                                                                                                                                                   | Rejected<br>6-104       |                                                                                                                              |  |
|                                      | Moved to approve budget with an added donation to GSO                                                                                                                                                                                                                                                                                                                    | PASSED                  | subject to modification by committee                                                                                         |  |
|                                      | Moved to create a guidelines committee and appoint the Alternate Delegate as chairman of the guidelines com.                                                                                                                                                                                                                                                             | PASSED                  |                                                                                                                              |  |
|                                      | Moved that a committee be appointed to oversee the Boomerang and oversee its publication including format planning, and content.                                                                                                                                                                                                                                         | DEFEATED                |                                                                                                                              |  |

|                                      |                                                                                                                                                                                 |                          |                                                                                 |  |
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|                                      | Moved to continue the Boomerang as an area newsletter and refrain from editorial opinion.                                                                                       | DEFEATED                 |                                                                                 |  |
|                                      | Moved that excess funds of \$738.82 from the 1984 Round Up be divided - 1/5 Boomerang, 2/5 GSO, 2/5 Area.                                                                       | DEFEATED                 |                                                                                 |  |
|                                      | Moved that \$738.82 excess funds be given to the Maine Area and added to the budget for Hospital & Institutions committee to decide how funds to be used throughout Maine Area. | PASSED                   |                                                                                 |  |
|                                      | Moved that the Spring Assembly 3/17/85 will be held on Indian Island.                                                                                                           | PASSED                   |                                                                                 |  |
|                                      | Moved that Garrett Taylor, Regional Trustee, present to the board, the desires of the Maine Area to have a mini-forum.                                                          | PASSED                   |                                                                                 |  |
| <b>SPRING 1985<br/>Indian Island</b> | Motion to form the Maine Area Archives Committee                                                                                                                                | PASSED                   | Area Chair directed to search for and appoint Committee members.                |  |
|                                      | Motion to reaffirm the 3/20/60 action that the Boomerang be accepted as the official Maine Area publication - Compose & establish a committee, guidelines, and provide funding  | PASSED<br>48 - 45        | Reconsider later in four parts due to slim majority.                            |  |
|                                      | Moved that the Boomerang be the official Maine Area Newsletter                                                                                                                  | PASSED<br>overwhelmingly |                                                                                 |  |
|                                      | Moved that the Assembly establish a committee to establish guidelines for publication of the Boomerang                                                                          | DEFEATED                 |                                                                                 |  |
|                                      | Moved that the Boomerang committee be chosen from the floor. (Committee Chosen)                                                                                                 | PASSED                   |                                                                                 |  |
|                                      | Moved that the Boomerang be supported by group donations as in the past.                                                                                                        | PASSED                   |                                                                                 |  |
|                                      | Moved that price of the meeting list remain at 25 cents.                                                                                                                        | PASSED                   |                                                                                 |  |
|                                      | Moved that the code letters I - Institution, & CF - Correctional Facility (with a published phone number if prior clearance is required) be added to meeting list               | PASSED                   | mention was made of already long code list and but helpful with 12th step calls |  |
|                                      | Moved that a line item of \$400 for meeting list expenses be added to budget.                                                                                                   | PASSED                   | to cover 2 assemblies, 2 MACMs and 2 trips to 2 districts.                      |  |
|                                      | Moved that 1 Delegate's Report & Workshop be held in the Maine Area at Indian Island.                                                                                           | PASSED                   | instead of 3 reports/workshops in 3 locations                                   |  |

|                                      |                                                                                                                                                                                         |          |                                                                                                                                                                    |     |
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|                                      | Moved that the election assembly be held at Indian Is. Sunday October 20, 1985                                                                                                          | PASSED   |                                                                                                                                                                    |     |
|                                      | Moved that phone, meals, travel, etc. at the same rate of allowance as other area officers be allowed for all committees of the Maine Area.                                             | PASSED   |                                                                                                                                                                    |     |
| <b>FALL 1985<br/>Indian Island</b>   | Moved that the March 16, 1986 Assembly be held at Indian Island                                                                                                                         | PASSED   |                                                                                                                                                                    |     |
|                                      | Moved that \$500 be contributed to GSO                                                                                                                                                  | PASSED   |                                                                                                                                                                    |     |
|                                      | Moved that the contribution be raised to \$750 to GSO for 1985                                                                                                                          | PASSED   |                                                                                                                                                                    |     |
| <b>SPRING 1986<br/>Indian Island</b> | Motion to sell meeting list at cost                                                                                                                                                     | PASSED   |                                                                                                                                                                    |     |
|                                      | Motion that Logo on meeting list stay as it is                                                                                                                                          | DEFEATED |                                                                                                                                                                    |     |
|                                      | Motion to sell meeting lists to anyone with the removal of the front page if outside AA and money put back in revolving fund                                                            | PASSED   |                                                                                                                                                                    |     |
|                                      | Motion that the committee would decide, after verification of a meeting, if the abbreviation of M.D. (Mental Disability) be added to the meeting list.                                  | PASSED   |                                                                                                                                                                    |     |
|                                      | Next Assembly to be held at Indian Island                                                                                                                                               | PASSED   |                                                                                                                                                                    |     |
|                                      | Motion that the Assembly provide a non-smokers section                                                                                                                                  | PASSED   |                                                                                                                                                                    |     |
|                                      |                                                                                                                                                                                         |          |                                                                                                                                                                    |     |
| <b>FALL 1986<br/>Indian Island</b>   | Moved that Round Up chair be elected by Assembly                                                                                                                                        | PASSED   |                                                                                                                                                                    | YES |
|                                      | Moved that the two signatures on the checking account be that of the Round Up treasurer and another person approved by the Area Committee Amended to second signature be Area Treasurer | PASSED   | To rebuild trust                                                                                                                                                   |     |
|                                      | Motion to keep the balance remaining in the Restitution account in the Area Treasury in the amount of \$2416.29                                                                         | PASSED   | Money collected to repay Round Up totaled \$20,791.92. Total costs paid from Restitution account \$18,385.63, leaving \$2416.29. Some wanted to share it with GSO. |     |
|                                      | Moved that Alanon be given their share of the 1986 Round Up profit                                                                                                                      | PASSED   |                                                                                                                                                                    | NO  |
|                                      | Motion to divide Round Up money 50% CSO, 30% GSO, 20% Area                                                                                                                              | PASSED   |                                                                                                                                                                    |     |

|                                      |                                                                                                                                              |                   |                                                                                                                            |     |
|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------------------------------------------------------------------------------------------------------------------------|-----|
|                                      | Motion to have CSO take over the printing and distribution of the meeting lists                                                              | PASSED            |                                                                                                                            |     |
|                                      | Motion to leave Assembly as a one-day affair.                                                                                                | DEFEATED          |                                                                                                                            |     |
|                                      | Motion to hold 2-day Assemblies and to begin at the October Assembly.                                                                        | PASSED            | Reason for delay until October was so more information could be given to Districts who may like to host a two-day Assembly | YES |
|                                      | Motion to hold the next assembly at Indian Island.                                                                                           | PASSED            |                                                                                                                            |     |
| <b>SPRING 1987<br/>Indian Island</b> | To have all the funds from the 1986 Round-Up to be turned over to the Area Treasurer                                                         | PASSED            |                                                                                                                            |     |
|                                      | To develop a "key" to indicate gay groups in the meeting list                                                                                | PASSED            |                                                                                                                            |     |
|                                      | The Chairman and Treasurer of Round-Up to sign the checks for Round-Up                                                                       | PASSED            |                                                                                                                            |     |
| <b>FALL 1987<br/>Farmington</b>      | All appointive and elective Area Committee Chairpersons and the Alternate Chairpersons have a vote at Assemblies and Area Committee meetings | PASSED            |                                                                                                                            |     |
|                                      | To see the Area meeting lists only through the 2 CSOs                                                                                        | PASSED            |                                                                                                                            |     |
|                                      | To remove the Officers' names from the front page of the meeting lists                                                                       | PASSED            |                                                                                                                            |     |
|                                      | To have 2-day Assemblies                                                                                                                     | PASSED            |                                                                                                                            |     |
| <b>SPRING 1988<br/>Presque Isle</b>  | To sell the meeting lists for 25 cents                                                                                                       | PASSED            |                                                                                                                            |     |
|                                      | Recommendation to form a Finance Committee                                                                                                   | Y 12 -N 2 -A<br>2 |                                                                                                                            |     |
|                                      | To form a Resource Committee comprised of past Delegates and past Area and District Officers                                                 | Y 12 -N 2 -A<br>2 |                                                                                                                            |     |
|                                      | To hold the Maine Area Committee meetings in the Bangor vicinity                                                                             | PASSED            |                                                                                                                            |     |
|                                      | To form a committee to work on the idea of an 11th Step Meeting Weekend, sponsored by Maine Area                                             | Y 14 -N 0 -A<br>2 |                                                                                                                            |     |
| <b>FALL 1988<br/>S. Portland</b>     | That a coordinated, confidential mailing list be established for the Maine Area                                                              | PASSED            |                                                                                                                            |     |
|                                      | To authorize the grapevine Chair to bring his literature to the Assemblies and to the Round-Up                                               | PASSED            |                                                                                                                            |     |

|                                                   |                                                                                                                                                                                                                                |                 |  |     |
|---------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--|-----|
|                                                   | The Round-Up seed money be increased from \$2000 to \$3500 to be paid back to the Maine Area at least 2 weeks before the Fall Assembly                                                                                         | PASSED          |  |     |
|                                                   | Decide whether GSRs of prison and hospital Groups have a vote at all Assemblies                                                                                                                                                | Y 4 -N 1 -A 1   |  |     |
|                                                   | Whether a committee be set up to promote effective communication throughout the Maine Area                                                                                                                                     | Y 9 -N 7 -A 0   |  |     |
|                                                   | Whether or not travel expenses for the Maine Area Officers shall be limited to Area Committee meetings, Assemblies, Post-Conference forums and Dist. Mtgs.                                                                     | Y 4 -N 10 -A 2  |  |     |
|                                                   | Whether a \$3000 loan be made to the Maine Area budget to set up a Northern Maine Central Service Office                                                                                                                       | Y 3 -N 12 -A 1  |  |     |
|                                                   | To approve the Look What's Happening Now" calendar be distributed with the Area Secretary's mailings as well as in the Boomerang                                                                                               | Y 10 -N 2 -A 1  |  |     |
|                                                   | That the Maine Area invites and would like the members of Al-Anon to participate in the 1989 Round-Up without breaking any Traditions or Guidelines                                                                            | Y 15 -N 1 -A 0  |  |     |
| <b>SPRING 1989<br/>Presque Isle</b>               | To streamline Assemblies by adding an evening session on Saturday if needed                                                                                                                                                    | Y 14 -N 1 -A 1  |  |     |
|                                                   | To always have a keynote speaker from another Area or GSO to address each Assembly                                                                                                                                             | FAILED          |  |     |
|                                                   | The Area Committee will settle on agenda items at least 2 months in advance of each Assembly and that a full explanation of each agenda item will be provided in the minutes by the person or District that proposes each item | Y 105 -N 1 -A 0 |  |     |
| <b>SPRING 1989<br/>Presque Isle<br/>continued</b> | No central computerized mailing list shall be formed or used until the list's absolute security can be assured                                                                                                                 | Y 10 -N 4 -A 1  |  |     |
|                                                   | Maine Area to put on a Service Workshop based on GSO to present (separate from the Area Assembly) the GSO Service Manual and invite someone from                                                                               | Y 12 -N 3 -A 1  |  |     |
|                                                   | Boomerang Editor become an appointed position, appointed by the Area Chairman and confirmed by the Area Assembly                                                                                                               | Y 10 -N 5 -A 1  |  | YES |



|                       |                                                                                                                                                                                                                                                                                                                                     |                    |  |  |
|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--|--|
|                       | No individual member or committee chairperson shall commit the Area Assembly to any outside enterprise for a function without first having approval of the Area Committee                                                                                                                                                           | Y 15 -N 1 -A<br>0  |  |  |
|                       | That the choice of the location for the Maine Area Round-Up be a group decision                                                                                                                                                                                                                                                     | Y 10 -N 3 -A<br>2  |  |  |
|                       | The Groups of Maine Area affirm the December 10th AA and Al-Anon plans for cooperation on the 1989 Round-Up                                                                                                                                                                                                                         | Y 14 -N 1 -A<br>1  |  |  |
|                       | The Maine Area meeting list coordinator can charge whatever it costs to reproduce the Area meeting lists without having to first receive approval from the Assembly                                                                                                                                                                 | Y 14 -N 1 -A<br>1  |  |  |
|                       | To amend previous Assembly action and change sale of Area meeting lists to "all central or intergroup service offices"                                                                                                                                                                                                              | Y 15 -N 1 -A<br>0  |  |  |
|                       | To reaffirm the existing right to vote at Maine Area Assemblies of those that currently hold that right, and not to extend it any further                                                                                                                                                                                           | Y 12 -N 3 -A<br>1  |  |  |
|                       | The Resource Committee be dropped as part of the Maine Area structure                                                                                                                                                                                                                                                               | Y 13 -N 1 -A<br>2  |  |  |
|                       | The Finance Committee will not be dropped as part of the Maine Area structure                                                                                                                                                                                                                                                       | Y 10 -N 3 -A<br>3  |  |  |
|                       | That the Assembly elect an Alt. Round-Up Chair                                                                                                                                                                                                                                                                                      | Y 13 -N 1 -A<br>1  |  |  |
|                       | To hold all Assemblies in a central location                                                                                                                                                                                                                                                                                        | FAILED             |  |  |
| <b>FALL 1989 Bath</b> | Maine Area shall continue development of a Maine Area service manual and through an ad-hoc committee appointed by the Maine Area Chairperson, present a proposed service manual to the Spring Assembly 1990                                                                                                                         | Y 69 -N 57 -A<br>0 |  |  |
|                       | Maine Area shall establish the position of an elected Alt. Secretary who shall assist the Maine Area Secretary in maintaining updated records, mailing list for the Maine Area, group registration and rotate into office with the committee on 1/1/90 ns, etc. This elective position is to be filled at the October 1989 Assembly | PASSED             |  |  |
|                       | To increase mileage from 11 cents to 25 cents per mile for travel                                                                                                                                                                                                                                                                   | Y 73 -N 31 -A<br>0 |  |  |

|                                 |                                                                                                                                                                                                                   |                                         |  |     |
|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--|-----|
|                                 | The Maine Area Finance Committee shall be comprised of Treasurers from the Maine Area Districts, the Area Treasurer, Area Chair and the Area Delegate                                                             | Y 90 -N 14 -A<br>0                      |  |     |
|                                 | Maine Area shall sponsor and finance 2 Circle of Love and Fun days with the dates and times to be determined and that the committee and the coordinator for this activity be appointed by the Maine Area Chairman | Y 89 -N 15 -A<br>0                      |  |     |
|                                 | That the choice of the location of the Round-Up should be a group decision                                                                                                                                        | Y 3 -N 101 -A<br>0                      |  |     |
|                                 | The location of the Round-Up should be decided 2 years in advance after the Round-Up of 1990 by the Assembly                                                                                                      | Y 100 -N 4 -A<br>0                      |  |     |
|                                 | That CSO print and handle the meeting lists                                                                                                                                                                       | Y 101 -N 3 -A<br>0                      |  |     |
|                                 | That the Maine Area take inventory of what can be done to help the sick and suffering alcoholic by way of the agenda items                                                                                        | PASSED                                  |  |     |
|                                 | That persons voting at an Assembly be limited to GSRs only                                                                                                                                                        | Y 4 -N 100 -A<br>0                      |  |     |
|                                 | Increase the Round-Up revolving account from \$600 to \$1100.                                                                                                                                                     | PASSED                                  |  |     |
| <b>SPRING 1990<br/>Lewiston</b> | Treatment and Institutions to become Treatment Committee. Bridging the Gap will become a permanent separate committee of the Maine Area.                                                                          | Y-37 N-83<br>(this is how its recorded) |  |     |
|                                 | All AA literature including the Big Book and Twelve and Twelve adapt a gender-neutral format.                                                                                                                     | Y-24 N-89                               |  |     |
|                                 | The Area Treasurer be given permanent allowance to sign, without second co-signature, checks from the Maine Area checking account, of amounts less than \$100.                                                    | Y69 N-78                                |  |     |
|                                 | Reaffirm CSO will do the meeting list for the State of Maine                                                                                                                                                      | Unanimous                               |  |     |
| <b>FALL 1990</b>                | That the Alternate Chairperson of the Area be elected and not appointed                                                                                                                                           | Y 139 -N 6 -A<br>0                      |  | YES |
|                                 | That Assemblies be rotated geographically such as North, South, East and West or centrally located                                                                                                                | Y 83 -N 55 -A<br>0                      |  | YES |

|                                              |                                                                                                                                                                                                                                                                                                                   |                         |                 |                         |
|----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-----------------|-------------------------|
|                                              | That any new item going on the agenda by a District, Group or the Area Committee be represented by a sponsor who will read the item to the Assembly                                                                                                                                                               | Y 94 -N 48 -A<br>0      |                 | ?                       |
|                                              | That the Area Assembly by vote decide the next site for the 1992 Round-Up                                                                                                                                                                                                                                         | Y 146 -N 1 -A<br>0      |                 | NO                      |
|                                              | To approve agenda items for the Spring Assembly to review the agenda items of interest in the Fall Assembly of 1989 for the purpose of substantiating the action of the Maine Area Committee as directed by the Fall Assembly                                                                                     | Y 6 -N 61 -A<br>0       |                 | NO                      |
| <b>SPRING 1991<br/>Caribou</b>               | The reports of the Maine Area Officers and Standing committees at the Area Assembly be in written form and mailed to each District more than 30 days in advance of each Assembly. Any oral presentation at the Assembly shall be confined to questions from the floor raised by the written report and new matter | Y10 -N136 -A<br>0       |                 | NO                      |
| <b>DATE</b>                                  | <b>AGENDA ITEM</b>                                                                                                                                                                                                                                                                                                | <b>VOTE<br/>RESULTS</b> | <b>COMMENTS</b> | <b>WRKBK<br/>CHANGE</b> |
| <b>SPRING 1991<br/>Caribou<br/>continued</b> | The Area Committee advance the budgeted money 4 months prior to the Assembly if needed to the District winning the bid with the understanding that if this District doesn't need the money they will return all, or any part not used back to the Assembly                                                        | Y 7 -N 141 -A<br>0      |                 | NO                      |
|                                              | Because of the lack of financial support to the Maine Area Assembly and the great expense of conducting 2-day Assemblies, District # 8 would like to propose that the Maine Area return to 1-day Assemblies and a "NO" vote to continue with 2-day Assemblies                                                     | Y11 -N137 -A<br>0       |                 | NO                      |
|                                              | The Maine Area Assembly no longer require the presentation and approval of a budget for calendar year expenses.<br>YES - Not require, NO - to require                                                                                                                                                             | Y 51 -N 68 -A<br>0      |                 | NO                      |
|                                              | Choose Sugarloaf or Orono USM for (Round-Up?)                                                                                                                                                                                                                                                                     | ----->                  | Sugarloaf       | NO                      |
|                                              | Maine Area Finance Committee would like to propose that the Maine Area should have a prudent reserve of \$1000.00                                                                                                                                                                                                 | Y 144 -N 4 -A<br>0      |                 | NO                      |

|                             |                                                                                                                                                                                                                                                                                                                                |                    |  |     |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--|-----|
|                             | Motion to approve 1.2.5 and 6 of the Maine Area Service Guidelines                                                                                                                                                                                                                                                             | Y 51 -N 67<br>A-0  |  | YES |
|                             | Whether or not the Maine Area wants to have the "6 points" of what constitutes an AA Group removed from the pamphlet "The AA Group" and replaced with the 3rd and 5th Traditions in the long form                                                                                                                              | Y 22 -N 84 -A<br>0 |  | NO  |
|                             | The Maine Area return to the previous expense guidelines that the Area will be responsible only for out of pocket expenses (e.g. the exact cost of gasoline) as opposed to 25 cents per mile                                                                                                                                   | Y 90 -N 13 -A<br>0 |  | NO  |
|                             | Revisited "Motion to approve 1.2.5 and 6 of the Maine Area Service Guidelines"                                                                                                                                                                                                                                                 | Y 110 -N 8 -A<br>0 |  | YES |
| <b>FALL 1991<br/>Bangor</b> | That the Spring Assembly in March focus on the business of the upcoming GSC held in NY while the Fall Assembly concentrates on Maine Area business and elections                                                                                                                                                               | Y 96 -N 12 -A<br>0 |  | ?   |
|                             | The Maine Area set fixed dates for all Assemblies (on the third weekends of March and October) and Maine Area Committee meetings (to be decided) with the Alternates filling in if necessary                                                                                                                                   | Y 99 -N 9 -A<br>0  |  | YES |
|                             | To accept the Archives Guidelines as proposed and to set up a temporary archives repository at the CSO in Portland                                                                                                                                                                                                             | Y 48 -N 76 -A<br>0 |  | NO  |
|                             | To accept the Archives Guidelines as proposed and to set up a permanent Archives in the CSO in Portland                                                                                                                                                                                                                        | PASSED             |  | NO  |
|                             | The Area Officers and committee Chairs make a report after attending a meeting or a conference for which expenses are paid by the Area. These reports should be written and available to the Districts either directly or through the Area Committee meetings. Furthermore, a verbal follow-up would be available if requested | Y 21-N 102-A<br>0  |  | NO  |
|                             | Whether work will continue on the Maine Area Workbook                                                                                                                                                                                                                                                                          | WITHDRAW<br>N      |  | NO  |

|                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                   |  |       |
|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|--|-------|
|                               | The Maine Area Guidelines with reference to the AA Service Manual, tentatively approved at the last Fall Assembly, will serve as the basis for Maine's AA Service Structure and that revisions desired from time - to-time will be directed to the Guidelines Committee                                                                                                                                                                                                                                     | Y 121 -N 2 -A<br>0                |  | NO    |
|                               | Since the Round-UP is a Maine Area AA function, a selection of AA and Grapevine material be made available for sale, and that outside enterprises sell any materials OUTSIDE the premises                                                                                                                                                                                                                                                                                                                   | Y 26 -N 95 -A<br>0                |  | NO E3 |
| <b>SPRING 1992<br/>Camden</b> | Post Conference to be held at Cony High School in Augusta, May 17, 1992. Debate on Saturday or Sunday. Saturday passed.                                                                                                                                                                                                                                                                                                                                                                                     | Y73-N0                            |  |       |
|                               | Should the Central Service Office be utilized as a temporary repository for the archives.                                                                                                                                                                                                                                                                                                                                                                                                                   | YES<br>(vote count not available) |  |       |
|                               | Delegate be sent informed but not instructed.                                                                                                                                                                                                                                                                                                                                                                                                                                                               | YES                               |  |       |
|                               | Alt. Secretary missed three meetings, Area Chair directed to contact and report back to the committee                                                                                                                                                                                                                                                                                                                                                                                                       | PASSED                            |  |       |
|                               | Motion – Finance Committee directed to meet and make recommendation to the Area Committee concerning expenses for future NERAASAs.                                                                                                                                                                                                                                                                                                                                                                          | PASSED                            |  |       |
|                               | Motion - \$500.00 for the purchase of a temporary fire proof file cabinet for Archives Committee. Seconded by Tom D.                                                                                                                                                                                                                                                                                                                                                                                        | Result not found in minutes       |  |       |
|                               | Fall Assembly proposal for District 1.                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | YES                               |  |       |
| <b>FALL 1992<br/>Portland</b> | Proposed that the present Southern Maine Central Service Office at Portland remain as is; Also, that the Maine Area Assembly donate the inventory that SMCSO be kept separate from AA service structure as stated in the AA Guidelines for Intergroup or CSO on page 5. It is also proposed that the Northern Area form a steering committee to investigate the feasibility of opening an office and that the Maine Area Assembly set aside a like amount of money as the inventory above for this purpose. | TABLED                            |  | NO    |

|                                                 |                                                                                                                                                                                                                                                                                                         |                    |                                                       |         |
|-------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-------------------------------------------------------|---------|
|                                                 | SMCSO pay back to the Maine Area Assembly any rents which were advanced to them plus pay out of their profits back to the Maine Area \$5200. in inventory.                                                                                                                                              | Y 53 -N 39 -A<br>0 |                                                       | NO      |
|                                                 | The Maine Area create the position of Registrar                                                                                                                                                                                                                                                         | Y 97 -N 17 -A<br>0 |                                                       | NO **** |
|                                                 | That the portion of the pamphlet "The AA Group" dealing with "Why is a meeting not a Group" be sent back to the Trustee's committee on Literature for consideration of removal.                                                                                                                         | PASSED             |                                                       | NO      |
|                                                 | Are monies from conventions, conferences and Round-Ups and dances "outside contributions"?                                                                                                                                                                                                              | Y 88 -N 34 -A<br>9 |                                                       | NO      |
| <b>FALL<br/>1992<br/>Portland<br/>continued</b> | Should the Maine Area partially reimburse Area Officers and Standing Committee Chairs who attend NERAASA, the amount to be determined by the Finance Committee?                                                                                                                                         | Y106 -N32<br>-A0   |                                                       | NO      |
|                                                 | Concern about Grapevine special item advertisements                                                                                                                                                                                                                                                     | PASSED             | not sure of agenda item wording<br>minutes were vague | NO      |
|                                                 | Should the proposed changes to the Maine Service Workbook be adopted?                                                                                                                                                                                                                                   | Y124 -N 1<br>-A13  | no idea what those changes<br>were                    | YES     |
|                                                 | That the Maine Area absolve the CSO of the \$2300. that supposedly it owes                                                                                                                                                                                                                              | Y 95 -N 25 -A<br>8 |                                                       | NO      |
| <b>SPRING 1993<br/>Skowhegan</b>                | All of the AA members rotate every 2 years. This will bring these "terms" into line with what is happening at the General Service Office                                                                                                                                                                | Y 97 -N 4 -A<br>3  |                                                       | NO      |
|                                                 | Proposal to form an ad-hoc committee to be appointed by the Area Chair for the purpose of looking into re- districting. Committee to consist of 1 past Delegate, 1 Area Officer and 3 District Committee persons and 3 GSRs to report back to the last Area committee meeting before the Fall Assembly. | Y32- N46-<br>A15   |                                                       | NO      |
| <b>FALL 1993<br/>Togus</b>                      | Will the Maine Area appoint and financially support a Liaison and Alternate to cooperate with AI-Anon at their annual convention?                                                                                                                                                                       | Y 50 -N 22 -A<br>2 |                                                       | NO      |

|  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                    |                                |    |
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|  | Will the Maine Area adopt the 43rd General Service Conference recommendation that contributions from conferences, conventions and Round-Up not be limited to the maximum amount an individual may contribute in a given year, and in accordance with our 7th Tradition only funds from AA members attending the event should be contributed to support AA services?                                                                                                                                                                                                                                          | Y 79 -N 6 -A<br>1  |                                | NO |
|  | The Archives committee proposes a revision of the Archives guidelines to provide that the Archivist be a NON-voting position to be reviewed and confirmed by the Archives committee every 2 years at the Fall Assembly                                                                                                                                                                                                                                                                                                                                                                                       | Y 95 -N 6 -A<br>1  |                                | NO |
|  | District # 15 proposes that the Area Committee meeting be focused on the agenda items, so the first meeting is used to discuss the question propose the question and the second meeting                                                                                                                                                                                                                                                                                                                                                                                                                      | TABLED             | *Voted on 3 times, then tabled | NO |
|  | District # 15 proposes that the focus of workshops at Assemblies be recovery and service topics instead of agenda questions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Y 44 -N 48 -A<br>2 |                                | NO |
|  | The Area activity for the 3rd weekend in May be a combination morning Area Committee meeting and the afternoon be the Post Conference forum with the Delegate's report                                                                                                                                                                                                                                                                                                                                                                                                                                       | Y 58 -N 2 -A<br>1  |                                | NO |
|  | District # 7 recommends that the item called "Selection of location for the next Assembly" be included as a regular Saturday agenda item for all future Assemblies                                                                                                                                                                                                                                                                                                                                                                                                                                           | Y 78 -N 13 -A<br>3 |                                | NO |
|  | The Maine Area should direct our Delegate to forward to the AAWS Board and General Service Board and the Trustees as a 1994 General Service Conference agenda item that: First, the Maine Area 28 is concerned that the Trustees and GSO Service Boards are making decisions without adequate consultation with the fellowship and contrary to Conference decisions such as issuance of the "Little Big Book" and the use and protection of the Circle and Triangle logo on AA literature, and second, that the Maine Area 28 favors continued use of the AA Circle and Triangle logo on Conference approved | Y 87 -N 3 -A<br>6  |                                | NO |

|                                  |                                                                                                                                                                                                                                                                         |                    |                                           |    |
|----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-------------------------------------------|----|
|                                  | literature in keeping with the Conference decision 1954 and 1956.                                                                                                                                                                                                       |                    |                                           |    |
|                                  | The Maine Area will hold a third Assembly                                                                                                                                                                                                                               | Y 15 -N 79 -A<br>2 |                                           | NO |
|                                  | Will the site of the Maine Area Round-Up for 1995 be at Sugarloaf or Sunday River?                                                                                                                                                                                      | see--->            | Sugarloaf-16, Sunday River-68<br>Abs. - 2 | NO |
|                                  | Motion that the Maine Area Treasurer and CSO negotiate to finalize terms of a contract not to exceed 26 cents a copy                                                                                                                                                    | Y 87 -N 0 -A<br>2  | (meeting lists)                           | NO |
|                                  | It is proposed that an ad-hoc committee be formed by the Maine Area Chairman to formulate a proposal or proposals to facilitate a better flow of information between the Delegate and the Groups                                                                        | Y 76 -N 3 -A<br>2  |                                           | NO |
| <b>SPRING 1994<br/>Fort Kent</b> | That the Maine Area focus on proposing and discussing Assembly agenda items, hearing pertinent officer, committee and District reports, and not focus on setting Assembly formats, the intent being to better inform the Groups and the Area of Area and World business | PASSED             |                                           | NO |
|                                  | In accordance with our 7th Tradition, will the Maine Area agree that funds from only AA members attending conferences, conventions and Round-Ups be contributed to support AA services                                                                                  | Y 74 -N 19 -A<br>2 |                                           | NO |
|                                  | Maine Area confirms the tentative action of the Maine Area committee of Feb 6, 1994, allotting a two-cent increase in the production cost of the new Area meeting list, over the 26-cent maximum established by the Fall Assembly                                       | PASSED             |                                           | NO |
|                                  | The Archives committee has voted to recommend that the positions of Archivist and Assistant Archivist be NON-voting positions at the Area Committee and Assembly levels                                                                                                 | Y 89 -N 6 -A<br>2  |                                           | NO |
|                                  | Set conference agendas a year in advance                                                                                                                                                                                                                                | FAILED             |                                           | NO |
|                                  | CSOs become part of AA                                                                                                                                                                                                                                                  | FAILED             |                                           | NO |
|                                  | GSO be a self-supporting separate entity                                                                                                                                                                                                                                | FAILED             |                                           | NO |
|                                  | To end Grapevine specialty items                                                                                                                                                                                                                                        | FAILED             |                                           | NO |



|                                             |                                                                                                                                                                                                                                                        |                    |  |     |
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| <b>FALL 1994<br/>Ogunquit</b>               | If the wording is changed on an agenda item at the Assembly, that item should be automatically tabled and taken back to the groups                                                                                                                     | Y103-N<br>24-A0    |  | NO  |
| <b>FALL<br/>1994 Ogunquit<br/>continued</b> | Move the dates of the Spring Assembly to the last weekend of March or the first weekend of April to allow more time for discussion of Conference agenda items. Date to be set by the Area Chair one year in advance (to avoid holidays such as Easter) | Y112-N<br>12-A0    |  | YES |
|                                             | That a Pre-Conference forum be held the first weekend of March for presentation of information on Conference agenda items. This would be a question and answer forum with an Area committee meeting                                                    | Y 65 -N 7 -A<br>2  |  | NO  |
|                                             | That the Maine Area reaffirm Concept 1, Tradition 2 and Warranty 4 by holding a July committee meeting along with the one held at the Post Conference forum and in August                                                                              | Y 3 -N 110 -A<br>0 |  | NO  |
| <b>SPRING<br/>1995<br/>Portland</b>         | Alt. Archivist and Treatment Chair step down, Area Chair looking for replacements.                                                                                                                                                                     | None               |  | NO  |
|                                             | Andy to replace Peter M. as Area Secretary                                                                                                                                                                                                             | Accepted           |  | NO  |
|                                             | Corrections Report missing from Fall Assembly minutes, motion to include them in the Spring 1995 minutes.                                                                                                                                              | Affirmed           |  | NO  |
|                                             | Proposals for location of Fall Assembly. District 6 or District 11. D6-57, D11-40. Motion to reconsider, no central district stood for an Election Assembly, go to traditional rotation, passed. Re-voted.                                             | D6-42,<br>D11-58.  |  | NO  |
|                                             | Free Big Book to inmates.                                                                                                                                                                                                                              | NO, Majority       |  | NO  |
|                                             | Addition of section on juveniles to Workbook.                                                                                                                                                                                                          | Approved           |  | YES |
|                                             | Assembly voted to jump to item 10 of the agenda.<br>The Maine Area support the statement of censure of the 1994 GSB at the 1995 GSC.                                                                                                                   | Y20 – N44<br>A 26  |  | NO  |
|                                             | The Maine Area stop selling T-shirts at Maine Area functions after the 1995 Round Up.                                                                                                                                                                  | Y17 – N42<br>A6    |  | NO  |
|                                             | Date of the Spring Assembly to be set one year in advance.                                                                                                                                                                                             | None               |  | YES |
| <b>FALL 1995<br/>Calais</b>                 | Propose that the Area 28 Assembly accept the renumbering plan and Area map of 4/3/95 as drawn                                                                                                                                                          | Y 34 -N 63 -A<br>3 |  | NO  |

|                                  |                                                                                                                                                                                                                                                                                                                                           |                    |  |     |
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|                                  | Maine Area Chair be empowered at election time rather than Jan 1st to allow more time to prepare the brochure                                                                                                                                                                                                                             | Y 62 -N 26 -A<br>4 |  | NO  |
|                                  | Love and Service to the Maine Area committee for voting that it be simply worded and straight to the point                                                                                                                                                                                                                                | Y 86 -N 0 -A<br>7  |  | NO  |
|                                  | Motions brought to the floor in 2 or more parts to be put on the floor as 2 or more motions and voted separately                                                                                                                                                                                                                          | Y 88 -N 0 -A<br>0  |  | NO  |
|                                  | The Maine Area reaffirm a belief in and adherence to the 12 Traditions long form                                                                                                                                                                                                                                                          | Y 82 -N 5 -A<br>15 |  | NO  |
|                                  | The Post-Conference forum location be decided at the Fall Assembly, with the Chair, Delegate and host District to plan                                                                                                                                                                                                                    | Y 89 -N 0 -A<br>1  |  | NO  |
|                                  | Accept the following as Assembly voting members:<br>see 1.1 - 1.10 in the Workbook                                                                                                                                                                                                                                                        | Y 32 -N 55 -A<br>6 |  | NO  |
| <b>SPRING 1996<br/>Brunswick</b> | Shall the CSO Liaison be a voting position?                                                                                                                                                                                                                                                                                               | Y 10 -N 98 -A<br>4 |  | YES |
|                                  | Shall the AI-Anon Liaison be a voting position?                                                                                                                                                                                                                                                                                           | Y 2 -N 113 -A<br>2 |  | YES |
|                                  | Propose that the GSO establish a 1-800- line exclusively for internal AA fellowship use for a trial basis of 2 years                                                                                                                                                                                                                      | Y 57 -N 42 -A<br>7 |  | NO  |
|                                  | The "chip club" be accepted and recognized by the GSC of AA as an official part of the fellowship                                                                                                                                                                                                                                         | Y 4 -N 97 -A<br>7  |  | NO  |
|                                  | Propose that the GSC form an ad-hoc committee for the purpose of reporting to the GSC its findings on the question:<br>Have the changes in the portions of revenues gained from Group contributions opposed to literature sales affected the process and functioning of the GSC?                                                          | Y 23 -N 40 -A<br>4 |  | NO  |
|                                  | The registrar, print the meeting list on a temporary basis updated quarterly limited to 2 printings, the cost not to exceed \$0.25 per copy. The length of the proposal would be limited to such time that the Assembly can discuss and take action on this after presentation of an ad-hoc committee at the Maine Area committee meeting | Y 55 -N 3 -A<br>3  |  | NO  |
|                                  | The Maine Area Chairperson to appoint an ad-hoc committee to report to the Area Committee prior to the Fall Assembly (meeting lists)                                                                                                                                                                                                      | Y 42 -N 0 -A<br>1  |  | NO  |

|                              |                                                                                                                                                      |                 |  |    |
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| <b>FALL 1996 Fort Kent</b>   | Propose that the Maine Area accept the ad-hoc special needs committee as a permanent Standing Committee                                              | Y 80 -N 8 -A 0  |  | NO |
|                              | From District #2 - That the Maine Area cease and desist the use of the Maine Area Service Workbook                                                   | Y 40 -N 47 -A 4 |  | NO |
|                              | Consider proposals to print and distribute the Maine Area Meeting List                                                                               | TABLED          |  | NO |
|                              | District # 6 - Voting procedure of the Maine Area Assembly from all District Chairperson and DCMs to all District Chairpersons or their Alternatives | Y 34 -N 40 -A 4 |  | NO |
| <b>SPRING 1997 Portland</b>  | Bid for the Fall Assembly, District 8 Ellsworth.                                                                                                     | Y- Unanimous    |  | NO |
|                              | Consider bids to produce The Maine Area Meeting List                                                                                                 | Y49-N33-A8      |  | NO |
|                              | Round Up to be held at Sugarloaf 1998 and 1999.                                                                                                      | Y83-N0-A3       |  | NO |
|                              | Consider removing all last names from The GSR & contact list directories.                                                                            | Y68-N26-A3      |  | NO |
|                              | Change the name of The Maine Area #28 to the Maine Area and Western New Brunswick Area #28                                                           | TABLED          |  | NO |
|                              | Call for new Districts: D19 Oxford Hills & Paris area. D20 Biddeford, Saco, OOB and Arrundel.                                                        | Y- Unanimous    |  | NO |
| <b>FALL 1997 Ellsworth</b>   | Change the name of the Maine Area to the Maine Area and Western New Brunswick Area                                                                   | WITHDRAW N      |  | NO |
|                              | From District #6 - LCM/DCM exercise their vote at the committee meetings and not at the Assembly                                                     | Y 27 -N 53 -A 6 |  | NO |
|                              | Consider bids to produce the Maine Area meeting list                                                                                                 | FAILED          |  | NO |
| <b>SPRING 1998 Thomaston</b> | Round-Up money to be lowered to \$2500.                                                                                                              | Y 93 -N 5 -A 0  |  | NO |
|                              | Pay CSO a sum of \$75.00 per month to house the Area Archives, the money would be paid through the Archives Committee budget                         | Y 33 -N 11 -A 2 |  |    |
|                              | A special audit be done by outside independent auditors on the expenses used by AAWS, GSO and Grapevine accounts                                     | Y 54 -N 39 -A2  |  | NO |
|                              | Keep Round-Up money at \$2500.00                                                                                                                     | Y 93 -N 5 -A 0  |  |    |

|                                     |                                                                                                                                                                                                                                                                                |                            |     |     |
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|                                     | Footnote be included in the AA Service Manual to say:<br>"Alcoholics Anonymous will continue to oppose unauthorized use of the registered trademarks "AA" or Alcoholics Anonymous whether or not used with the Circle and Triangle as well as our other registered marks       | Y37-N 52<br>-A10           |     |     |
| <b>FALL 1998<br/>Gardiner</b>       | New Area Treasurer, Laurie R. over Mark T.                                                                                                                                                                                                                                     | 71-34                      |     | NO  |
|                                     | Regional Trustee, 4 made themselves available. Bob D. elected                                                                                                                                                                                                                  |                            |     | NO  |
|                                     | A footnote be added to The Fifth Warrantee, last paragraph on page 72 of the A.A. Service Manual                                                                                                                                                                               | Y64-N40-A6                 |     | NO  |
|                                     | Sections 11.4, 12.3, 14.4, 15.4, 16.4, 17.4, 18.4, 19.4, 20.4 and 21.4 of the Area Workbook, which currently reads "Service Requirements" be changed to "Suggested Service Requirements"                                                                                       | Y72-NO34-A<br>5            | YES | YES |
| <b>SPRING<br/>1999<br/>Oqunquit</b> | Bid for the Fall Assembly, D3 Bangor, D4 Fort Kent, D16 Belfast.                                                                                                                                                                                                               | D3-54,<br>D4-43,<br>D16-2. |     |     |
|                                     | Sections 11.4, 12.3, 14.4, 15.4, 16.4, 17.4, 18.4, 19.4, 20.4 and 21.4 of the Area Workbook, which currently reads "Service Requirements" be changed to "Recommended Service Experience"                                                                                       | Y75-N16-A5                 | YES |     |
|                                     | Area 28 requests the General Service Conference recommend paragraph four of article two of the current Conference Charter be deleted and replaced with: "No conference or conference section shall ever be placed in authority over another conference or conference section." | Y74-N0-A12                 | NO  |     |
| <b>FALL 1999<br/>Brewer</b>         | Minutes to be mailed to all registered groups                                                                                                                                                                                                                                  | PASSED                     |     | NO  |
|                                     | Round-Up money to be lowered to \$2000.                                                                                                                                                                                                                                        | PASSED                     |     | NO  |
|                                     | To have a Round-Up standing account                                                                                                                                                                                                                                            | FAILED                     |     | NO  |
|                                     | Maine Area committee meetings be held on the first Sunday in June and August; and the Post-Conference forum return to a workshop and Delegates forum.                                                                                                                          | PASSED                     |     | YES |

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| <b>SPRING 2000<br/>Lewiston</b>  | To add to the Guidelines of the Workbook, Item 2.4 and Item 10.3:<br>Item 2.4 be amended to read "A quorum shall be the voting members of an assembly present at the time of the vote"<br>Item 10.3 be amended to read "A three-quarters (3/4) affirmative vote by an assembly quorum (2.4) is necessary for a change to be adopted. The Assembly quorum shall be established immediately prior to the vote" | Y 97 -N 3 -A<br>1  |  | YES |
|                                  | An inactive committee chairperson is to be replaced by the Area Chairperson after missing 2 consecutive Area committee meetings.                                                                                                                                                                                                                                                                             | Y 29 -N 65 -A<br>6 |  | NO  |
| <b>FALL 2000 Fort<br/>Kent</b>   | To add to the Workbook the election of the Alternate Round-Up Chair                                                                                                                                                                                                                                                                                                                                          | Y 71 -N 1 -A<br>1  |  | YES |
|                                  | To add to the Workbook the Alternate Round-Up chair                                                                                                                                                                                                                                                                                                                                                          | Y 78 -N 0 -A<br>1  |  | YES |
| <b>SPRING 2001<br/>Thomaston</b> | Add Guidelines to Section 8 (Trustee)                                                                                                                                                                                                                                                                                                                                                                        |                    |  | YES |
|                                  | Maine Area Corrections committee would like \$300.00 seed money to put on Freedom from Bondage conf.                                                                                                                                                                                                                                                                                                         | PASSED             |  | NO  |
|                                  | Area members to only be paid for 1/2 the expenses if only attending 1/2 the assembly                                                                                                                                                                                                                                                                                                                         | TABLED             |  | NO  |
|                                  | Area Officers shall send to the attending DCMs and GSRs an evaluation form which solicits comments about the contend, administration, duration and overall effectiveness of the Area Assembly                                                                                                                                                                                                                | WITHDRAW<br>N      |  | NO  |
| <b>FALL 2001 Bath</b>            | The Area consider the location of the Post Conference forum 2002. That the Area committee consider hosting it in Hampden.                                                                                                                                                                                                                                                                                    | DEFEATED           |  |     |
|                                  | To reduce the Literature committee budget to \$500.                                                                                                                                                                                                                                                                                                                                                          | PASSED             |  |     |
|                                  | The Boomerang will be guided by the GSO Guidelines as well as its own guidelines set up by its committee of 4 rotating members                                                                                                                                                                                                                                                                               | Y 85 -N 0 -A<br>1  |  | NO  |

|                                |                                                                                                                                                                                                                                                                                                        |                    |                                                               |     |
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|                                | (Boomerang) each elected committee person shall serve for 2 years and then rotate off. Rotating is to be set up to elect 2 new people at the Election Assembly and 2 new members at the NON-Election Assembly                                                                                          | Y 85 -N 1 -A<br>1  |                                                               | YES |
|                                | Guidelines for Hosting an Assembly                                                                                                                                                                                                                                                                     | TABLED             |                                                               | NO  |
| <b>SPRING 2002<br/>Sanford</b> | Appoint an ad-hoc committee to search for space to house the Maine area Archives and house Maine Area offices                                                                                                                                                                                          | Y 56 -N 0 -A<br>11 |                                                               | NO  |
|                                | Guidelines for Hosting an Assembly (wording for Workbook)                                                                                                                                                                                                                                              | Y 78 -N 0 -A<br>1  |                                                               | YES |
|                                | To print new Maine Area Service Workbooks to be ready for the Post-Conference forum                                                                                                                                                                                                                    | Y 89 -N 1 -A<br>1  |                                                               | NO  |
|                                | The Finance Committee recommends that the 4 elected Boomerang committee members be funded \$250.00 per year each for expenses toward the 8 yearly Area functions                                                                                                                                       | Y 86 -N 0 -A<br>3  |                                                               | NO  |
|                                | Finance committee recommends the Maine Area prudent reserve be set at \$3000.00 instead of \$2000.00                                                                                                                                                                                                   |                    |                                                               | NO  |
| <b>FALL 2002<br/>Limestone</b> | In all cases where the archives committee chair is unavailable, the Archivist will vote for the committee.                                                                                                                                                                                             | REMOVED            | All chairpersons+D1165 can appoint someone to submit the vote |     |
|                                | That the Area Finance committee make a "yearend" financial report and make recommendations based on that report to the Fall Area Assembly for approval, or amendment & approval, on the disbursal of Area 7th Tradition funds. (if passed, it would become an automatic agenda at all Fall assemblies) | PASSED<br>majority |                                                               | NO  |
|                                | Remove June from the list of Area events held in the first weekend and to move the June committee meeting to the third weekend in May, to coincide with the Post-Conference forum.                                                                                                                     | PASSED<br>majority |                                                               | YES |
|                                | The Guidelines committee recommends we add an Area committee meeting the first (1st) Sunday in September not to conflict with Labor Day weekend.                                                                                                                                                       | PASSED<br>majority |                                                               | YES |
|                                | Maine area 28 reimburse expenses incurred by the Delegate to travel to Eastern Canadian forum at the request of Area 28 Groups in New Brunswick, Canada                                                                                                                                                | Y 22 -N 37 -A<br>6 |                                                               | NO  |

|                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                    |                                                    |     |
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|                                  | and be put in the Area minutes.                                                                                                                                                                                                                                                                                                                                                                                                                                     | Y 26 -N 0 -A<br>0  | <b>No follow up explanation<br/>available</b>      | NO  |
|                                  | Love and Service have 4 workshop meetings instead of 2                                                                                                                                                                                                                                                                                                                                                                                                              | TABLED             | tabled for the January<br>Committee mtg.           | NO  |
|                                  | Send excess money to GSO and leave \$500.00 above prudent<br>reserve                                                                                                                                                                                                                                                                                                                                                                                                | Y 37 -N 0 -A<br>4  |                                                    | NO  |
| <b>SPRING 2003<br/>Bucksport</b> | The Guidelines Committee recommends that we add an Area<br>Committee meeting the first Sunday in Sept. (after Labor Day),<br>and that the Maine Area Work book on page 4,section 2.3 be<br>amended to read: First weekend: January, February, August<br>and the first Sunday in September (after Labor Day): Area<br>Committee meetings and Standing Committees, March:<br>Pre-Conference forum, April Spring Assembly (not to conflict<br>with religious holidays) | Y 92 -N 0 -A<br>0  |                                                    | YES |
| <b>FALL 2003<br/>Boothbay</b>    | The Guidelines Committee recommends the following addition<br>to the Maine area Workbook, page 9, section 5.6.1 "Maine<br>Area Committee members shall attend and participate at all<br>Area Committee Meetings and all Area Assemblies". (the<br>remaining sections would be re-numbered 5.6.2 -- 5.6.18                                                                                                                                                           | Y 62 -N 12 -A<br>3 |                                                    | YES |
|                                  | That all proposed Agenda Items (and their source) be<br>submitted for inclusion on the General Service Conference<br>and denied be compiled and made available to Delegates with<br>the final Conference Agenda.                                                                                                                                                                                                                                                    | Y 69 -N 12 -A<br>1 |                                                    | NO  |
|                                  | District #4 would like to propose that the January Committee<br>meeting be held in Southern Maine (Portland area), the<br>February committee meeting be held in District #4 or #7, the<br>Pre-Conference forum be held in Central Maine, the August<br>committee meeting be held in Southern Maine and the<br>September committee meeting be held in District #4 or #7.                                                                                             | (Y62-N10 -A<br>5)  | This is the vote as whether to<br>table this item. | NO  |
|                                  | The Maine Area consider purchasing bulk mailing permits for<br>Committees and Officers as needed.                                                                                                                                                                                                                                                                                                                                                                   | Y 1 -N 65 -A<br>6  |                                                    | NO  |
|                                  | For the Fall Assembly to allow in our budget for our Delegate<br>of Alternate to attend the Eastern Canadian Forum to help                                                                                                                                                                                                                                                                                                                                          | Y 18 -N 54 -A<br>6 |                                                    | NO  |

|                                                              |                                                                                                                                                                                                                                                                                                            |                                    |  |     |
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|                                                              | support our brothers and sisters who cannot cross the borders every two years beginning in 2004                                                                                                                                                                                                            |                                    |  |     |
| <b>SPRING 2004<br/>Rockland</b>                              | District #4 would like to propose that the January committee meeting be held in Southern Maine (Portland area), the February committee meeting be held in District #4 or #7, the Pre-Conference forum be held in (6 -A 46) Southern Maine and the September committee meeting be held in District #4 or #7 | FAILED<br>Substantial<br>Unanimity |  |     |
|                                                              | That the date of the Spring and Fall Assemblies be determined, one year in advance to allow Districts interested in bidding to have an opportunity to meet the recommendations in the Service Workbook, section 2                                                                                          | Y 67 -N 16 -A<br>0                 |  | YES |
|                                                              | That the Maine Area reimburses the Round-Up chair and the Alternate Round-Up Chair for expenses to attend the Area Committee meetings and Area Assemblies to begin in the 2004 budget year.                                                                                                                | Y 110 -N 1 -A<br>1                 |  | YES |
|                                                              | To allow and fund our Area Delegate or a qualified person to visit with the Area 28 Groups in Canada.                                                                                                                                                                                                      | Y 75 -N 17 -A<br>1                 |  | YES |
|                                                              | That Area 28 form a formal committee to explore the establishment of a website either in cooperation with CSO or otherwise. This committee will be charged with bringing their recommendations to the Fall 2004 Assembly for approval.                                                                     | TABLED<br>until next<br>MACM       |  | NO  |
| <b>FALL 2004<br/>Old<br/>Orchard<br/>Beach</b>               | That Area 28 request that the 55th General Service Conference consider restoring the six points to the pamphlet "The A.A. Group" (Delegate to submit this proposal to the appropriate committee at GSO to be placed on the Agenda at a General Service Conference                                          | Y 96 -N 5 -A<br>0                  |  | NO  |
| <b>FALL 2004<br/>Old<br/>Orchard<br/>Beach<br/>continued</b> | That Area 28 donate a case of hardcover Big Books to Togus VA Hospital AA Group for distribution to the VA patients that want them.                                                                                                                                                                        | Y78-N8-A 5                         |  | NO  |
|                                                              | The seed money for the Area Round-Up be raised to \$3500. From \$2000. To ensure that all future Round-Ups are adequately funded to provide sign interpreters for our deaf attendees.                                                                                                                      | Y76-N12-A10                        |  | YES |



|                                  |                                                                                                                                                                                                                                                                                                                                 |                    |                            |     |
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|                                  | Proposed by the area Delegate: That a "/"(slash) be added after Special Needs and the words "Remote Communities" be added.                                                                                                                                                                                                      | Y 83 -N 1 -A<br>1  |                            | YES |
|                                  | Recommend that the Maine area create an annually budgeted reserve fund in the amount of \$1000. To assist financially struggling districts to attend area Service functions. This reserve fund will be a temporary fund to be reviewed at the Fall Assembly 2006                                                                | Y 49 -N 23 -A<br>6 |                            | NO  |
|                                  | That the Maine area Assembly instruct the treasurer of the Maine Area Assembly to create an escrow account and to instruct the treasurer to deposit contributions earmarked for that account until such time those moneys can be used for the purpose of locating and rent/lease a suitable office for the Maine Area Assembly. | Y 29 -N 41 -A<br>6 |                            | NO  |
| <b>Spring 2005<br/>Ellsworth</b> | The Website Committee recommends: That Maine Area 28 grants permission to the General Service Office to link to the Area 28 prototype web page at the following URL:<br><a href="http://area28.aamaine.org/">http://area28.aamaine.org/</a>                                                                                     | Subs.<br>Majority  |                            | NO  |
|                                  | The creation of the office of Alternate Treasurer, who shall, ex officio, serve as Chairman or the Maine Area Finance Committee; by means of the adoption of the following changes to the Maine Area 28 General Service Workbook to be implemented at the Election Assembly in the Fall of 2005                                 | Subs.<br>Majority  | Passed under new business. | YES |
|                                  | Archives Committee Guidelines                                                                                                                                                                                                                                                                                                   | Unanimous          |                            | YES |
|                                  | Chair requested that the May Committee meeting be cancelled this one time to spend more time on the Delegate report.                                                                                                                                                                                                            | Subs.<br>Majority  |                            | NO  |
|                                  | A proposal for guidelines for temporary funds to assist financially struggling Districts                                                                                                                                                                                                                                        | Subs.<br>Majority  |                            | NO  |
|                                  | Motion to send \$400.00 to the General Service Board from the Area's treasury                                                                                                                                                                                                                                                   | Subs.<br>Majority  |                            | NO  |

|                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                   |  |     |
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|                                 | <p>Proposed changes to the Maine Area Workbook submitted by Guidelines Committee 2/6/06 to add</p> <p>4.4.3 The duties of the Area Committee Chairperson shall be, but no limited to</p> <p>4.4.3.1 A statement of purpose</p> <p>4.4.3.2 Chair Meeting</p> <p>4.4.3.3 Report activity to Maine Area Assembly at assemblies and Maine Area Committee Meetings Maintain its' budget</p> <p>4.4.4 Standing Committees can recommend policy. The Area Assembly approves policy.</p> <p>C) 23. APPENDIX Standing Committee guidelines</p> | Y 90-N 1-A 0      |  | YES |
| <b>Fall 2005<br/>Lewiston</b>   | Form ad-hoc committee for location of an office for the Maine Area; Area 28 should lease office space to house offices and space for Area Committee meetings                                                                                                                                                                                                                                                                                                                                                                          | Subs.<br>Majority |  | NO  |
|                                 | The Area 28 Archives Committee proposes the creation of an Alternate Archivist position                                                                                                                                                                                                                                                                                                                                                                                                                                               | Subs.<br>Majority |  | NO  |
| <b>Spring 2006<br/>Gardiner</b> | Maine Area purchases a multi-function copier to be used by the Area Officers and be in the possession of the Delegate; not to exceed \$300.00                                                                                                                                                                                                                                                                                                                                                                                         | Y107-N24-A6       |  | NO  |
|                                 | Under Assembly Guidelines add:6.1.6 Need to make sure Assembly site is fully handicapped accessible                                                                                                                                                                                                                                                                                                                                                                                                                                   | Unanimous         |  | YES |
|                                 | Expenditures by the Maine Area Committee exceeding \$100. require Assembly approval                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Y 55-N 72-A<br>11 |  | NO  |
|                                 | Guidelines for the position of Alt. Treasurer, Area Workbook #17                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Y 133-N 6-A<br>0  |  | YES |
|                                 | Area establish a dedicated fund for the purpose of raising monies to procure voice translation equipment to be used for translating meeting into other languages                                                                                                                                                                                                                                                                                                                                                                      | Y 112-N 5-A<br>0  |  | NO  |
|                                 | Area owns serving plates that members have been storing. A motion was made to donate the plates.                                                                                                                                                                                                                                                                                                                                                                                                                                      | Subs.<br>Majority |  | NO  |

|                                                |                                                                                                                                                                                                                                                                                                                                                                                        |                       |                                                                                                    |     |
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|                                                | Translate the Area minutes using the Microsoft 2003 language translation offered on a trial basis to Canadian French, as well as find a translator recommended by Jean and send it out to the Districts for evaluation. A report as to the effectiveness will be made at the Maine Area Committee Meeting for an agenda to be presented to the 2006 Spring Assembly.                   | Subs.<br>Majority     |                                                                                                    | NO  |
| <b>Fall 2006<br/>Millinocket</b>               | Boomerang: Section 4.6.3 to now read "Each elected committee person shall serve for (2) two years and then rotate off. Rotation is to be set up to elect (2) two new members at the ELECTION Assembly and (2) two new members at the NON-ELECTION Fall Assembly.                                                                                                                       | Y 110-N 1-A<br>0      |                                                                                                    | YES |
|                                                | Boomerang: Under Section 8.1.3 add: Each elected committee person shall serve for (2) two years and then rotate off. Rotation is to be set up to elect (2) two members at the NON-ELECTION Fall Assembly                                                                                                                                                                               | Y 110-N 1-A<br>0      |                                                                                                    | YES |
|                                                | The Maine Area created an annually budgeted reserve fund in the amount of \$1000. To assist financially struggling districts to attend Area Service Functions                                                                                                                                                                                                                          | Y 14-N 66-A<br>6      |                                                                                                    | NO  |
|                                                | That the Maine Area create an annual fund in the amount of \$1000. To assist financially struggling Districts to attend Area Service Functions                                                                                                                                                                                                                                         | Y 88-N 15-A<br>5      |                                                                                                    | YES |
| <b>Fall 2006<br/>Millinocket<br/>continued</b> | Minutes and Report of Area 28 Assemblies & Committee meetings will be emailed unless hard copies are requested to be mailed via the US Postal Service through the Area Secretary.                                                                                                                                                                                                      | Y 44-N 49-A<br>3      |                                                                                                    | NO  |
|                                                | Area 28 do a one-time mailing (via USPS) of the assembly minutes to all registered groups in the Area accompanied by a flyer stating that the mailings will stop henceforth without a request by the group. Further that we do an every-other-year postcard mailing to those groups stating that policy. Details of the mailing to be left to our trusted servants, the Area Officers. | Y majority<br>N 5-A 5 | Comments were made regarding what mailing address the groups use; personal versus a group mailbox. | NO  |
|                                                | Add 4.16.4.1 to the Maine area Service Workbook which states: A written financial report shall be available at all Fall Assemblies.                                                                                                                                                                                                                                                    | Y 106-N 1-A<br>1      |                                                                                                    | YES |

|                                                      |                                                                                                                                                                                                                                                                                                                                                                                                |                    |  |     |
|------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--|-----|
|                                                      | Maine Area forms an ad-hoc committee to explore the need for or the possibility of, Maine Area creating a new Delegate Area.                                                                                                                                                                                                                                                                   | Y 23-N 68-A<br>3   |  | NO  |
|                                                      | A motion was made to approve the budget as presented                                                                                                                                                                                                                                                                                                                                           | Unanimous          |  | NO  |
|                                                      | A motion was made to direct the \$613.77 submitted to the Area from the Round-Up Committee be turned over to the Translation Equipment Fund                                                                                                                                                                                                                                                    | PASSED<br>majority |  | NO  |
|                                                      | Area 28 will purchase a Williams wireless headphone system with accessories (microphone, mic stand, cases, when the Translation Fund permits.                                                                                                                                                                                                                                                  | Y 8-N Maj-A<br>0   |  | NO  |
| <b>Spring<br/>2007<br/>Old<br/>Orchard<br/>Beach</b> | We return to the original format and past experience of Maine Area 28 and mail or email all minutes of Maine Area 28 committee meetings and assemblies to whoever requests them; including all area officers, committee members, DCMs, GSRs and Past Delegates and occasionally to groups (based on a decision of Maine Area 28 committee members, to encourage attendance and participation.) | Y194 -N10<br>-A5   |  | YES |
|                                                      | A district is a right sized ... to become Section 6.1 and to add a 6.2 that states the following: "Districts larger than 6-20 groups may choose to elect a district committee chairperson and as many DCMs as they feel necessary.                                                                                                                                                             | Y94 -N24 -A8       |  | YES |
|                                                      | Section 21 to replace "The District Chair and DCM" to "The District Committee Chairperson". Section 22 to read: The DCM. Section 23 to read: The GSR. That Section 21.2 be omitted from Section 21 and inserted under Section 22 as definition for DCM.                                                                                                                                        | Y79 -N3 -A1        |  | YES |
|                                                      | For the remainder of 2007, the struggling district fund be replenished to \$1000. This means that \$909.90 would be taken out of our excess funds above prudent reserve                                                                                                                                                                                                                        | Y59 -N26 -A2       |  | NO  |
|                                                      | Send up to 50% of excess funds up to \$1000. to GSO at the end of March after assembly expenses.                                                                                                                                                                                                                                                                                               | PASSED<br>Majority |  | NO  |
|                                                      | Motion to buy the translation equipment that is needed with the funds they have now.                                                                                                                                                                                                                                                                                                           | Y Maj. -N4<br>-A0  |  | NO  |
|                                                      |                                                                                                                                                                                                                                                                                                                                                                                                |                    |  |     |

|                                |                                                                                                                                                                                                                                                                                                                                                                                                             |                    |            |     |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------|-----|
| <b>Fall 2007<br/>Belfast</b>   | Mail or email all minutes of Maine Area 28 committee meetings and assemblies to whomever requests them, including all area officers, committee members, DCMs GSRs and Past Delegates and occasionally to groups.                                                                                                                                                                                            | PASSED<br>3/4 vote |            | YES |
|                                | The Guidelines committee recommends that the Maine Area service workbook and the Maine Area past agenda booklet (The White Book) become one book starting January 2008.                                                                                                                                                                                                                                     | PASSED<br>3/4 vote |            | YES |
|                                | Translation equipment stay with the Special Needs/ Remote Communities Chairperson                                                                                                                                                                                                                                                                                                                           | PASSED<br>Majority |            | NO  |
|                                | Area Chair create an ad-hoc committee to make recommended guidelines regarding struggling District fund at January 2008 Area Committee Meeting for Spring Assembly.                                                                                                                                                                                                                                         |                    |            |     |
|                                | The Alternate Area Chair maintains an inventory annually of where all Area equipment is located at any time.                                                                                                                                                                                                                                                                                                | PASSED<br>Majority |            | NO  |
|                                | The PI committee take over the duty of purchasing a domain name and website host for Area 28                                                                                                                                                                                                                                                                                                                | PASSED<br>Majority |            | NO  |
|                                | The Special Needs committee recommends that the Maine Area 28 Chair appoint an ad-hoc committee to develop guidelines for the Translation/ Hearing impaired equipment.                                                                                                                                                                                                                                      | FAILED             |            | NO  |
|                                | To have the Area Committee meeting dates be put into the Assembly minutes and posted in the BEAM regularly.                                                                                                                                                                                                                                                                                                 | FAILED<br>NO 2nd   |            | NO  |
|                                | Approve/ accept the proposed budget for 2008                                                                                                                                                                                                                                                                                                                                                                | PASSED             |            | NO  |
|                                | From District #21, that a new booklet (similar in size to Living Sober) be developed using an up to date style of writing, with simple basic language to explain the principals in the 12 & 12 and the Big Book. A book like this could clearly reach pre-teens, teens, mentally challenged, those with literacy problems, those with English as a second language and more simply those in early sobriety. | PASSED             |            | NO  |
| <b>Spring 2008<br/>Sanford</b> | Bid for the Fall Assembly 2008- District 7 Aroostook City                                                                                                                                                                                                                                                                                                                                                   | Unan. in<br>favor  | Loring AFB | NO  |
|                                | August 08 MACM location. Muskie Center not avail.<br>Dist. 8, 25 and 3 jointly bid for a Sullivan location.                                                                                                                                                                                                                                                                                                 | Unan. in<br>favor  |            | NO  |

|                                   |                                                                                                                     |                     |                                                                                   |     |
|-----------------------------------|---------------------------------------------------------------------------------------------------------------------|---------------------|-----------------------------------------------------------------------------------|-----|
|                                   | Area 28 Alanon Liaison recommends Guidelines                                                                        | PASSED<br>3/4 vote  | Guidelines added to workbook.<br>4.3.15.2                                         | YES |
|                                   | Create a \$200 budget for alternate archivist position                                                              | PASSED              | reconsidered and passed again                                                     |     |
|                                   | Confirmation of alternate archivist                                                                                 | Confirmed           | Marion T. is Alt. Archivist                                                       | NO  |
|                                   | Affirm Young People of AA bid to bring NECYPAA in late 2009 or early 2010                                           | PASSED              |                                                                                   | NO  |
| <b>Spring 2008<br/>Sanford</b>    | Post conference Forum bids. Dist. 2 Dixfield                                                                        | PASSED              | American Legion on Rt. 2                                                          | NO  |
|                                   | Motion for Delegate to go to conference with \$2000 for GSO contribution.                                           | Defeated<br>25-52   |                                                                                   | NO  |
|                                   | Motion to give \$2100.22, all excess funds, to GSO                                                                  | Passed 64-9         |                                                                                   |     |
|                                   | Motion to reconsider GSO contribution                                                                               | Defeated 18-52      |                                                                                   |     |
| <b>Fall 2008<br/>Presque Isle</b> | Spring 09 Assembly Bids- District 6 Brunswick                                                                       | Unan. in<br>favor   | April 3,4, 5 2009                                                                 | NO  |
|                                   | 09 Post Conference Dist. 21 Bucksport                                                                               | Unan. in<br>favor   | May 17, 2009                                                                      | NO  |
|                                   | Motion to accept Struggling Dist. Guidelines w/friendly amendment                                                   | Passed by<br>3/4    | Added to workbook                                                                 | YES |
|                                   | Motion to accept Public Information Guidelines w/friendly amendment                                                 | Passed 3/4          | Added to workbook 4.15.1                                                          | YES |
|                                   | Vote to instruct Round Up chair to sign lodging                                                                     | Passed              | *Minority opinion spoken. Vote<br>to                                              | NO  |
|                                   | Motion to raise Prudent Reserve by \$2000 in 2009 and \$2000 in 2010 bringing the prudent reserve to \$7000 in 2010 | Passed<br>50-25     |                                                                                   | NO  |
|                                   | Vote on proposed 2009 budget                                                                                        | Passed by<br>Maj    |                                                                                   | NO  |
|                                   | Boomerang reporters elected. North-Bob D. Dist. 4 West- Ed L. Dist. 2, Janette B. - dist. 16                        | All passed<br>unan. |                                                                                   | NO  |
|                                   | Affirmation of Byron B. Dist. 14 to be Alternate Treasure                                                           | Sub. Majority       | Current treasure stepped down,<br>alt. became treasure so new alt.<br>was needed. | NO  |
|                                   | Jean M. appointed to Alanon Liaison                                                                                 | Sub. Majority       | Previous Alanon stepped down                                                      | NO  |

|                                |                                                                                                                                                                                                                                                                      |                   |                                                 |                  |
|--------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------------------------------------|------------------|
|                                | Motion that PI committee put new website online                                                                                                                                                                                                                      | Passed by Maj.    | Guidelines to be written                        | NO               |
|                                | Motion to add to Round Up committee guidelines: *The Round-up Committee Chair has full authority to contract with the chosen Round-Up facility, as an agent for Area 28, in order to plan and effectuate the RU. Ultimate financial responsibility lies with Area 28 | Passed            | To clearly state authority vs. responsibility   | YES              |
| <b>Spring 2009<br/>Topsham</b> | Fall 09 Assembly Bids-District 3 Bangor                                                                                                                                                                                                                              | Unan. in Favor    |                                                 |                  |
|                                | Dissolve separate translation fund and require that further expenditure be approved by the Maine Area Assembly                                                                                                                                                       | Unan. in Favor    |                                                 | NO               |
|                                | Guidelines passed for: Boomerang, Corrections, Grapevine, Guidelines and Love and Service                                                                                                                                                                            | Unan. in Favor    | Added 4/09                                      | YES              |
|                                | Maine Area Committee commit to providing ASL interpretation to a member in need at Area Comm. Mtgs. and Assemblies.                                                                                                                                                  | Y-Simple Majority |                                                 | NO?              |
|                                | Add one page to the Maine Area Workbook to give a better description of the districts geographical border by town.                                                                                                                                                   | Unan. in Favor    |                                                 | YES<br>Back page |
|                                | Motion to get \$150 for computer upgrade eq. for laptop the Registrar uses.                                                                                                                                                                                          | Voted down        | Tabled, un-tabled, withdrawn                    |                  |
|                                | Motion to form an ad hoc committee to look into upgrading Maine Area laptop. Chaired by Phil. B. the Area Registrar. He will report to the Aug. 09 MACM.                                                                                                             | Sub. in Favor     | Do we need this, buy a new one etc.             |                  |
| <b>Fall 2009<br/>Brewer</b>    | Spring 2011 Assembly Bids - District 20 Saco, OOB                                                                                                                                                                                                                    | Y-Simple Maj.     |                                                 | NO               |
|                                | Post Conference Forum Bids - May 16th                                                                                                                                                                                                                                | Y-47, N-42        | District 17 Gray-Gorham                         | NO               |
|                                | Combine Alt. Secretary & Registrar positions                                                                                                                                                                                                                         | N-Simple Maj.     |                                                 | NO               |
|                                | Accept the \$762.45 donation from NECYPAA                                                                                                                                                                                                                            | Y-82, N-20        | Vote to reconsider passed; motion passed again. | NO               |
|                                | Purchase a new laptop computer for Maine Area's usage                                                                                                                                                                                                                | Y-69, N-4         | Minority opinion; no motion to reconsider.      | NO               |
|                                | To accept guidelines for Special Needs                                                                                                                                                                                                                               | Y-Simple Maj.     | Friendly amendment to 4.18.1                    | YES              |
|                                | To accept guidelines for Treatment                                                                                                                                                                                                                                   | Y-Simple Maj.     | Friendly amendment to 4.17.1                    | YES              |

|                                 |                                                                                                                                                                                                                                                     |                |                                                             |     |
|---------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------------------------------------------------|-----|
|                                 | To accept guidelines for Literature                                                                                                                                                                                                                 | Y-Simple Maj.  |                                                             | YES |
|                                 | Proposed 2010 Budget: Two friendly amendments 1) Alt. Archivist budget amount \$200 added based on a past assembly action.<br>2) District Aid Fund budget amount of \$1000 added.                                                                   | Y-Simple Maj.  |                                                             | NO  |
|                                 | To add 2.1.1 to the Maine Area Service Workbook                                                                                                                                                                                                     | Y-69, N-3      | Floor Action.<br>Minority opinion; no motion to reconsider. | YES |
|                                 | Guidelines Committee to review simplified Robert's Rules of Order and consider them to be listed in the Workbook.                                                                                                                                   | Y-Simple Maj.  | Floor Action                                                | NO  |
| <b>Spring 2010<br/>Lewiston</b> | 1. Fall 2010 Election<br>2. Appoint Archives Chair, Elect Alt Chair in Fall 2010<br>3. Hold election this weekend                                                                                                                                   | Y-66           | Assembly voted on 3 options presented by Past Delegates.    | NO  |
|                                 | Fall 2010 Assembly Bids - District 7,1                                                                                                                                                                                                              | D7-47, D1-69   |                                                             | NO  |
|                                 | That Area 28 accept donations or contributions from NEFOTS, NECYPA, and other Conferences, Workshops, Assemblies calling themselves "AA -affiliated" as long as the Conf., Workshop, Assy., etc. involves the attendance and support of AA members. | Y-91           |                                                             | NO  |
|                                 | One permanent address for Maine Area 28                                                                                                                                                                                                             | Y-Simple Maj.  |                                                             | NO  |
|                                 | Maine Area 28 creates and Ad Hoc Committee to explore the possibility of holding One Day Assemblies.                                                                                                                                                | Y-Simple Maj.  |                                                             | NO  |
|                                 | Send Delegate Informed but not instructed.                                                                                                                                                                                                          | Y-Simple Maj.  |                                                             | NO  |
|                                 | GSO Contribution \$1,000.00                                                                                                                                                                                                                         | Y-Simple Maj.  |                                                             | NO  |
|                                 | PDF file of Boomerang be posted on Maine Area Website                                                                                                                                                                                               | Y-Simple Maj.  |                                                             | NO  |
|                                 |                                                                                                                                                                                                                                                     |                |                                                             |     |
| <b>Fall 2010<br/>Portland</b>   | Third Legacy Election Alt Area Chair                                                                                                                                                                                                                |                | Byron B.                                                    | NO  |
|                                 | Boomerang reporters elected. West - Don C., South - Becky W., East - Jason S., North - Terri H.                                                                                                                                                     |                |                                                             | NO  |
|                                 | Nomination for NE Class B Trustee                                                                                                                                                                                                                   |                | Bob D.                                                      | NO  |
|                                 | Confirmation of Alternate Archivist                                                                                                                                                                                                                 |                | Marie N.                                                    | NO  |
|                                 | Spring 2011 Assembly Bids - District 20 Saco, OOB                                                                                                                                                                                                   | Unan. In Favor |                                                             | NO  |
|                                 | Post Conference Forum Bids - May 15th                                                                                                                                                                                                               |                | District 9                                                  | NO  |



|                                                              |                                                                                                         |                  |                                                            |     |
|--------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|------------------|------------------------------------------------------------|-----|
|                                                              | Guidelines for Hosting an Assembly                                                                      | Y-61, N-6        | Assembly Action Item to clarify 6.3.9                      | YES |
|                                                              | Continuation of Ad hoc Committee to Spring Assembly                                                     | Y-68, N-3        |                                                            | NO  |
| <b>Fall 2010<br/>Portland<br/>continued</b>                  | Proposed 2011 Budget                                                                                    | Y-Simple Maj.    |                                                            | NO  |
|                                                              | Love and Service Committee Chair Appointment                                                            |                  | Rick Y.                                                    | NO  |
|                                                              | GSO Contribution \$3,200.00                                                                             | Y-Simple Maj.    |                                                            | NO  |
| <b>Spring 2011<br/>District 20<br/>Old Orchard<br/>Beach</b> | Vote to change date of PCF to Feb. 26th 2012                                                            | Y-Simple Maj.    | NERAASA on same date as PCF in 2012                        | NO  |
|                                                              | Fall 2011 Assembly Bids - District 8, Ellsworth                                                         | Y-Simple Maj.    |                                                            | NO  |
|                                                              | Motion to Purchase new laptop for Area Treasurer                                                        | Y-Simple Maj.    | \$450-\$500                                                | NO  |
|                                                              | Motion to move MACM to Bangor                                                                           | N-Simple Maj.    |                                                            | NO  |
| <b>Fall 2011 District<br/>8 Ellsworth</b>                    | Spring 2011 Assembly Bids - District 21                                                                 | Y-Simple Maj.    | Blue Hill, Stonington                                      | NO  |
|                                                              | Post Conference Forum Bids - District 6, 21                                                             | Y-93, District 6 |                                                            | NO  |
|                                                              | Limit types of sales of recording company contracted                                                    | Y-Simple Maj.    |                                                            | NO  |
|                                                              | Finance Committee Guidelines                                                                            | Withdrawn        |                                                            | NO  |
|                                                              | Maine Area 28 fund publishing/mailling Boomerang<br>Minority opinion spoke. Motion to reconsider failed | Passed           | Through Maine Area Treasury.<br>No separate contributions. | NO  |
|                                                              | Maine Area 28 create an assembly committee                                                              | Withdrawn        |                                                            | NO  |
|                                                              | Area Chair appoint a Webmaster                                                                          | Y-Simple Maj.    |                                                            | NO  |
|                                                              | Pamphlet 15 Q&A on Sponsorship                                                                          | Failed           | 2-part motion by Pulse Group (D13)                         | NO  |
|                                                              | Boomerang reporters elected. East - Don, West- Dana G.<br>North - Chris, South - Phil                   | All passed unan. |                                                            | NO  |
|                                                              | GSO Contribution \$10,000.00                                                                            | Y-Simple Maj.    |                                                            | NO  |
|                                                              | Proposed 2010 Budget                                                                                    | Y-Simple Maj.    |                                                            | NO  |
|                                                              | Past Delegate committee be started                                                                      | Motion Failed    |                                                            | NO  |
| <b>Spring 2012<br/>District 21<br/>Bucksport</b>             | Fall Assembly bid - District 17 - Naples                                                                | Passed           | Songo Locks Elementary School                              | NO  |
|                                                              | Delegate sent informed to General Service Conference                                                    |                  |                                                            | NO  |

|                                            |                                                                                                                           |             |                                                                                |     |
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| <b>Fall 2012 District 17 Naples</b>        | Spring Assembly bid - District 10 - Millinocket                                                                           | Unanimous   |                                                                                | NO  |
|                                            | Post Conference Forum bid - District 5- Lewiston Area                                                                     | Unanimous   |                                                                                | NO  |
|                                            | Third Legacy Election of Alt. Area Round-Up Chair                                                                         |             | George B.                                                                      | NO  |
|                                            | Nomination for Trustee-At-Large                                                                                           |             | Miles B.                                                                       | NO  |
|                                            | Guidelines for Hosting Post Conference Forum                                                                              | Passed 3/4s |                                                                                | YES |
|                                            | Guidelines for Bridging The Gap Standing Committee                                                                        | Passed 3/4s |                                                                                | YES |
|                                            | 2013 Maine Area 28 Budget                                                                                                 | Accepted    |                                                                                | NO  |
|                                            | Motion to hold Maine Area Committee Inventory                                                                             | Passed      | Report to be given to Maine Area                                               | NO  |
|                                            | Created - Past Delegates of Maine Area 28 advisory Board                                                                  | Passed      | To share their experience, strength and hope with the Area                     | NO  |
|                                            | Motion - send GSO \$2000                                                                                                  | Passed      |                                                                                | NO  |
|                                            | Chair to form ADHOC Committee to review the Boomerang Editor and Web Master positions                                     |             |                                                                                | NO  |
| <b>Spring 2013 District 10 Millinocket</b> | Voted for Alt. Secretary with 1 member standing. Single vote cast by Sec. Donna R. elected                                |             |                                                                                | NO  |
|                                            | Bid for Fall Assembly - District 13 at Sanford to host.                                                                   | Passed      |                                                                                | NO  |
|                                            | Expanded / updated guidelines for Registrar                                                                               | Passed      |                                                                                | YES |
|                                            | 16.3.1 added to Treasurer's job description                                                                               | Passed      |                                                                                | YES |
|                                            | Only Maine Area 28 business is conducted on assembly floor, including literature                                          | Failed      |                                                                                | NO  |
|                                            | That Maine Area 28 REINVENT presentation of Archives                                                                      | Failed      |                                                                                | NO  |
|                                            | Allow the Round-Up committee right of decision (Concept 3) with regards to what recorders sell or display at the Round-Up | Passed      | Changed "tapers" to "Recorders" Passed, minority appeal original motion passed | NO  |
|                                            | Elected EAST Boomerang Reporter Don C.                                                                                    | Passed      |                                                                                | NO  |
|                                            | To change Maine Area 28 CSO Liaison position title to CSO/Intergroup Liaison                                              | Passed      |                                                                                | YES |
|                                            | Revised budget for 2013                                                                                                   | Passed      |                                                                                | NO  |
|                                            | To send Delegate informed not instructed                                                                                  | Passed      |                                                                                | NO  |
|                                            | To publish the Boomerang in print only                                                                                    | Tabled      |                                                                                | NO  |

|                                                        |                                                                                                                 |        |                                                                      |         |
|--------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|--------|----------------------------------------------------------------------|---------|
|                                                        | To send \$2000.00 contribution to GSO                                                                           |        | brought by Nina R. Alt.<br>Treasurer                                 | NO      |
| <b>Fall 2013 District<br/>13 Sanford</b>               | Spring Assembly 2014 will be in District 2 Farmington                                                           | Passed | No other district bid                                                | NO      |
|                                                        | Post Conference Forum May 18, 2014 District 6 Bath                                                              |        |                                                                      |         |
|                                                        | All elected positions filled                                                                                    |        |                                                                      |         |
|                                                        | The Boomerang Editor shall be an Elected Position                                                               | Failed |                                                                      | YES     |
|                                                        | Boomerang committee members will be appointed by the editor                                                     | Passed |                                                                      | YES     |
|                                                        | Area 28 Establish a Website Committee                                                                           | Tabled | Will go back to Ad Hoc Group                                         | YES     |
|                                                        | Affirm that the Website will serve as an electronic tool for Area use by AA members & the general public        | Passed |                                                                      | NO      |
|                                                        | Web Master shall be an Elected Position                                                                         | Tabled | Will go back to Ad Hoc Group                                         | YES     |
|                                                        | Replace 4.15.5 workbook with different wording                                                                  | Passed | To clear up when and with whom the PI meets                          | YES     |
|                                                        | Adopted guidelines for the Finance Committee                                                                    | Passed | Discussion on roll of the Treasurer at the Finance committee meeting | YES     |
|                                                        | Area elected to incorporate to become an appropriate 501C corporation & file annual taxes as a corporation      | Passed | Decision made through Third Legacy procedure                         | Not Yet |
|                                                        | Adopted guidelines for CPC Committee to be added to workbook                                                    | Passed |                                                                      | YES     |
|                                                        | Adopted a Job Description for CSO/Intergroup Liaison                                                            | Passed | Confusion on correct final draft, will be entered                    | YES     |
|                                                        | Proposed 2014 Budget                                                                                            | Passed |                                                                      | NO      |
| <b>Fall 2013 District<br/>13 Sanford<br/>continued</b> | Finance Committee shall include projected income in presentation of annual budget                               | Failed |                                                                      | NO      |
|                                                        | In accordance with Concept #10 Area Officers will decide on presentation of annual budget                       | Failed |                                                                      | NO      |
|                                                        | Area 28 shall purchase its own PA system with adequate mics and speakers to be used at Area functions (~\$1500) | Passed |                                                                      | NO      |
|                                                        | Area Assembly direct the 2013 RU Chair & Treasurer to be available at 1/14 ACM to answer questions....          | Failed |                                                                      | NO      |

|                                                  |                                                                                                                                                                                                                  |                                                  |                                                                                                                          |     |
|--------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|-----|
|                                                  | Area 28 make an 'in kind' donation to Preble Street Resource Center in the name of Burbank, Newman & Noyes                                                                                                       |                                                  | This was to uphold Tradition 7 by paying for legal advice on 501C decision                                               | NO  |
|                                                  | Area 28 will use up all materials with "Maine Area 28" on them                                                                                                                                                   | Passed                                           |                                                                                                                          | NO  |
| <b>Spring 2014<br/>District 2<br/>Farmington</b> | Third Legacy Procedure: to select a new Alternate Secretary. (Bill L. our Alternate Secretary assumed the Secretaries Position after Kathleen L. our Secretary stepped down.)                                    | Second Ballot<br>Steven V. – 53<br>Donna R. - 17 | After Second Ballot Donna R. removed herself from further consideration, Steven V. is our New Alt. Secretary for Pane 64 | NO  |
|                                                  | Delegate Mary Lou Q. sent to General Service Conference Informed but not instructed                                                                                                                              | Passed<br>Unanimous                              |                                                                                                                          | NO  |
|                                                  | Bid's for 2014 Fall Assembly from the East were accepted District 16 was the only District that made themselves available                                                                                        | Passed                                           | District 16 awarded the bid                                                                                              | NO  |
|                                                  | 501c3 Presentation with questions and answers. Over view by Gene W. Area Chairperson                                                                                                                             | Non-voting<br>Item                               | 501c3 Presentation                                                                                                       | NO  |
|                                                  | Bob W. made a motion "To dismiss the tabled motions from the 2013 Fall Assembly about the website" it received a second, discussion point: Does the Webmaster need a committee to oversee the Area 28 Website?   | Passed<br>Substantial<br>Maj.                    | Form Website Committee. Unfinished business from Fall Assembly 2013, Motions 4 & 5.                                      | YES |
|                                                  | Motion to withhold \$ 2500.00 of our working balance for any unexpected costs incurred by our 501c3 application and based on our past contribution of 2012 & 2013 a recommendation of \$2500.00 to GSO was made. | Passed<br>Substantial<br>Maj.                    |                                                                                                                          | NO  |
|                                                  | Motion that Area 28 take an Area Committee Inventory. Much Confusion in discussion                                                                                                                               | Passed                                           | New Business. Area Inventory                                                                                             | NO  |
|                                                  | Motion that the Area Committee conduct a spiritual inventory within the first year of office and (a) report submitted at (the) next Area Assembly, and get it done every two years.                              | Withdrawn                                        | New Business. Area Committee Spiritual Inventory                                                                         | YES |
|                                                  |                                                                                                                                                                                                                  |                                                  |                                                                                                                          |     |
| <b>Fall 2014 District<br/>16 Belfast</b>         | Bid's for Post Conference Forum heard from Districts 1 & 5                                                                                                                                                       | Passed                                           | District 1 awarded the bid                                                                                               | NO  |
|                                                  | Area 28 creates a new Area 28 Standing Committee, the Website Committee, responsible for the Area 28 Website.                                                                                                    | Passed<br>near<br>unanimous                      | Agenda Item 1. Create Website Committee                                                                                  | YES |

|                                               |                                                                                                                                                                                                                    |                                                           |                                                                                                  |     |
|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------------------------------------------|-----|
|                                               | Change the wording in 25.1 of the Service Area Workbook, under Struggling District definition and guidelines (pgs. 23 & 33) Replace the word "dark" with the word "inactive" as it is used to describe a district. | Failed<br>Y-72 N-26<br>73.5%                              | Agenda Item 2. Dark District to Inactive District.                                               | YES |
|                                               | Nomination of candidate for Class B Northeast Regional Trustee to the General Service Board. Third Legacy Procedure.                                                                                               | Bob D. Candidate                                          | Agenda Item 3. Northeast Regional Trustee Bob D., Miles B., Spencer R. made themselves available | NO  |
|                                               | Motion to accept 2015 Area 28 Proposed Budget                                                                                                                                                                      | Passed                                                    |                                                                                                  | NO  |
|                                               | 501c3 update. Gene W. gave background information on progress of forming a 501c3 nonprofit.                                                                                                                        | Non-voting Item                                           |                                                                                                  | NO  |
|                                               | Review Report on our 2012 Area 28 Inventory                                                                                                                                                                        | Non-voting Item                                           | Mary Lou Q. Presented                                                                            | NO  |
|                                               | * Motion "To send the Boomerang Editor to NERAASA".                                                                                                                                                                | Passed<br>Y43 N22 A2<br>Reconsidered<br>Failed<br>Y21 N30 | New Bus.<br>Boomerang Editor To NERASSA.                                                         | NO  |
| <b>Spring 2015<br/>District 6<br/>Topsham</b> | 2.1.2 Geographically Central Districts for bidding for a Fall Assembly shall be first given to Districts 3, 8, 10, 14 and 16 that encompass a central location before opening the bidding as noted in 2.1.1        | Passed<br>Y85% N13<br>A3                                  | Agenda Item C.<br>Central Districts Defined for Election Assemblies                              | YES |
|                                               | Bid's for Fall Assembly 2015 heard from Districts 3 & 14                                                                                                                                                           | Passed                                                    | District 3 awarded the bid                                                                       | NO  |
|                                               | Motion to send our Delegate Mary Lou Q. to General Service Conference as "Informed but not Instructed"                                                                                                             | Passed                                                    | Informed but not Instructed                                                                      | NO  |
|                                               | 501c3 Presentation with Q & A                                                                                                                                                                                      | Non-voting Item                                           | By Laws written using templates from Area's 44 & 49                                              | NO  |
|                                               | Add wording to the Area Workbook: page 26 (description of Area Treasurer) and end of second sentence: "experience in bookkeeping" ADD " and computer accounting programs is strongly suggested."                   | Passed<br>Unanimous                                       | Agenda Item A.<br>Wording addition to Area Treasurer                                             | YES |

|                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                         |                                                                |     |
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|                                            | Add new Guidelines for the Website Committee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Failed only 69%         | Agenda Item B.<br>Add Website Committee Guidelines             | YES |
|                                            | Move all Round-Up monies to the Area Treasury and be administrated by the Area Treasurer as guided by the Finance Committee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Failed Substantial Maj. | Agenda Item D.<br>Round Up Funds to Area Treasury              | YES |
|                                            | Motion made to send excess funds to GSO                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Passed                  | \$1800.00 Contribution to GSO from Area 28                     | NO  |
|                                            | To bring Trustee By-Laws for the 501c3 to the August 2015 Area Committee Meeting for Review. Also, to have the Corporate Accountant appear at the August 2015 Area Committee Meeting to advise and inform.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Passed                  | George S. made this motion, lots of discussion.                | NO  |
| <b>Fall 2015<br/>District 3<br/>Brewer</b> | Under Section 3 area Officers (Trusted Servants) we add Section: 3.2: "The Delegate, the Area Chairperson, the Area Secretary, the Area Treasurer, the Area Registrar, the Area Finance Committee Chairperson serve on the Board of Directors for the Area28 501c3corporation. Being a member of the Board of Directors entails additional meetings and communication with the other Board of Directors as well as well as other responsibilities and liabilities that come with serving on a Board of Directors of a 501c3 corporation in the State of Maine. Familiarity with the Area 28 Corporate Bylaws, Articles of Incorporation and other documents as well as nonprofit board experience is recommended but not required". | Passed Y-113 N-2        | Agenda Item 1<br>GSA28 Board of Directors                      | YES |
|                                            | Bid's for Spring Assembly 2016 from Districts 1 & 20.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Passed                  | District 1 will host our Spring Assembly                       | NO  |
|                                            | Bid's for Post Conference Forum 2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Passed                  | District 7 will Host our Post Conference Forum                 | NO  |
|                                            | Raise the Delegates Budget by \$2500.00 on the years of the International Convention, starting year 2020 and every 5 years thereafter.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Failed Substantial Maj. | Agenda Item 2<br>Delegates Budget for International Convention | NO  |

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|                                                | The Area 28 Archives Committee would like to make a motion that the Archivist be appointed as the Chairperson of the Archives Committee and the Alternate Area Chairperson be appointed as the Archives Secretary of the Archives Committee.                                                                                                                    | Passed<br>Y-87 N-7                                         | Agenda Item 3<br>Archives Chairperson                                                                       | YES |
|                                                | Motion that the Round - Up policy on American Sign Language interpreters to be changed to the following statement:<br>American Sign language interpreters will be provided at the requested prior to 30 days of the Round - Up, there will be no sign language interpreters available. A line for explanation and request will be added to the Round - Up flyer | Failed<br>Y-37 N-27<br>Reconsidered<br>Passed<br>Y-84 N-10 | Agenda Item 4.<br>American Sign Language at<br>Round Up<br>Reconsidered under old<br>business<br>and passed | YES |
|                                                | To add new Guidelines for "Website Committee" to the Area Service Workbook.                                                                                                                                                                                                                                                                                     | Passed<br>Unanimous                                        | Agenda Item 5.<br>Website Committee                                                                         | YES |
|                                                | To add new guidelines for "Webmaster" to the Area Service Workbook.                                                                                                                                                                                                                                                                                             | Passed<br>Y-82 N-2                                         | Agenda Item 6.<br>Webmaster                                                                                 | YES |
|                                                | The Assembly Affirms and accepts the General Service Area 28 Bylaws.                                                                                                                                                                                                                                                                                            | Passed<br>Y-77 N-2                                         | Agenda Item 7.<br>GSA28 Bylaws                                                                              | YES |
|                                                | Finance Committee Presentation of the 2016 Proposed Budget.                                                                                                                                                                                                                                                                                                     | Passed<br>Unanimous                                        | 2016 Proposed Budget.                                                                                       | NO  |
|                                                | Approve a training program for the incoming Treasurer and Alt. Treasurer to instruct the QuickBooks Accounting Software not to exceed a cost of \$500.00.                                                                                                                                                                                                       | Passed<br>Substantial<br>Maj.                              | New Business<br>Treasurer, Alt. Treasurer training                                                          | NO  |
|                                                | Request for 2 mobile wheelchairs to be Available at Assemblies.                                                                                                                                                                                                                                                                                                 | Nonvoting<br>Item                                          | Byron B. agreed to donate 2<br>wheelchairs to Area 28.                                                      | NO  |
|                                                | Nikki O. Move to make motion to Agenda item #7 to add the Area Round - Up Chairperson to the list of Directors.                                                                                                                                                                                                                                                 | Tabled<br>Y-51 N-22                                        | Motion to table this motion to the<br>next ACM                                                              | NO  |
| <b>Spring 2016<br/>District 1<br/>Portland</b> | Third Legacy Procedure for Alt. Treasurer:<br>David B. only one to stand and was elected.                                                                                                                                                                                                                                                                       |                                                            | David B., elected Alt. Treasurer                                                                            | NO  |
|                                                | Ad Hoc Committee on ASL conclusion is to continue placing a line on the Round Up registration form.                                                                                                                                                                                                                                                             |                                                            | Ad Hoc: American Sign<br>Language                                                                           | NO  |
|                                                | Bids for the 2016 Fall Assembly. Districts 8 & 21 bid together.                                                                                                                                                                                                                                                                                                 | Passed                                                     | Fall Assembly in Ellsworth                                                                                  | NO  |
|                                                | Add Round-Up Chairperson to the Board of Directors.                                                                                                                                                                                                                                                                                                             | Failed                                                     | Agenda Motion A: Board of<br>Directors                                                                      | YES |

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|                                                   | Guidelines Committee to include "and the General Service Area 28 Corporate Bylaws" to the end of 4.12.1.                                                  | Withdrawn                 | Agenda Motion B: GSA28 Bylaws                            | YES |
|                                                   | Finance Committee would like to establish a standard mileage reimburse rate to be 16 cents per mile.                                                      | Withdrawn                 | Agenda Motion C: mileage to \$0.16                       | NO  |
|                                                   | Increase Boomerang printing budget from \$600.00 to \$1200.00 for 2016. Minority opinion heard.                                                           | Passed                    | New Business<br>Boomerang printing to \$1200.00          | NO  |
|                                                   | Raise Archivist budget to \$1000.00. Minority opinion heard. Motion to reconsider failed.                                                                 | Passed                    | New Business<br>Archivist budget raised to \$1000.00     | NO  |
|                                                   | Increase Alt. Archivist budget to \$400.00 Passes<br>Minority opinion heard, no change.                                                                   | Passed                    | New Business<br>Alt. Archivist budget raised to \$400.00 | NO  |
|                                                   | Send \$750.00 to GSO. Friendly amendment to \$1000.00 accepted, Friendly amendment to \$5000.00 rejected.                                                 | Passed                    | New Business<br>\$1000.00 to GSO                         | NO  |
| <b>Fall 2016<br/>Districts 8/21<br/>Ellsworth</b> | Third Legacy Procedure for Alt. Treasurer                                                                                                                 | Open                      | Alt. Treasurer: No one stepped forward                   | NO  |
|                                                   | Third Legacy Procedure for Trustee At Large. Past Delegates Mile B. and Mary Lou Q. made themselves available                                             |                           | Mary Lou Q. by simple majority                           | NO  |
|                                                   | Bids for the Spring Assembly. District 17 Bid.                                                                                                            | Passed                    | In District 17                                           | NO  |
|                                                   | Bids for the 2017 Post Conference Report. District 14 bid                                                                                                 | Passed                    | In District 14                                           | NO  |
|                                                   | 2017 GSC Agenda: changes to the A.A. Service Manual on years not published be available to the Fellowship within 90 days after the conclusion of the GSC. | Passed                    | Agenda Motion 1:<br>A.A Service Manual changes.          | NO  |
|                                                   | Archives Committee purchase a laptop, scanner, necessary archives and antivirus software not to exceed \$1000.00.                                         | Passed                    | Agenda Motion 2:<br>Archives Committee equipment         | NO  |
|                                                   | 2017 GSC reconsider removal of text in Concept XI. Failed. Minority opinion heard. Motion to reconsider failed                                            | Failed<br>Y13 N0 A9       | Agenda Motion 3:<br>Concept XI                           | NO  |
|                                                   | Remove "through our own contributions" from the AA Preamble. Minority opinion heard.                                                                      | Failed<br>Simple Majority | Agenda Motion 4:<br>Scarborough Route One Group          | NO  |
|                                                   | Add Alt. Area Webmaster service position. Motion amended "for a second consecutive panel". Minority opinion heard. Motion to reconsider amendment fails.  | Passed<br>Y111 N10 A3     | Agenda Motion 5:<br>Alt. Webmaster term.                 | YES |



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| <b>Fall 2016<br/>Districts 8/21<br/>Ellsworth<br/>continued</b> | Purchase a new computer for the Area Treasurer up to \$800.00. Software discussed. Friendly amendment to raise to \$1200.00. 2nd Friendly amendment add "and software" to motion.<br>Both amendments accepted.                                        | Passed                 | Agenda Motion 6:<br>New computer and software for<br>Area Treasurer                               | NO  |
|                                                                 | Change 4.12.2, to read "the Committee will consist of the Guidelines Chairperson, Guidelines Secretary (position held by Alternate Delegate), a District ...". Motion to table failed. Minority opinion heard. Motion to reconsider fails Y23 N43 A9. | Failed<br>Y58 N25 A5   | New Business:<br>Alternate Delegate, Guidelines<br>Committee Secretary instead of<br>Chairperson. | YES |
|                                                                 | 990-N filed, legal for 2015. GSA28 is a 501c3 organization.                                                                                                                                                                                           |                        | 501c3 Status                                                                                      | NO  |
|                                                                 | Continue to have two checking accounts.                                                                                                                                                                                                               |                        | Ad Hoc:<br>Area Treasurer/Round-Up<br>Finances                                                    | NO  |
|                                                                 | Change contributions to GSO scheduled for the Spring Assembly to the Fall Assembly.                                                                                                                                                                   | Failed<br>Y49 N23 A4   | New Business<br>GSO contributions.                                                                | YES |
|                                                                 | Delay printing of the Workbook until issues regarding the committee make up issue resolved. Passes, minority opinion heard, Motion to reconsider passes. Re voted and failed.                                                                         | Failed                 | New Business<br>Delay Workbook printing.                                                          | NO  |
| <b>Spring 2017<br/>District 17<br/>Naples</b>                   | Third Legacy Procedure for Alternate Treasurer Dan. B. and Kim R., both of District 17 ran.                                                                                                                                                           | 2/3s majority          | Dan B.,<br>elected Alt. Treasurer                                                                 | NO  |
|                                                                 | Affirmation of JR to be Webmaster                                                                                                                                                                                                                     | Simple<br>Majority     | Webmaster affirmed, JR                                                                            | NO  |
|                                                                 | Affirmation of Jerome B. to be Alternate Webmaster                                                                                                                                                                                                    | Unanimous              | Alt. Webmaster affirmed,<br>Jerome B.                                                             | NO  |
|                                                                 | Fall Assembly bids. District 6 only district                                                                                                                                                                                                          | Unanimous              | Fall Assembly to District 6                                                                       | NO  |
|                                                                 | Motion to send our Area Delegate informed but not instructed.                                                                                                                                                                                         | Unanimous              | Delegate informed to GSC                                                                          | NO  |
|                                                                 | The Guidelines Committee would like to make a motion to change 4.12.2 to read:<br>The Committee will consist of the Guidelines Chairperson, Guidelines Secretary (position held by the Alternate Delegate), a District Chairperson ... Area 28.       | FAILED<br>Y14, N65, A2 | Motion 1<br>Change makeup of Guidelines<br>Committee                                              | YES |

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|  | Portland Young People's Group:<br>That Area 28 no longer maintain and manage a website, and that we pay \$1200 per year to CSO for a link on their website to post Area information.                                                                                                                                                                                                                                                                                                                            | Presenter not at assembly<br>Withdrawn | Motion 2<br>Area 28 Website                                                    | YES             |
|  | Presented by Past Delegate:<br>That Area 28 hold an Area inventory no later than June of 2018, focusing on the Traditions and Concepts as our guide to carrying AA's message to the Alcoholic who still suffers. Alternate Chair asked for a friendly amendment to read: That Area 28 hold an Area Inventory no later than June, following the election of the new panel, focusing on the Traditions and Concepts as our guide to carrying AAs message to the Alcoholic who still suffers. Amendment accepted.  | PASSED<br>Y61, N18, A2                 | Motion 3<br>Area 28 Inventory<br>By June following an election.                | NO              |
|  | The Guidelines Committee makes a motion to add to the workbook: 4.12.1.1:<br>The Guidelines Chairperson shall serve a term of two years, with the option to stand for reappointment for an unrestricted number of terms.                                                                                                                                                                                                                                                                                        | Withdrawn                              | Motion 4                                                                       | YES             |
|  | Corporate Bylaws of General Service Area 28 Article IV, sections 2 and 3 be revised as follows:<br>2. The Immediate Past Delegate will serve as chairperson of the Board and will preside at all meetings of the Directors and will give general charge of the business of the Corporation, subject to approval of the Board of Directors.<br>3. In case of death, disability or absence of the Board Chairperson, the Area Chair will perform and be vested with all the duties and powers of the Chairperson. | PASSED<br>Simple Majority              | Motion 5<br>GSA28 Bylaw change,<br>Board Chairperson                           | NO<br>(BYLAWS ) |
|  | District 16 Chair:<br>That Area 28 reaffirm the Area 28 General Service Workbook Section 24. Also noting SECTION 2.5 A quorum shall be the voting members of an Assembly present at the time of the vote.                                                                                                                                                                                                                                                                                                       | PASSED<br>Simple Majority              | Motion 6<br>Reaffirm Area 28 Service Workbook<br>Section 24, Amendment process | NO              |

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|                                               | District 21 Chair:<br>That Area 28 should have a budgeted amount available in advance to the Host Committee for an Assembly. When the Assembly is done, any money recouped through meal ticket sales should be returned to Area 28. The cost of meal tickets should be intended to cover the cost of food and beverages ONLY. The host District(s) may select the venue (school, etc.) and negotiate terms, but the bill should go to Area. | WITHDRAW<br>N                | Motion 7<br>Assembly funding                                | YES |
|                                               | Area Treasurer:<br>Increase 2017 budget \$100 per Boomerang Reporter so they can execute their duties within their assigned region.                                                                                                                                                                                                                                                                                                         | PASSED<br>Simple<br>Majority | New Business<br>Boomerang Reporters increase                | NO  |
|                                               | Area Treasurer:<br>Increase ad hoc committee Board of Directors budget from \$500 to \$1000.                                                                                                                                                                                                                                                                                                                                                | TABLED<br>Simple<br>Majority | New Business<br>Board of Directors increase                 | NO  |
|                                               | Area Treasurer:<br>One-Time annual contribution of \$1500 to GSO.<br>Friendly amendment: by Area Delegate:<br>Area 28 contributes \$1500 to the General Service Board.<br>Accepted                                                                                                                                                                                                                                                          | PASSED<br>Simple<br>Majority | GSO Contribution                                            | NO  |
| <b>Fall 2017<br/>District 6<br/>Brunswick</b> | Call for new Districts:<br>Mount Desert Island, and the towns of Southwest Harbor, Bar Harbor, Mount Desert and Tremont.                                                                                                                                                                                                                                                                                                                    | Accepted<br>Unanimous        | New District 18                                             | NO  |
|                                               | Bids for 2018 Spring Assembly:<br>District 1, Stan L., put in a bid – withdrew the bid.<br>District 13, Rick - put in a bid. District 20, Mark -put in a bid.<br>Spring Assembly to District 20.                                                                                                                                                                                                                                            |                              | 2018 Spring Assembly<br>April 6-8, 2018<br>To District 20   | NO  |
|                                               | Bids for 2018 Post Conference Forum:<br>District 21 came forward.                                                                                                                                                                                                                                                                                                                                                                           |                              | 2018 Post Conference Forum<br>May 20th, 2018<br>District 21 | NO  |
|                                               | That full financial autonomy be returned to the Roundup committee and that all expenses for the Round Up be paid by the Roundup Treasurer.                                                                                                                                                                                                                                                                                                  | PASSED<br>Y103, N43,<br>A0   | Motion 1<br>Round Up Financial Autonomy                     | NO  |

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|                                                  | Minority Opinion heard, vote tally questioned 146 total, registration showed 136, recount showed 128, motion to reconsider failed.                                                                                                                                          |                                                      |                                                                                    |           |
|                                                  | That the position of Roundup Liaison be discussed and voted on by the Area Assembly.                                                                                                                                                                                        | FAILED<br>Y11, N107, A0                              | Motion 2<br>Round Up Liaison                                                       | YES       |
|                                                  | The Guidelines Committee makes a motion that the following section be revised in the Area 28 Service Workbook April 2017 Edition of Area 28 Service Workbook, Revise Section 9, Election Procedure, pages 23 and 24.                                                        | PASSED<br>Y116, N4, A0                               | Motion 4<br>Election Procedure in A28 Workbook                                     | YES       |
|                                                  | Third Legacy Procedure for Panel 68, all positions filled                                                                                                                                                                                                                   |                                                      | Panel 68 Election                                                                  | NO        |
|                                                  | The Following Agenda Items have been Moved to the Spring Assembly Agenda under Old Business due to time constraints at the 2017 Fall Assembly                                                                                                                               |                                                      | Motions 3,5,6 and 7                                                                | NO<br>YES |
|                                                  | Area 28 – Panel 66 Standing Committee Reports were not presented during The Assembly due to time constraints but were turned into the Area Secretary.                                                                                                                       |                                                      | Standing Committee Reports<br>Not given at Assembly<br>Forwarded to Area Secretary | NO        |
| <b>Spring 2018<br/>District 20<br/>Biddeford</b> | Bids for 2018 Fall Assembly, District 13 only one to bid.                                                                                                                                                                                                                   | unanimous                                            | 2018 Fall Assembly to District 13                                                  | NO        |
|                                                  | That all decisions made by the Area 28 Board of Directors be automatically put on the agenda of the Assembly following the Board meeting for Area discussion and vote. No decisions made by the Area 28 Board of Directors will be enacted unless approved by the Assembly. | FAILED<br>Y51, N69<br>Reconsider<br>Y37, N73, A1     | Motion 1<br>Board of Directors decisions to be approved by Assembly                | NO        |
|                                                  | Area 28 makes a “one time” purchase and distribution of a case of soft cover Big Books to every correctional facility in the state of Maine. (“One time” was amended to motion)<br>Minority opinion heard, no change.                                                       | PASSED<br>Y113, N3                                   | Motion 2<br>As amended.<br>Big Books to All Correction Facilities                  | NO        |
|                                                  | Area Treasurer: We strongly suggest that a maximum of \$10,000 be disbursed to GSO.                                                                                                                                                                                         | PASSED<br>Y78, N34, A5<br>Reconsider<br>Y29, N89, A1 | Motion 3<br>As Amended<br>Contribution to GSO                                      | NO        |

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|                                              | The Guidelines Committee would like to make a motion to be added to the Workbook 4.12.8. A Guidelines Editor shall serve a term of two years with the option to stand for reappointment. The Editor will carry the vote for the Guidelines Committee. | FAILED<br>No Second    | Motion 4<br>Guidelines Editor                                                        | YES |
|                                              | That paragraph 24.3 in the Area 28 Workbook be changed to read as follows: A two thirds (2/3) substantial unanimity vote by an assembly quorum {see 2.5} is necessary for a change to be adopted.                                                     | FAILED<br>Y36, N88, A0 | Motion 5<br>Workbook changes 2/3s instead of 3/4s                                    | YES |
|                                              | A meal ticket should be available for purchase by any registrant who wishes to eat at the Assembly at a cost not to exceed \$20.00                                                                                                                    | FAILED<br>Y59, N62, A5 | Motion 6<br>Assembly meal tickets                                                    | NO  |
|                                              | That an additional paragraph (23.4) be added to the Area 28 Workbook as follows: 23.4 Editorial and grammatical changes may be made by the guidelines committee with proper reporting.                                                                | PASSED<br>Y119, N3, A1 | Motion 7<br>Workbook editorial and grammatical changes given to Guidelines Committee | YES |
|                                              | Bridging the Gap Chair is requesting reimbursement to attend the 28th Annual Bridging the Gap Workshop Weekend hosted by Denver Area Central Committee in Westminster, Colorado on September 7-9, 2018.                                               | PASSED<br>Y88, N38, A4 | Motion 8<br>As Amended<br>BTG Chair to Annual Workshop                               | NO  |
| <b>Fall 2018<br/>District 13<br/>Sanford</b> | Bid for 2019 Spring Assembly April 5-7, 2019. NORTH (Districts 3, 4, 7, and 10) no bid. EAST (Districts 8, 9, 11, 15, 16, 18, 21, 25)<br>Allen S. District 21 Chair, Bucksport High School                                                            | ACCEPTED<br>Unanimous. | Spring Assembly 2019 bid<br>District 21, Bucksport                                   | NO  |
|                                              | Bid for Post Conference Forum June 9, 2019. WEST (Districts 2, 5, 12, 14, 17, 19) no bid SOUTH (Districts 1, 6, 13, 20, 22, 23, 24, 26) Colt H. District 6 Chair                                                                                      | ACCEPTED<br>Unanimous. | PCF 2019 bid<br>District 6                                                           | NO  |
|                                              | To activate new Area 28 website and take down old one.                                                                                                                                                                                                | PASSED<br>Y120, N0, A1 | Motion 1<br>New Area 28 Website                                                      | NO  |
|                                              | To purchase a laptop, at an expense no greater than \$800.00, for computer and software for the Alternate Treasurer.                                                                                                                                  | PASSED<br>Y119, N1, A0 | Motion 2<br>Laptop/software for Alt. Treasurer                                       | NO  |

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|                                      | To approve proposed 2019 budget as recommended by finance committee with correction of Alternate Secretary Budget to \$700.00.<br>(Lengthy discussion regarding Alt. Delegates increase, motion to move the motion Y118, N4. Minority opinion heard, motion to reconsider Y17, N89)                                                                                                         | PASSED<br>Y114, N4, A0                | 2019 Budget<br>Alt. Delegate increase<br>discussion        | NO  |
|                                      | Ad Hoc Final Report. Mission: Generate Positive Goals for presenting the need for and feasibility of an Area Office. As well as acknowledging potential obstacles and concerns.                                                                                                                                                                                                             |                                       | Ad-Hoc<br>Area 28 Office/Space Feasibility                 | NO  |
| <b>Spring<br/>2019<br/>Bucksport</b> | The Area 28 Assembly requests that the General Service Area 28 board of directors and three members-at-large elected by the Assembly, consider reorganization of the board and bring back a report to the Fall 2019 Assembly.                                                                                                                                                               | FAILED<br>Y15, N98, A4<br>(2/3s Req.) | Motion 1<br>GSA28 Board Reorganization<br>Ad-Hoc Committee | NO  |
|                                      | Motion to Send our Delegate to the GSC Informed, Not Instructed                                                                                                                                                                                                                                                                                                                             | Unanimous.                            | Delegate informed to GSC                                   | NO  |
|                                      | Bid for 2019 Fall Assembly October 18-19, 2019 goes to District 1                                                                                                                                                                                                                                                                                                                           |                                       |                                                            | NO  |
|                                      | Alternate Secretary: one candidate, simple majority vote to affirm Dennis K.(D14).<br>Treatment Committee Chair: one person interested: simple majority vote to affirm Trapper Bob (D13)<br>Webmaster: one person interested: simple majority vote to affirm Bill S. (D18)<br>(Chair reminded everyone that these positions go through December; will be eligible to stand for next panel.) |                                       | Area 28 Open Positions                                     | NO  |
|                                      | That the re-organized Area 28 Service Workbook be approved as presented.                                                                                                                                                                                                                                                                                                                    | PASSED<br>Y89, No0, A0<br>(3/4s Req)  | Motion 2<br>Re-Organized Workbook                          | YES |
|                                      | That the white book/past agenda booklet be separated from the Area 28 Service workbook, be updated and available on the Area 28 website. Motion to amend and include: "and 10 updated printed copies be available at each assembly." Y84, N4 A3 MOTION TO AMEND PASSES                                                                                                                      | PASSED<br>Y89, N3, A0<br>(3/4s Req)   | Motion 3<br>White Book Separated                           | YES |

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|                                   | It's been six months since our final report, but we will be putting together a motion for Fall Assembly.                                                                                                                                                                                                                                                                                        |                                      | Ad-Hoc<br>Area 28 Office/Space Feasibility                                                 | NO                          |
|                                   | After discussion with those in other areas as well as our own, it is my recommendation that we take no further action on electronic voting at this time.                                                                                                                                                                                                                                        |                                      | Ad-Hoc<br>Electronic Voting                                                                | NO                          |
|                                   | That Area 28 make a contribution of \$5,000.00 to the General Service Board of Alcoholics Anonymous                                                                                                                                                                                                                                                                                             | PASSED<br>Y66, N0, A0                | Contribution to GSO                                                                        | NO                          |
|                                   | That Area 28 purchase a speaker stand.                                                                                                                                                                                                                                                                                                                                                          | PASSED<br>Y63, N0, A0                | Speaker Stand                                                                              | NO                          |
|                                   | That Area28 purchase 3 96 cup coffee pots.                                                                                                                                                                                                                                                                                                                                                      | PASSED<br>Y65, N0, A0                | Coffee Pots                                                                                | NO                          |
| <b>Fall<br/>2019<br/>Portland</b> | Bid for 2020 Spring Assembly April 3-5, 2020 goes to District 21 (East)                                                                                                                                                                                                                                                                                                                         | ACCEPTED<br>Unanimous.               | 2020 Spring Assembly bid                                                                   | NO                          |
|                                   | Bid for Post Conference Forum May 17, 2020 goes to District 14 (West)                                                                                                                                                                                                                                                                                                                           | ACCEPTED<br>Unanimous.               | 2020 Post Conference Forum<br>bid                                                          | NO                          |
|                                   | That the General Service Conference consider the creation of a service committee help desk and service committee guidance documents for Bridging the Gap                                                                                                                                                                                                                                        | PASSED<br>Unanimous.<br>Y107, N0, A0 | Motion 1<br>GSO create Help Desk for BTG                                                   | NO                          |
|                                   | The GSA 28 Board of Directors recommends that the Area Chair be authorized to order the disposal of Area assets consisting of a non-functioning printer photo copier and a non-functioning laptop by the best means possible                                                                                                                                                                    | PASSED<br>Unanimous.<br>Y107, N0, A0 | Motion 2<br>Area Chair authorized disposal<br>of<br>Non-functioning equipment              | NO                          |
|                                   | The GSA 28 Board of Directors recommends that in the future the Area Officers be authorized to dispose of obsolete and/or non-functioning equipment provided a simple majority of the Officers agree. Any disposal of any equipment will be reported to the Area Committee and Assembly. Discussion: Bruce; would this be written into workbook? Gene: good idea -send to guidelines committee. | PASSED<br>Unanimous.<br>Y105, N0, A0 | Motion 3<br>Future Area Officers be<br>authorized disposal of<br>Non-functioning equipment | NO<br>(not at<br>this time) |
|                                   | The GSA 28 Board of Directors recommends that the composition of the General Service Area 28 Board of Directors be reduced to 3 members versus the current 7. The Board will include the Area Chair, Area Treasurer and Alternate Treasurer/Area Finance Committee Chair                                                                                                                        | PASSED<br>Y105, N7, A3               | Motion 4<br>Composition of the General<br>Service Area 28 Board of<br>Directors            | YES                         |

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|                                                              | Third Legacy Procedure for Panel 70, all positions filled                                                                                                                                                                                                                                                                                           |                                          | Panel 70 Election                                                   | NO |
|                                                              | Vote to approve 2020 Budget                                                                                                                                                                                                                                                                                                                         | PASSED<br>Unanimous.                     | 2020 Budget                                                         | NO |
|                                                              | To request \$1000.00 for climate-controlled storage for the Area Archives which include the Area Minutes and financials at this time.                                                                                                                                                                                                               | PASSED<br>Unanimous.                     | Floor Motion<br>Climate-controlled storage for the<br>Area Archives | NO |
|                                                              | The finance committee recommends that Area 28 send \$5000 to the General Service Office as a distribution from our Seventh Tradition.                                                                                                                                                                                                               | PASSED<br>Y substantial<br>unanimity, N4 | Floor Motion<br>\$5000 to the General Service<br>Office             | NO |
| <b>Spring<br/>2020<br/>Virtual</b>                           | A website created for the assembly, <a href="http://www.28springassembly.org">www.28springassembly.org</a> , was the tool used, along with email and U.S. mail, for all information to be available to the Area.                                                                                                                                    |                                          | Spring Assembly Website                                             | NO |
|                                                              | Bids for the Area 28 Fall Assembly location selection were also on the website. Voting instructions were given to vote for one district only. Districts bidding to host the assembly were: 3, 6, 12, 20 and 25. The results of the vote took a couple of days to tally and are now in. Congratulations go to District 25; they had the winning bid. | Unanimous                                | 2020 Fall Assembly bid                                              | NO |
|                                                              | Dan then gave an update regarding the Post Conference Forum to be hosted by District 14. The district has made a deposit with the Fairfield Community Center. D14s plan is to keep the deposit in place and check for available dates once things get back to "normal".                                                                             |                                          | 2020 Post Conference bid                                            | NO |
|                                                              | Motion to send our Delegate informed not instructed to the General Service Conference was made by Gene W. and seconded by Drew S.                                                                                                                                                                                                                   | PASSED<br>Unanimous.                     | Delegate Instructed to GSC                                          | NO |
| <b>2020<br/>Post Conf.<br/>ACM<br/>Assembly<br/>Business</b> | Due to the current covid-19 pandemic a Virtual Post Conference Forum/ACM/Area Assembly Business Meeting was conducted via Zoom Meeting. The Meeting ID: 869 1364 4901 and Password: 28PCF2020 were used. Dial in by Phone                                                                                                                           |                                          | 2020<br>Post Conf., ACM, Assembly<br>Business Meeting               | NO |



|                                  |                                                                                                                                                                                                                                                                                                                                                                              |                        |                                           |    |
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| <b>Meeting<br/>Virtual</b>       | number was 1-646-558-8656, Meeting ID: 869 1364 4901 with the Password: 228723.                                                                                                                                                                                                                                                                                              |                        |                                           |    |
|                                  | Motion #1: presented by Mark L. D17, seconded by Ted D. D14.<br>Area 28 purchase three (3) two-year Grapevine subscriptions for every correctional facility in the state of Maine. Motion to re-consider Y5, N15, A0 fails.                                                                                                                                                  | Y18, N3, A0<br>PASSES  | Grapevine for Corrections                 | NO |
|                                  | Motion #2: presented by Peter B. D21, seconded by Drew D16.<br>To include in the Delegate's budget up to \$400 to purchase small gifts (mementos) for distribution at the General Service Conference.                                                                                                                                                                        | Y8, N 12, A0<br>FAILED | Delegate gifts                            | NO |
|                                  | Motion #3: presented by Spencer R., D6, seconded by Drew D16.<br>An Assembly Advisor position be created that will automatically be filled by the outgoing/rotating delegate for a term of two years. A budget of \$500 will be added to the annual budget for this position to cover gas for planning meetings, assembly meals and hotel accommodations for the assemblies. | Y5, N16, A0<br>FAILED  | Assembly Advisor                          | NO |
|                                  | Motion #4: presented by Peter B. D21, seconded by Doug D20.<br>To request that our Delegate explore with the Conference structure the best way to come to terms with the status of our relationship with New Brunswick.                                                                                                                                                      | WITHDRAW<br>N          | Conference Structure<br>New Brunswick CA. | NO |
|                                  | Motion to contribute \$10,000 to the General Service Board.<br>Motion to amend the motion to \$5000.00 and seconded.Y14,N1,A0.<br>Motion to contribute \$5,000 to the General Service Board.                                                                                                                                                                                 | Y14, N2, A0<br>PASSES  | GSO Contribution                          | NO |
| <b>Fall<br/>2020<br/>Virtual</b> | Area 28s Fall Assembly was conducted on the Zoom Platform. The Meeting ID: 570 036 1605, Passcode: 06101935 were used along with a dial in by Phone number of (646) 558-8656 US (New York).                                                                                                                                                                                  |                        | 2020 Fall Assembly<br>Virtual             | NO |

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|  | A motion to accept the Spring Assembly Minutes, motion was made by Kim, D13 and 2nd by Jon G., D1. 55 votes were cast.                                                                                                                                                                                                                                           | ACCEPTED<br>Unanimous  | 2020 Spring Assembly Minutes              | NO  |
|  | Bids for the 2021 Spring Assembly April 2-4, 2021.<br>In light of the current Covid 19 situation the likely hood of an in-person Spring Assembly is greatly diminished.                                                                                                                                                                                          |                        | 2021 Spring Assembly Bid                  | NO  |
|  | Floor Motion 1: Made by Paul G., D1 and 2nd by Doug E., D20<br>2021 Area 28 Spring Assembly to be held in a Virtual Format with a host district being involved.                                                                                                                                                                                                  | PASSED<br>Y55, N5, A1  | 2021 Spring Assembly<br>To be Virtual     | NO  |
|  | Floor Motion 2: Made by Drew S., D16 and 2nd by Willy D21<br>2021 Area 28 Post Conference Forum to be held in a Virtual Format and include participation at a greater degree from a district following our normal format.                                                                                                                                        | PASSED<br>Y57, N1, A3  | 2021 Post Conference                      | NO  |
|  | Agenda Motion 1: Made by Nikki O.<br>Area 28 bid for the 2021 Virtual NERAASA.                                                                                                                                                                                                                                                                                   | WITHDRAW<br>N          | Area 28 host 2021 Virtual<br>NERAASA      | NO  |
|  | Agenda Motion 2: The Area 28 Finance Committee recommends that: "The Area approves of establishing a PayPal account and setting it up on the maineaa.org website for the purpose of an alternative method of collecting 7th Tradition Contributions."                                                                                                            | PASSED<br>Y53, N1, A3  | Pay Pal                                   | NO  |
|  | Agenda Motion 3: Made by The Guidelines Committee:<br>On p 16, sec 17, letter I Assembly Preparation, Number 2 . . .<br>Second sentence currently reads, "This should be out six weeks before Assembly date." Change wording to "This should be out three weeks before the Spring or Fall Assembly."<br>A motion to amend the motion to 4 weeks received no 2nd. | FAILED<br>Y15, N37, A4 | Info to groups<br>4 weeks vs 6 weeks      | YES |
|  | Agenda Motion 4: Made by The Guidelines Committee:<br>Suggested addition to pg. 6, section 3. It now reads,<br>"Attendance: Area Officers and Committee. Chairpersons may be considered for replacement if they miss three (3) consecutive meetings." Add<br>"Meetings may be conducted in person or on a digital or other platform."                            | PASSED<br>Y47, N7, A3  | Attendance<br>Area Officers and Committee | YES |

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|                             | <p>Agenda Motion 5: Made by The Guidelines Committee:<br/>Suggested addition of a (new) section 27 to pg. 20, as follows:<br/>“Unforeseen circumstances may require the Delegate or any three Area Officers to call for a special Assembly, an Area Committee meeting, an Area Officers meeting or an ad hoc committee meeting, to deal with urgent business. They may take action as needed in their capacity as trusted servants elected by the Assembly. Any such undertaking is to be reported at the next Assembly for discussion and a possible vote.”</p> <p>Motion for a Friendly Amendment to include “Area Committee Meeting &amp; Area” between the words “next and Assembly” in the last sentence made by Willy K., 2nd by Tim C. (Accepted by the Guidelines Committee)</p> <p>Amended Motion 5.<br/>“Unforeseen circumstances may require the Delegate or any three Area Officers to call for a special Assembly, an Area Committee meeting, an Area Officers meeting or an ad hoc committee meeting, to deal with urgent business. They may take action as needed in their capacity as trusted servants elected by the Assembly. Any such undertaking is to be reported at the next “Area Committee Meeting &amp; Area” Assembly for discussion and a possible vote.”</p> | <p>Vote to accept the Amended Motion.<br/>Yes 43, No 7, Abstention. 3<br/>PASSED<br/>Amended Motion 5<br/>Yes 39, No 15,<br/>Abstention 2<br/>FAILS<br/>RECONSIDER<br/>Yes 41, No 15,<br/>Abstention. 2<br/>FAILS<br/>Re-vote Motion 5<br/>Yes 41, No 15,<br/>Abstention. 2<br/>FAILED</p> | Special Assemblies                           | YES |
|                             | <p>Agenda Motion 6: Made by The Finance Committee:<br/>Motion to include an agenda item to the 2020 Fall Assembly:<br/>“Area 28 to contribute \$5,000 to the General Service Board.”</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <p>PASSED<br/>Y52, N1, A2</p>                                                                                                                                                                                                                                                              | GSO contribution                             | NO  |
|                             | <p>Agenda Motion 7: made by Nikki O.; “Area 28 complete an inventory on the first Sunday of December 2020 on the Area Zoom platform.”</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <p>PASSED<br/>Y53, N2, A2</p>                                                                                                                                                                                                                                                              | Area 28 Inventory                            | NO  |
| Fall 2020 Virtual continued | <p>3rd Legacy Procedure for Trustee At Large US<br/>Gene W., D12 made himself available and shared his resume, he was elected unanimously</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <p>PASSED<br/>UNANIMOUS</p>                                                                                                                                                                                                                                                                | 3rd Legacy Procedure for Trustee At Large US | NO  |

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|                                    | 3rd Legacy Procedure for Area 28 Round Up Alt. Chairperson Kim K. and Willy K made themselves available.<br>Willy K elected in 4th round                                                                                                                                                                                                                                     | PASSED                               | 3rd Legacy Procedure for Area 28 Round Up Alt. Chairperson | NO |
|                                    | Agenda Motion 8: "The Round Up do an inventory, facilitated by past Round Up chairs and current committee."                                                                                                                                                                                                                                                                  | Yes 30, No 1, Abstention 1<br>PASSED | Round Up Inventory                                         | NO |
|                                    | Floor Motion 3: made by Nikki O., 2nd by Rudy St.P.: "Area 28 use its Zoom platform to host a virtual Christmas Area 28 Alcathon with engagement from Districts within our area".                                                                                                                                                                                            | Yes 34, No 1, Abstention 0<br>PASSED | Virtual Christmas Area 28 Alcathon                         | NO |
|                                    | The 2021 Area 28 Proposed Budget was presented by Gene W., Alt. Treasurer, Finance Committee Chair.<br>Motion to accept the Proposed Budget made by Drew S., D16, 2nd by Jon G. D1.                                                                                                                                                                                          | PASSED<br>Y36, N0, A0                | 2021 Area 28 Proposed Budget                               | NO |
|                                    | Sue M. made herself available as Area 28 Accessibility Chair                                                                                                                                                                                                                                                                                                                 |                                      | Area 28 Accessibility Chair                                | NO |
| <b>Spring<br/>2021<br/>Virtual</b> | Due to the current covid-19 pandemic, Area 28s 2021 Spring Assembly was conducted on the Zoom Platform. The Meeting ID: 891 3464 7725, Passcode: 255329 were used along with a dial in by Phone number of +1 646-558-8656 US (New York).                                                                                                                                     |                                      | 2021 Spring Assembly Virtual                               | NO |
|                                    | Motion to accept the Area 28 2020 Fall Assembly Minutes by Nikki O., D6 and 2nd by Paul G., D1.                                                                                                                                                                                                                                                                              | Y 61, N 0, A 3. Accepted             | 2020 Fall Assembly Minutes                                 | NO |
|                                    | 3rd Legacy Procedure, Alternate Area 28 Chair. Kim K. D13, Mark F. D20 and Willy K. D21 made themselves available.<br>Mark F. was elected in the 3rd round.                                                                                                                                                                                                                  |                                      | 3rd Legacy Procedure, Alternate Area 28 Chair              | NO |
|                                    | MOTION 1: Past Area 28 Delegates have a vote at all Area 28 committee meetings and Assemblies. Past Delegates must be present to vote.                                                                                                                                                                                                                                       | Y 8, N47, A 0<br>FAILED              | Past Area 28 Delegates Vote                                | NO |
|                                    | MOTION 2: The first Sunday in December be officially recognized as 'The Swap' meeting. At that meeting the collective group of new and old officers, as well as past Delegates would put forth a recommendation of members to be standing committee chairs for the next panel. No person(s) will be assigned a standing committee position until after that meeting is held. | Y 8, N 40, A 7<br>FAILED             | The Swap Meeting                                           | NO |

|  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                             |                         |     |
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|  | MOTION 3: "That any changes to the General Service Area 28 financial Chart of Accounts will require the approval of the Area Finance Committee and changes reported to the following assembly."                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Y27, N22, A10<br>FAILED<br>RECONSIDER<br>Y 35, N 24, A0<br>Y19, N34, A6<br>FAILED                           | Chart of Accounts       | NO  |
|  | Finance Committee Motion 2nd by John D. Area Treasurer. Area 28 contribute \$5000.00 to the General Service Board.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Y 45, N 2, A 1<br>PASSED                                                                                    | GSO contribution        | NO  |
|  | <p>Motion presented by the Guidelines Committee</p> <p>To reorganize the Area Committee,</p> <p>The Area officers to be changed to:</p> <p>Delegate - Alternate Delegate – Chairperson - Recording secretary</p> <p>Treasurer - Alternate Treasurer – Registrar - Alternate Registrar</p> <p>(Alternate Chair and Alternate Secretary are eliminated)</p> <p>The Standing Committees to be changed to:</p> <p>Accessibilities and Remote Communities - Archives</p> <p>Cooperation with the Professional Community/Public Information</p> <p>Corrections (subcommittee Prerelease contacts) - Finance</p> <p>Grapevine/Literature/Boomerang – Guidelines - Love and Service</p> <p>Round Up - Technology (website, virtual platform)</p> <p>Treatment (subcommittee Bridging the Gap)</p> <p>Job descriptions are the same, except Alt Delegate steps in for Chair until the next Assembly, if a vacancy arises. Recording Secretary records minutes at Area Committee meetings and Assemblies, and distributes to Area Committee members.</p> <p>Registrar assumes Recording Secretary's duties until next</p> | <p>Motion to</p> <p>Table the</p> <p>Motion until the Fall Assembly</p> <p>Y 48, N 2, A 1</p> <p>PASSED</p> | Area 28<br>Re-structure | YES |

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|                                                               | Assembly, as needed. Alternate Registrar manages email list, sends emails and USPS mail to the Fellowship.<br>These changes to be reviewed after being in effect for one full panel.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                |                                            |     |
|                                                               | To have this topic (Guidelines Motion) added to the August Area Committee Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Y 27, N 4, A 2<br>PASSED                                                                                       | Area 28 Re-structure back to Guidelines    | NO  |
|                                                               | Motion: To increase the Area Officers and Committee Chairs budgets to double what there were in the budget for the purpose of carrying the message around the Area during our coming out of the current Covid pandemic.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | WITHDRAW<br>N                                                                                                  | Area Officers and Committee Chairs budgets | NO  |
| Fall<br>2021<br>Fairfield<br>canceled<br>Virtual              | Due to the current covid-19 pandemic, Area 28s 2021 Fall Assembly was conducted on the Zoom Platform. The Meeting ID: 893 3717 7600, Passcode: 182651 were used along with a dial in by Phone number of +13017158592, 89337177600#, *182651# US (Washington DC).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                | Area 28s 2021 Fall Assembly<br>Virtual     | NO  |
| Fall<br>2021<br>Fairfield<br>canceled<br>Virtual<br>continued | Motion1: Presented by the Guidelines Committee<br>To reorganize the Area Committee,<br>The Area officers to be changed to:<br>Delegate - Alternate Delegate – Chairperson - Recording secretary<br>Treasurer - Alternate Treasurer – Registrar - Alternate Registrar<br>(Alternate Chair and Alternate Secretary are eliminated)<br>The Standing Committees to be changed to:<br>Accessibilities and Remote Communities - Archives<br>Cooperation with the Professional Community/Public Information<br>Corrections (subcommittee Prerelease contacts) - Finance<br>Grapevine/Literature/Boomerang – Guidelines - Love and Service<br>Round Up - Technology (website, virtual platform)<br>Treatment (subcommittee Bridging the Gap)<br>Job descriptions are the same, except Alt Delegate steps in for Chair until the next Assembly, if a vacancy arises. Recording | Call the<br>question<br>Y50, N12, A8<br>PASSED<br><br>MOTION 1<br>VOTE<br>Y39, N30, A5<br>FAILED (2/3<br>Vote) | Area 28<br>Re-structure                    | YES |

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|  | Secretary records minutes at Area Committee meetings and Assemblies, and distributes to Area Committee members. Registrar assumes Recording Secretary's duties until next Assembly, as needed. Alternate Registrar manages email list, sends emails and USPS mail to the Fellowship. These changes to be reviewed after being in effect for one full panel.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                   |                                     |     |
|  | Third Legacy Procedure for Panel 72, all positions filled                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                   | Panel 72 Election                   | NO  |
|  | <p>Motion 2: Presented by Accessibilities Committee:<br/>To have all area meetings be hybrid including the assemblies... this will save money for area because there wouldn't be a lot of traveling expenses and second, we would be able to get more newcomers to the area level positions.<br/>Call the questionY33, N24, A7 PASSED<br/>Minority opinion called for and heard.<br/>Motion to Re-consider motion 2 by Patrick D20, 2nd by David<br/>Motion to re-consider passes, discussion on motion 2 continued.<br/>Friendly amendment on motion 2 by Tim C., D14, 2nd Ted D., D14.<br/>A friendly amendment would say have all area meetings be hybrid including the assemblies starting with the spring assembly 2022 and that a steering committee can be created currently to get to that date. (To be added to the end of motion 2)</p> | <p>MOTION<br/>VOTE<br/>Y24, N33, A8<br/>FAILS</p> <p>RECONSIDER<br/>Y38, N27, A1</p> <p>MOTION<br/>AMENDMENT<br/>Y22, N38, A3<br/>FAILED</p> <p>MOTION<br/>RE-VOTE<br/>Y15, N43, A2<br/>FAILS</p> | Hybrid Assemblies and ACMS          | YES |
|  | Bids for the 2022 Area 28 Spring Assembly, April 1-3, 2022.<br>EAST (Districts 8, 9, 11, 15, 16, 18, 21, 25) None<br>WEST (Districts 2, 5, 12, 14, 17, 19) District 14 bid.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                   | 2022 Spring Assembly to District 14 | NO  |
|  | Bids for the 2022 Post Conference Forum. No districts bid. Nikki O., Past Delegates make themselves available to host the Post Conference Forum. Location TBD.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                   | 2020 Post Conference                | NO  |

|                           |                                                                                                                                                                                                                                                   |                            |                                               |    |
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|                           | Past Delegates to be backup if no district comes forward to host.                                                                                                                                                                                 |                            |                                               |    |
|                           | Finance Chair presented the Proposed 2022 Area 28 Budget.                                                                                                                                                                                         | Y-47, N-0, A-1             | 2022 Budget                                   | NO |
|                           | New business Floor Motion:<br>Area 28 Chair create an Ad Hoc to explore the feasibility, more study and investigation into the Hybrid topic.                                                                                                      | No voted required          | Hybrid Ad Hoc                                 | NO |
| Spring<br>2022<br>Winslow | Motion: To Send our Delegate Informed, Not Instructed                                                                                                                                                                                             | Unanimous                  | Delegate to GSC informed                      | NO |
|                           | Motion: To elect an Alt. Round Up Committee Chair at the Fall 2022 Assembly to the Fall of 2023                                                                                                                                                   | Y82, N6, A2<br>PASSED      | Alt. Round Up Chair                           | NO |
|                           | Motion 2: By Finance Committee: To purchase a package of 5 refurbished laptops, approximate cost \$2000, for the following Area positions and needs thru Tech Soup: 1. Treas., 2. Alt. Treas., 3. Secretary, 4. Tech (Zoom) (TBD), 5. Extra (TBD) | Y85, N5, A 0<br>PASSES     | New laptops                                   | NO |
|                           | Motion 3: By Phil H to rent storage for Area equipment for approx. \$759 per year, 69 per month.                                                                                                                                                  | Unanimous<br>PASSES        | Storage for Area 28 equipment                 | NO |
|                           | Motion to approve 2021 Fall Assembly minutes                                                                                                                                                                                                      | Y88, No, A2<br>PASSES      | 2021 Fall Assembly Minutes                    | NO |
|                           | Bid for 2022 Fall Assembly Oct. 21-23rd:<br>District 20                                                                                                                                                                                           | Y89, N1, A0                | 2022 Fall Assembly D20                        | NO |
|                           | Motion: Based on background info provided in the Financial Committee Report, we make a motion to send \$5000 to the General Service Board in NY.                                                                                                  | Show of<br>hands<br>PASSES | GSB contribution                              | NO |
| Fall<br>2022<br>Saco      | Motion 1: Elect an Alt. Roundup Chair. Mike L. in 3rd round                                                                                                                                                                                       |                            | Alt. Round Up Chair                           | NO |
|                           | Motion 2: Elect an Alt. Secretary.<br>No Vote, as no one stood for the position.<br>Alt. Secretary decided to remain in position with limited schedule                                                                                            |                            | Alt. Secretary                                | NO |
|                           | Motion 3: Elect a Candidate for representing Area 28 for the position of Northeast Regional Trustee. Nikki O. in 4th round                                                                                                                        |                            | Northeast Regional Trustee                    | NO |
|                           | Motion 4: To send two Grapevine subscriptions and one La Vina subscription to every correction facility in Area 28                                                                                                                                | Y80, N0, A0<br>PASSES      | Grapevine & La Vina to corrections facilities | NO |



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|                                   | Motion 5: To create hybrid Area Committee Meetings at the Best Western in Waterville.                                                                                                                                                                                                                                                                                      | Y68, N 3, A3<br>PASSES                        | Hybrid ACM at Best Western   | NO |
|                                   | Motion to approve 2022 Spring Assembly minutes                                                                                                                                                                                                                                                                                                                             | Y88, N0, A2                                   | 2022 Spring Assembly Minutes | NO |
|                                   | Bid for 2023 Spring Assembly (March 31, April 1 and 2) To D3                                                                                                                                                                                                                                                                                                               | Unanimous                                     | 2023 Spring Assembly Bid     | NO |
|                                   | Bid for Post-Conference Forum (May 7, 2023): To D16                                                                                                                                                                                                                                                                                                                        | Unanimous                                     | 2023 Post Conference Forum   | NO |
| Fall<br>2022<br>Saco<br>continued | Floor motion: Allow P72 to decide the contribution amount and report back at the following ACM.<br>Motion to Reconsider Passes                                                                                                                                                                                                                                             | Y29, N14, A4<br>PASSES<br>Reconsider<br>FAILS |                              | NO |
|                                   | Motion: to authorize Area 28 to convene an area assembly during the January 2023 Area Committee meeting to consider and potentially approve the 2023 budget and a distribution to the General Service Board.                                                                                                                                                               | Y30, N6, A9<br>PASSES                         | ACM/Assembly                 | NO |
|                                   | Motion to purchase 2 speakers and cables.<br>Motion to table to January ACM                                                                                                                                                                                                                                                                                                | Y38, N1, A2<br>PASSES                         | Speakers, Tabled to Jan ACM  | NO |
| Spring 2023<br>Brewer             | Motion 1: by Drew, 2nd by Rudy: To expand the Area 28 Board of Directors from its current membership of three (Area Treasurer, Alternate Area Treasurer and Area Chair) to six including Area Treasurer, Alternate Area Treasurer, Area Chair, Alternate Delegate, Alternate Area Chair and Alternate Area Secretary.                                                      | Y90, N10, A1<br>PASSES                        |                              | NO |
|                                   | MOTION 2: by Jon, 2nd by Rudy: Asking the Accessibility committee to research how a hybrid Zoom/In-Person Assembly with all the options and what we need to do the meet the needs of our members.<br><i>Motion: To Postpone Motion 2, indefinitely by Jon, 2nd by Rudy</i><br><i>Background: More information on this motion will be available in the fall.</i><br>Voting: | Y81, N3, A3<br>POSTPONE<br>D                  |                              | NO |

|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                 |                          |            |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|--------------------------|------------|
|                    | MOTION TO POSTPONE PASSED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                 |                          |            |
|                    | MOTION: The Corrections Committee, makes a motion and 2nd by Aaron F. that Area 28 send two subscriptions of the "The Grape Vine" and one subscription of "La Vina" to every Correctional Facility within the State of Maine. <i>MOTION: to Kill this motion by Allen s.</i>                                                                                                                                                                                                                                                | Y-34 ,28, 24 (86) N -1, A-7<br>MOTION IS KILLED |                          | NO         |
|                    | Bid for 2023 Fall Assembly (Oct. 20-22, 2023) To D9                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Unanimous                                       | 2023 Fall Assembly Bid   | NO         |
|                    | Floor Action MOTION: By Mary Lou T., 2nd by Allen, to have a non-voting Area 28 Past Delegate appointed by the Area Chair, as Parliamentarian at each Area 28 Assembly.                                                                                                                                                                                                                                                                                                                                                     | Y88, N1, A2<br>PASSES                           | Assembly Procedure       | <b>YES</b> |
|                    | MOTION: BY Phil H., 2nd by Sandy that Maine Area 28 increase the seed money for Assemblies from \$500 to \$1500.                                                                                                                                                                                                                                                                                                                                                                                                            | Y 88, N3 , A3<br>PASSES                         | Assembly Procedure       | <b>YES</b> |
|                    | MOTION by Finance Committee, Drew, 2nd by Jay: The Finance Committee motions that Area 28 contribute \$250 to NERAASA 2023                                                                                                                                                                                                                                                                                                                                                                                                  | Y56, N0, A1<br>PASSES                           |                          | NO         |
| Fall 2023 Boothbay | MOTION: By Spencer-Past Delegate, 2nd Beth D6 (This is a workbook change that needs a ¾ affirmative vote to pass and would be added to the job description of the Finance Committee.) The Area 28 Finance Committee provide printed copies as well as digital access of the current Annual Area 28 budget with the most recent up to date actuals*, at every Area committee meeting and Assembly. A copy to be included in their report sent out with the minutes of each meeting.<br>* Actuals can be up to one month old. | Yes23, N072, A4<br>FAILS                        |                          | NO         |
|                    | MOTION: By Gene W, 2nd by Drew, Increase the Maine Area Round-Up seed monies from \$3,500 or \$4,000.                                                                                                                                                                                                                                                                                                                                                                                                                       | Y71, N0, A0<br>PASSES                           | RoundUp Procedure        |            |
|                    | MOTION by Jamie, 2nd by Ted: The present hybrid operators are presenting a motion to form a Hybrid Meeting Committee to operate the hybrid portions of ACMs and Assemblies, starting presently, and ongoing.                                                                                                                                                                                                                                                                                                                | Y55, N0, A7<br>PASSES                           | Area Committee Structure | <b>YES</b> |

|                      |                                                                                                                                                                                                                                                                                                                                                                                        |                  |                                              |     |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|----------------------------------------------|-----|
|                      | Bid for Spring Assembly 2024 To D24                                                                                                                                                                                                                                                                                                                                                    | Unanimous        |                                              | NO  |
|                      | Bid for Post-Conference Forum To D6                                                                                                                                                                                                                                                                                                                                                    | Unanimous        |                                              | NO  |
| Spring 2024          | Look at the list of Standing Committee Chairs persons and liaisons both the voting and voting members. Chair, Drew We need to add the hybrid chair to the top of the list, the hybrid chair has a vote. We have three non-voting committee chairs/liaisons. Chair, Drew Do we have a motion to accept this list? Josh T D14 made a motion to accept list, Michael D17 second the list. | N1 PASSED        |                                              |     |
|                      | Bid for 2024 Fall Assembly to D17                                                                                                                                                                                                                                                                                                                                                      | Unanimous        |                                              |     |
|                      | Stan made a motion to send the delegate informed not instructed. (Accepted)                                                                                                                                                                                                                                                                                                            | PASSED           |                                              | NO  |
|                      | Todd made a motion give PRCC a \$500.00 Contribution.                                                                                                                                                                                                                                                                                                                                  | PASSED           |                                              | NO  |
| Fall 2024<br>Augusta | Motion by Guidelines Comm Chair (Willy K.), 2nd by Todd, D6: A two-thirds ( $\frac{2}{3}$ ) affirmative vote by an Assembly quorum is necessary to adopt a change in the Area 28 Service Workbook. The assembly quorum shall be established immediately before this vote.                                                                                                              | PASSED           | It was confirmed that it would be immediate. | YES |
|                      | Motion by Boc C., 2nd by Bruce: To change Area 28 Service Workbook Section 10 Guidelines for Hosting an Assembly item 10 to add the sentence, "Host Districts should request from the Area Treasurer needed funds a minimum of one week in advance of the need."                                                                                                                       | FAILED           |                                              | NO  |
|                      | Motion by Allen S., 2nd by Shannon: Amended MOTION: To make all Area 28 business Hybrid with relevant Guidelines passed prior to adoption at Fall 2025 Assembly. (WK)                                                                                                                                                                                                                  | PASSED           |                                              | YES |
|                      | Motion:The Finance Committee is moving to increase the prudent reserve from \$7,000 to \$10,000. Motion to TABLE by Nikki, 2nd by Josh.                                                                                                                                                                                                                                                | MOTION<br>TABLED |                                              |     |
|                      | MOTION by Todd D6, 2nd by Patrick D20: To approve the 2025 Budget Proposal .                                                                                                                                                                                                                                                                                                           | PASSED           |                                              | NO  |
|                      | MOTION: The Finance Committee is moving to increase the prudent reserve from \$7,000 to \$10,000.                                                                                                                                                                                                                                                                                      | FAILED           | Motion to reconsider also FAILED.            | NO  |

|  |                                                                                                                                                                                                                                                                                                                                                                                                                                                              |        |                                   |    |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-----------------------------------|----|
|  | MOTION: The Area 28 Treasurer, informed by participation in the finance committee, is responsible to use a fair, reasonable and expedient reimbursement process for Area 28 expenses.                                                                                                                                                                                                                                                                        | FAILED | Motion to reconsider also PASSED. | NO |
|  | MOTION by Cathy, 2nd by Allen: That area 28 contributes the sum of \$1510.50 in November of 2024 to the Grapevine, Carry the message project, in order to purchase gift cards for 50 gifts descriptions to the Grape or La Vina magazine with those subscriptions to be then directed by the AA Grapevine incorporated to fulfill the subscription request currently on file from inmates, hospitals, doctor's office, treatment centers, and home bound AA. | PASSED |                                   | NO |

## Who Votes at Assemblies?

### Group and District Trusted Servants:

**GSRs** – General Service Representatives (in the absence of the GSR, your Alternate GSR would vote)

**DCMs** – District Committee Members (In the absence of the DCM, your Alternate DCM would vote)

**DCMCs** - District Committee Member Chairpersons

**NOTE:** *Group Secretaries, Group Treasurers, District Standing Committee Chairpersons, District Secretaries, District Treasurers are encouraged to attend and participate at your Assemblies. You have a voice and a vote withing the committee you choose to sit on. However, you have a voice, not a vote, on Assembly Meeting Business.*

### Area Standing Committee Chairpersons:

|                         |                         |                         |
|-------------------------|-------------------------|-------------------------|
| <b>Accessibilities</b>  | <b>Archivist*</b>       | <b>Boomerang Editor</b> |
| <b>Bridging the Gap</b> | <b>Corrections</b>      | <b>Finance</b>          |
| <b>Grapevine</b>        | <b>Guidelines</b>       | <b>Hybrid</b>           |
| <b>Literature</b>       | <b>Love and Service</b> | <b>PI/CPC</b>           |
| <b>Round-Up*</b>        | <b>Treatment</b>        | <b>Website</b>          |

**\*NOTE:** *In the absence of the Archivist, our Alternate Archivist would vote. In the absence of the Round-up Chairperson, our Alternate Round-Up Chairperson would vote. Our Alanon Liaison, Alternate Archivist, CSO/Intergroup Liaison Committee Chairpersons, Boomerang Committee Members, Webmaster, Alternate Webmaster, Alternate Round-Up Chair, Archives Secretary have a voice and vote within the committee they serve. However, they have a voice, not a vote, on Assembly Meeting Business.*

### Area Officers:

|                     |                     |                       |
|---------------------|---------------------|-----------------------|
| Delegate            | Chairperson         | Secretary             |
| Treasurer           | Registrar           | Alternate Chairperson |
| Alternate Secretary | Alternate Treasurer | Alternate Delegate    |

# How the Conference Operates

Generally speaking, the General Service Conference follows *Robert's Rules of Order*, and proceeds on as informal a basis as possible consistent with the rights of all concerned. It is important to remember that the purpose of rules of order is to make it easier for the Conference to conduct its business; rules exist to allow the Conference to do what it needs to do to carry out the will of the Fellowship by reaching an informed group conscience. Over the years the Conference has adopted some exceptions to *Robert's Rules*, which help it to proceed more closely in accord with the spirit of A.A. Tradition.

## Conference Quorum

A Conference quorum — two-thirds of all registered members — is required to conduct Conference business.

## Committee System

To the extent possible, important matters to come before the Conference will be handled via the “Committee system.” This assures that a large number of questions can be dealt with during Conference week. Members are encouraged to trust the process. Each Committee has considered carefully the items before it and presents its recommendations to the Conference as a whole for acceptance or rejection. Recommendations of Conference committees are automatically motions that have been made and seconded. Members are asked to refrain from spontaneously amending the work of the Committee; there are no “friendly” amendments under Robert’s Rules.

## Substantial Unanimity

All matters of policy (Conference Advisory Actions) require substantial unanimity, that is, a *two-thirds majority*. Any actions, including amendments, that affect an Advisory Action, or motions that might result in such an action, also require a *two-thirds majority*. Because the number of members present in the hall during the week of Conference varies from time to time, the phrase “two-thirds majority” is taken to mean two-thirds vote of the Conference members voting, as long as the total vote constitutes a Conference quorum.

## Minority Opinion

After each vote on a matter of policy, the side which did not prevail will always be given an opportunity to speak to their position. If the motion passes with two-thirds vote, the minority may speak. If the motion receives a majority vote, but fails to pass for lack of a two-thirds vote, the majority may speak.

Remember that saving “minority opinions” for after the vote, when there is no rebuttal, is a time-waster, for it can force the Conference body to reconsider a question that might well have been decided the first time around if it had been thoroughly examined from all sides.

## General Rules of Debate and Voting

(Agreed to at the beginning of each Conference)

- People who wish to speak line up at the microphones and address their comments to the chair.
- Each person may speak for two (2) minutes.
- No one may speak for a second time on a topic until all who wish to have spoken for the first time.
- Full discussion of a recommendation should take place before each vote.
- Everyone is entitled to express his or her opinion. However, if your perspective has already been stated by someone else, it is not necessary to go to the mike and say it again.

- Our experience is that premature actions such as amending motions early in the discussion or hastily calling the question can divert attention from the subject at hand, confusing and/or delaying Conference business.
- Voting is by show of hands unless the Conference decides otherwise.

## Motions Made During Conference

When making a motion, come to the microphone and address the chair. There are various types of motions we use to help reach an informed group conscience. The specific rules governing each are on the next page.

## Tabling a Motion

Tabling a motion postpones discussion to a later time during the same Conference.

## Motion to Recommit

The motion to recommit returns a motion or proposal to the respective trustees’ committee for further consideration. A motion to recommit must be seconded, is debatable and can be amended.

## Calling the Question

Calling the question brings debate to a halt while Conference members decide whether to proceed directly to a vote (the question) or go on with the debate.

## Reconsideration

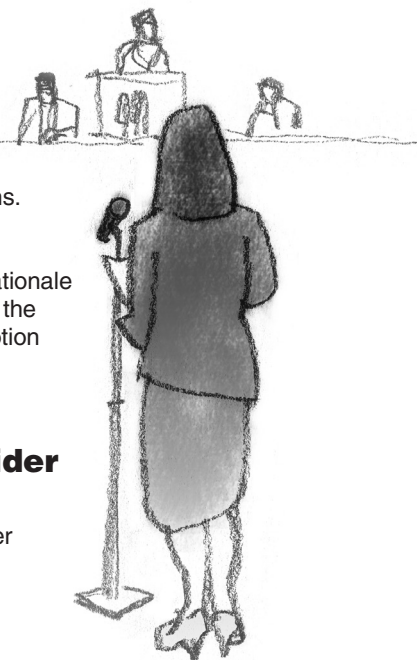
A motion to reconsider a vote may be made only by a member who voted with the prevailing side, but it can be seconded by anyone. If the majority votes to reconsider, full debate, pro and cons, is resumed.

## Floor Actions

Floor actions may be introduced at any time during the Conference except at the Sharing Sessions. When a floor action is to be heard, its maker will be given two (2) minutes to state the rationale behind the action, after which the chair shall ask if there is a motion that the Conference decline to consider the floor action.

## Declining to Consider a Floor Action

A motion to decline to consider a floor action is made without comment.



# Summary of Conference Procedures

## Remember:

- Motions must be made in order at the microphone.
- Address motions to the chair.

| MOTION                                      |                                                                                                                                                                                                                                                                      | Requires a "Second"?                              | Is Debatable? | Vote Required for Approval | Minority Voice Heard? |
|---------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|---------------|----------------------------|-----------------------|
| <b>Committee Recommendation</b>             | Presented in the committee report.                                                                                                                                                                                                                                   | Automatically seconded                            | YES           | Two-thirds                 | YES                   |
| <b>Amending a Motion</b>                    | <p>A motion on the floor is owned by the entire Conference body, no longer by the Committee which recommended it.</p> <p>The committee is not asked to vote on the motion to amend; any motion to amend a main motion depends on the approval of the Conference.</p> | YES                                               | YES           | Two-thirds                 | YES                   |
| <b>Tabling a Motion</b>                     | Made without comment.                                                                                                                                                                                                                                                | YES                                               | NO            | Simple Majority            | NO                    |
| <b>Moving to Recommit</b>                   | Made without comment.                                                                                                                                                                                                                                                | YES                                               | YES           | Two-thirds                 | NO                    |
| <b>Calling the Question</b>                 | Made without comment.                                                                                                                                                                                                                                                | YES                                               | NO            | Two-thirds                 | NO                    |
| <b>Reconsidering a Vote</b>                 | <p>May only be made by a member who voted with the prevailing side.</p> <p>No action may be reconsidered twice.</p>                                                                                                                                                  | <p>YES</p> <p>May be seconded by either side.</p> | NO            | Simple Majority            | NO                    |
| <b>Making a Floor Action</b>                | <p>Made without comment.</p> <p>Introduced any time during the Conference except at the Sharing Sessions.</p> <p>Is submitted in writing by the maker to the Conference secretary.</p>                                                                               | YES                                               | YES           | Two-thirds                 | YES                   |
| <b>Declining to Consider a Floor Action</b> | <p>Made without comment.</p> <p>May be made after the maker of a floor action is provided time to state the rationale for it.</p>                                                                                                                                    | YES                                               | NO            | Two-thirds                 | NO                    |